

**CHAFFEY COLLEGE  
CURRICULUM COMMITTEE MEETING  
AGENDA  
September 4, 2024  
1:30pm-3:00pm  
RANCHO CAMPUS, BEB-204  
CHINO CAMPUS CONFERENCE ROOM, CHMB-242  
FONTANA CAMPUS CLASSROOM, FNAC-204  
FONTANA CAMPUS OFFICE, FNLC-116  
INTECH CENTER, CLASSROOM-3/ELECTRICAL LAB**

**Members Present:**

**Members Absent:**

**Guests:**

*\*The quorum number is 10.*

**1. Call to Order/Roll Call:**

**2. Public Comment** (Reserved for guests to address any item on the agenda for a limit of two minutes):

**3. Review and Approval of April 10, 2024 Expanded Summary Notes:**

**4. Curriculum Office Reports**

**4.1. Curriculum Chair:**

**4.2. Curriculum Specialist:**

1. Annual Retreat Acknowledgements:
2. Chancellor's Office Approvals over the Summer:
  - The Supervision Certificate of Career Preparation was approved by the Chancellor's Office is now called a Certificate of Achievement.
  - Cloud Solutions Architecture AS

**4.3. Articulation Officer (AO):**

**4.4. Catalog and Schedule Coordinator:**

**4.5. Chief Instructional Officer (CIO)/Designee of CIO:**

**4.6. Academic Senate President:**

**4.7. Student Representative:**

**5. Consent Agenda:**

**5.1. Summer Curriculum Changes:**

1. Real Estate Noncredit Leasing Program:
  - The Core Academy: Leasing and Property Management Noncredit Certificate of Completion and RE-600, RE-601, RE-602, RE-603, RE-604, and RE-605 have been deactivated due to the discontinuance of the industry partnership.
2. Physical Therapy Assistant (PTA) AS
  - In order to ensure the most accurate program was displayed in the catalog for students starting Fall 2024, the following changes occurred to the PTA AS:
    - Description was updated.

- PHYS-5, PHYS-6, and ETHN-1 were removed.
  - “or SCSCI-10” was added to STAT-10 option.
  - Added GE areas to be completed by student.
3. AP Exam Credit Designations:
- The [catalog houses the courses that are eligible for AP Exam Credit](#) via exam to course equivalency. The AP Exam course equivalencies listed in the current catalog have been inputted into META which now has a field for this data under Credit for Prior Learning (CPL). The AP designation was added to the active version of the courses (what is listed in the current catalog), and if applicable, to the in-review version.
  - Note: IB and CLEP credit are not based on course equivalency, but rather GE area equivalency; therefore, there is no data to add to specific courses in META.
  - Note: Credit for Prior Learning will be checked “Yes” in META as AP Exam Credit is considered a [method for demonstrating CPL](#).

CHAFFEY COURSE W/ AP EXAM CREDIT	DATA ALREADY IN META	ADDED IN META FROM CATALOG LIST
ART-12		X (to active)
ART-14		X (to active)
ARTH-3	X (active)	
ARTH-5		X (to active)
BIOL-1	X (in-review)	X (to active)
CHEM-24A		X (to active)
CHIN-1		X (to active)
CHIN-2	X (active)	
COMPSCI-1		X (to active)
ECON-2		X (to active)
ECON-4		X (to active)
ENGL-1A		X (to active)
ENGL-1C		X (to active)
FR-1	X (active)	
FR-2	X (active)	
HIST-17		X (to active)
HIST-18		X (to active)
MATH-65A		X (to active and in-review)
MATH-65B		X (to active and in-review)
MUSIC-5		X (to active)
PHYS-45		X (to in-review)
PHYS-46		X (to in-review)
PHYS-5		X (to in-review)
PHYS-6		X (to in-review)
PS-1		X (to active)
PSYCH-1		X (to active)
SPAN-1	X (active)	
SPAN-2		X (to active)
SPAN-3		X (to active)
STAT-10		X (to in-review)

- The Biology department recently approved BIOL-2 for the AP Environmental Science Exam. The AP designation was added to the course version currently in-review.
- The Geography department recently approved GEOG-11 for the AP Human Geography Exam. The AP designation was added to the course version currently in-review.

## 5.2. [Curriculum Handbook](#) Update:

1. Updated the “Career Technical Education (CTE) Degrees and Certificates” section to reflect newer link for [Labor Market Information Requests from the Center of Excellence](#) and to reflect the new [CTE Advisory Meeting Minutes & Survey Form](#) for advisory meetings.
2. Updated any broken links.

## 6. Mid-Cycle Update Curriculum Proposals:

### PHYSICAL THERAPIST ASSISTANT PACKAGE

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

PTA-1	Introduction to Physical Therapy
PTA-11	Documenting Red Flags
PTA-12	Patient Care
PTA-13	Biophysical Agents and Modalities
PTA-14	Orthopedics
PTA-21	Professionalism and Ethics
PTA-22	Therapeutic Exercise
PTA-23	Acute Care
PTA-24	Neuromotor Development
PTA-31	PTA Licensure Preparation
PTA-32	Clinical I
PTA-33	Clinical II

The program modification for the Physical Therapy Assistant A.S. was completed in the summer in order to be included in the 2024-2025 Catalog Addendum.

### ANTHROPOLOGY PACKAGE

#### [Anthropology Program Presentation](#)

##### Course Modifications w/ DE:

<b>ANTHRO-1</b>	Introduction to Biological Anthropology	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>ANTHRO-1L</b>	Laboratory for Biological Anthropology	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>ANTHRO-2</b>	Introduction to Archaeology	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>ANTHRO-3</b>	Introduction to Social and Cultural Anthropology	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>ANTHRO-5</b>	Introduction to Linguistic Anthropology	Approval:	Distance Education Approval Fully Online/Hybrid:

##### Program Modifications:

<b>Anthropology</b>	AA-T	Approval:
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### CRIMINAL JUSTICE PACKAGE

#### [Criminal Justice Program Presentation](#)

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

<b>CJ-1</b>	Introduction to the Criminal Justice System
<b>CJ-4</b>	Community and the Justice System
<b>CJ-10</b>	Violence in America
<b>CJ-51</b>	Introduction to Corrections

<b>CJ-57</b>	Probation and Parole
<b>CJ-58</b>	Social Equity and the Criminal Justice System

**Course Modifications w/ DE:**

<b>CJ-2</b>	Concepts of Criminal Law	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>CJ-3</b>	Criminal Court Process	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>CJ-5</b>	Legal Aspects of Evidence	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>CJ-53</b>	Correctional Law	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>CJ-55</b>	Crime and Delinquency	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>CJ-6</b>	Juvenile Procedures	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>CJ-7</b>	Criminal Investigation	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>CJ-9</b>	Crime Scene Management and Forensic Evidence	Approval:	Distance Education Approval Fully Online/Hybrid:

**Course Deactivations:**

<b>CJ-408</b>	Patrol Operations	Approval:
<b>CJ-410</b>	Narcotics and Vice Investigation	Approval:
<b>CJ-412</b>	Writing for Criminal Justice Professionals	Approval:
<b>CJ-459</b>	Women and the Criminal Justice System	Approval:
<b>CJ-52</b>	Supervision of Inmates	Approval:
<b>CJ-54</b>	Public Relations and Corrections	Approval:
<b>CJ-8</b>	Criminology	Approval:
<b>HNS-10</b>	Introduction to Homeland Security	Approval:
<b>HNS-11</b>	Intelligence Analysis and Security Management	Approval:
<b>HNS-12</b>	Transportation and Border Security	Approval:

**Program Modifications:**

<b>Administration of Justice for Transfer</b>	AS-T	Approval:
<b>Correctional Science</b>	AS	Approval:
<b>Correctional Science</b>	Certificate of Achievement	Approval:
<b>Criminal Justice</b>	Certificate of Achievement	Approval:

**Program Deactivations:**

<b>Homeland National Security</b>	Certificate of Achievement	Approval:
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**7. Other Curriculum Proposals****AVIATION MAINTENANCE TECHNOLOGY PACKAGE****Course Modifications w/ DE:**

<b>AMT-15A</b>	Introduction to Aviation Maintenance for Airframe and Powerplant	Approval:	Distance Education Approval Fully Online and Hybrid:
<b>AMT-29A</b>	Powerplant: Aircraft Reciprocating and Turbine Engines	Approval:	Distance Education Approval Fully Online and Hybrid:
<b>AMT-39A</b>	Airframe Structures: Primary and Secondary Systems	Approval:	Distance Education Approval Fully Online and Hybrid:

**HOSPITALITY MANAGEMENT PACKAGE****New Courses w/ DE:**

<b>HOTFS-460</b>	Event Management	Approval:	Distance Education Approval Fully Online and Hybrid:
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**Course Deactivations:**

<b>HOTFS-450</b>	Principles of Public Events and Convention Management	Approval:
<b>HOTFS-451</b>	Social Events and Private Event Management	Approval:
<b>HOTFS-452</b>	Event Sales, Marketing and Financial Management	Approval:

**Program Modifications:**

<b>Hospitality Management: Event Planning</b>	Certificate of Achievement	Approval:
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**MUSIC****Course Modifications w/ DE:**

<b>MUSIC-20</b>	Applications of Digital Audio Workstations	Approval:	Distance Education Approval Fully Online and Hybrid:
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**BUSINESS****Program Modifications:**

<b>Retail Management</b>	Certificate of Achievement	Approval:
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**8. Discussion/Information/Action Items:**

8.1. [By-Laws 1<sup>st</sup> Reading](#) and Second Reading:

8.2. [Chaffey Library New Portal for Browsing Textbooks in Chaffey's Collections](#):

8.3. [CurriQunet META Update \(Maverick\)](#):

**9. Next Agenda Forecast (Anticipated Packages): October 2, 2024**

9.1. PCS: Economics, History, Philosophy, Political Science, Psychology, and Sociology.

9.2. All items should be reviewed by September 25, 2024.

**10. Floor Items:** (Reserved to raise concerns and/or future items to discuss within the [Curriculum Committee Scope](#). Committee members may also use floor items to share committee work and departmental/institutional updates as it relates to the Committee's work. Concerns and/or items to discuss may appear on a future agenda).

**11. Adjournment:**