



ACCESSING YOUR FALL 2024 EOPS BENEFITS

Monitor your Panther email for notice regarding eligibility for fall services

If eligible for fall services, submit the **EOPS Fall 2024 Student Benefit Authorization Form**. Upon submission, you will receive a confirmation email that details your Fall 2024 benefits and you are ready to purchase your textbooks and supplies!

TWO WAYS TO PURCHASE YOUR REQUIRED COURSEWORK

METHOD #1:

- **Visit the Campus Store at any Chaffey College Campus to purchase your required course material and supplies.**
- Bring picture ID to use your EOPS Book and/or Supply funds.
- Campus Store staff can assist you with identifying required course material. *Carry a copy of your class schedule or section numbers.*
- **Contact the CAMPUS STORE for help finding all required coursework!** If you are unable to find a required course item (textbook, access code, ebook, etc.) at the Campus Store, please speak to a Campus Store staff member to request an item to be ordered.

Campus Store Contact Information



Email: bookstore.staff@chaffey.edu
Phone: (909) 652-6560

IMPORTANT:

EOPS funds cannot be used for purchases made from third-party vendors, vendor partners, or the web, including publisher websites, discount retailers, etc. Students should make every effort to communicate their course material needs to Campus Store staff.

Questions? Contact EOPS:



909.652.6349/6358



eops@chaffey.edu

METHOD #2:

- Placing Your Order Online
- Visit books.chaffey.edu and log in (first-time users: create an account with your Panther email and set a password)
- Select **Textbooks > Buy / Rent > Shop Chaffey Campus Store > Shop for Your Course Materials**
- Select the term, enter your course information for each section. Once you have loaded all of your section numbers, **click GET YOUR BOOKS**
- **Note about Rentals: Please complete a separate purchase for rentals.** A credit card is required to secure the rental for payment in full if the item is not returned on time. EOPS funds can only cover the cost of the rental. EOPS recommends that students visit the Campus Store in person to use EOPS funds for rental titles for a smoother check-out
- Indicate your desired selection in the Qty box. Click **PURCHASE**
- Review the items in your Cart, make corrections, or click **CHECKOUT**
- Confirm your preferences and click **CONTINUE TO SHIPPING INFO**
- EOPS funds **CANNOT BE USED FOR SHIPPING OR EMAILING FEES**. It is recommended that you select a **PICKUP** location.
- Once pick-up/shipping selection has been made, click **CONTINUE TO PAYMENT INFO**
- Confirm the information on the screen is correct and scroll down to **PAYMENT METHOD**
- Select **EOPS BK** for course materials and enter your student ID number (numbers only)
- Select **APPLY TO MY ORDER** and complete the check-out process