

ACADEMIC SENATE AGENDA

APRIL 15, 2025

RANCHO CAMPUS, BERZ EXCELLENCE BUILDING, ARDON ALGER CONFERENCE ROOM, BEB-204

CHINO CAMPUS, CONFERENCE ROOM, CHMB 102

FONTANA CAMPUS, CONFERENCE ROOM, FNAC 119

Nicole DeRose	President	2023-2025
Elizabeth "Liz" Encarnacion	Vice-President/President-Elect	2024-2025
Robin Witt	Secretary/Treasurer	2024-2025
Angela Burk – Herrick	Curriculum Chair	2023-2025
Joseph Lee	Business & Applied Technology	2024-2026
Jonathan Polidano	Business & Applied Technology	2023-2025
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Omar Estrada	Health Sciences	2023-2025
Tara Johnson	HFIC	2023-2025
Vacant	HFIC	2023-2025
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Christina Holdiness	Instructional Support	2023-2025
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Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025
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Fabiola Espitia	Student Services	2023-2025
Vacant	Visual & Performing Arts	2023-2025
Vacant	Adjunct Alternate Senator	2023-2025
Sarah Schmidt	Classified Senate Liaison	2023-2025
Anthony Soliman	Chaffey College Student Government	2024-2025

Guests:

Lissa Napoli, Administrative Assistant, Academic Senate

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. ADOPTION OF AGENDA**

- April 15, 2025

5. CONSENT AGENDA**5.1 April 8, 2025 Meeting Minutes.** See attachment titled, "ACADEMIC SENATE MINUTES April 8, 2025 DRAFT"**5.2 Faculty representatives that have been requested to serve on these selection/hiring committees:**
see ["AP 7120 Committee Compositions"](#)**5.2.1 Dean, ACD**

Garrett Kenehan Music, ACD

Elizabeth Encarnacion, Communication Studies, ACD

Kim George, English, ACD

Daniel Keener, English, ACD

Laura Santamaria Brady, English, ACD

6. REPORT(S)**6.1 President ASCCC Spring Plenary 2025,** [Resolutions for Discussion](#) (current draft)**6.2 President-Elect**

6.3 Secretary/Treasurer

6.4 Curriculum Chair

6.5 Classified Senate Liaison

6.6 Chaffey College Student Government Liaison

6.7 Student Equity Plan Update, Senator Holdiness

7. GUEST(S)/PRESENTATION(S) **15 minutes max.* - Dean, Instructional Support, Andrew Long and Director, Distance Education, Adriana Arce, will discuss online teaching recertification, including standards, models at other institutions, and proposed recommendations and practices for Distance Education.

8. UNFINISHED BUSINESS **10 minutes max*

8.1 Action Item: 2025-2026 Vice President Election

- Vice-President Nominees : Christina Holdiness (A) & Terezita Overduin (B)

Candidate Statement A

As the Vice President of Academic Senate, I will continue to our efforts to enhance communication, transparency, and effective participation by reviewing and updating BPs and APs, finalizing the Governance Handbook, and assisting work groups to analyze and update our Bylaws, as needed. I will rely on my past experiences, including my time as a Faculty Senate chair and the knowledge that I have gained participating in work groups and committees at Chaffey College. I will actively listen to 10+2 concerns and improvements from our amazing Faculty, Classified Professionals, and Students. I will support our Senate President and officers.

Thank you.

Candidate Statement B

Senators and Representatives,

Chaffey College's faculty are nothing if not passionate about our students. We care deeply and thoroughly about every aspect of our students' success. And we show that care with every action- warm handoffs, flexible course policies, and yes, even last semester's No Confidence vote. My involvement and advocacy in Academic Senate is an expression of that care. Since 2022, I have advocated for students, staff, and faculty at governing board meetings and through active involvement in Senate, including subcommittee work and collaboration to draft resolutions.

I am truly honored to be nominated for Vice President.

“The Vice President and Secretary-Treasurer shall be elected from within and by the membership of the Senate no later than five business days before the date specified in the current Collective Bargaining agreement for a one-year term that will begin July 1.”
Chaffey College Academic Senate [Constitution](#), Article IV, Section 5b.

8.2 Action Item: Student Scholarship subcommittee report - recommendations for scholarship awards.

9. NEW BUSINESS *10 minutes max per item

9.1 Discussion Item: Recertification for Online Instruction.

9.2 Discussion/Possible Action Item: Resolution on Equity Center Conversation of the Existing Library. Advocates from Undocumented Advocates, Puente, Umoja, and LGBTQIA+ will be in attendance. See attachment titled, ""Resolution on Equity Center & Conversion of Old Library"

10. FLOOR ITEMS *10 minutes max (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

11. ANNOUNCEMENTS

11.1 Chaffey College Academic Senate

11.1.1 Save the Date! 2024-2025 [Faculty Lecturer of the Year](#), Angela Cardinale. Tuesday, April 22, 2025, 9:30 AM, Chaffey College Theatre. ***Finding Courage in Chaos: A Call for Transformation.***

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 [2025 Spring Plenary Session](#), Thursday, April 24, 8am through Saturday, April 26, 5pm. Hyatt Regency Irvine, 17900 Jamboree Road Irvine, CA 92614 Save the Date! ASCCC's annual Spring Plenary Session, April 24-26, 2025. This is a hybrid event taking place at the [Hyatt Regency Irvine](#) 17900 Jamboree Road Irvine, CA. 92614. We hope that all local faculty leaders will plan to join us in Irvine!

11.2.2 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. ADJOURNMENT (1:50 P.M.)

The next Academic Senate meeting will be on Tuesday, April 29, 2025



Resolution on Equity Center & Conversion of Old Library

Whereas the construction of the new Library / Learning Commons is anticipated to be completed in [November 2025](#),

Whereas Black and African-American students, Latine students, queer, trans, non-binary students, and students who are undocumented have been disproportionately targeted by the rhetoric and [executive orders](#) of the Trump administration,

Whereas Chaffey College is [committed](#) to being “an equity-driven college that fosters success for all students,” and two of the college’s [core values](#) are a “climate of inclusion and respect” and “dynamic student services,”

Whereas the MacKenzie Scott Donation provides [financial resources](#) allocated to “enhance holistic support services for our most vulnerable students,”

Whereas Chaffey College is a federally recognized [Hispanic Serving Institution](#), but there is no dedicated space for students to explore their Latinidad identity and cultural wealth,

Whereas, the [Umoja](#) program has demonstrated significant student success rates propelling it to be leading equity initiative at Chaffey College while still not having dedicated staff or physical infrastructure to keep up with its continued growth,

Whereas student usage of the CCSJ and PRISM has grown exponentially since their openings, and students who use those centers have been asking for larger spaces to gather and attend events,

Whereas, [research](#) demonstrates the [effectiveness](#) of such individualized spaces for Black, Latine, and LGBTQIA+ students that have yet to be established at Chaffey College,

Be it resolved that the Chaffey College Academic Senate hereby requests that the existing, old Library building be converted into the Henry D. Shannon Center for Equity & Inclusion.

Be it resolved that during its use as a swing space for other construction projects, the building should house individual student centers catering toward the unique needs of each group, while emphasizing intersectionality, collaboration, and inclusion by hosting the various support resources and programs in close proximity.

Be it resolved that the most vulnerable student groups necessitating these individual spaces are Umoja, Latine / Puente, Rising Scholars, LGBTQIA+, and Undocumented students.

Be it resolved that this center would also be a legacy to honor Dr. Shannon’s tenure as one of the longest-serving presidents of a California community college.

updated

ACADEMIC SENATE MINUTES

APRIL 8, 2025

Nicole DeRose	President	2023-2025	Y
Elizabeth “Liz” Encarnacion	Vice-President/President-Elect	2024-2025	Y
Robin Witt	Secretary/Treasurer	2024-2025	Y
Angela Burk – Herrick	Curriculum Chair	2023-2025	Y
Joseph Lee	Business & Applied Technology	2024-2026	Y
Jonathan Polidano	Business & Applied Technology	2023-2025	Y
Hannah Carter	Chino Campus	2024-2026	Y
Robert Nazar	Chino Campus	2023-2025	N
Sean Connelly	Fontana Campus	2024-2026	Y
Anthony Guaracha	Fontana Campus	2023-2025	N
Jayne Clark Frize	Health Sciences	2024-2026	N
Omar Estrada	Health Sciences	2023-2025	Y
Tara Johnson	HFIC	2023-2025	N
Vacant	HFIC	2023-2025	
Terezita Reyes Overduin	Instructional Support	2024-2026	Y
Christina Holdiness	Instructional Support	2023-2025	Y
Robert Hadaway	Kinesiology, Nutrition & Athletics	2024-2026	N
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025	N
Laura Santamaria Brady	Language Arts	2024-2026	Y
Phatana Ith	Language Arts	2023-2025	Y
Jinny Lee	Mathematics & Science	2024-2026	Y
Robin Witt	Mathematics & Science	2023-2025	Y
Vacant	Social & Behavioral Sciences	2024-2026	
Patricia Gomez	Social & Behavioral Sciences	2023-2025	Y
Myra Andrade	Student Services	2024-2026	Y
Michelle Martinez	Student Services	2023-2025	X
Vacant	Visual & Performing Arts	2024-2026	
Leta Ming	Visual & Performing Arts	2023-2025	X
Sarah Chamberlain	Senator-At-Large	2024-2027	Y
Tamari Jenkins	Senator-At-Large	2023-2026	N
Jackson Tropp	Senator-At-Large	2022-2025	Y
Vacant	Adjunct Senator-At-Large	2025-2026	
Tina Kuo	Adjunct Senator-At-Large	2023-2025	Y
Alternates			
Jay Scott	Business & Applied Technology	2023-2025	N
Manar Hijaz	Chino Campus	2023-2025	Y
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Stephen Shelton	Language Arts	2024-2026	Y
Justin Keller	Mathematics & Science	2024-2026	Y
Louisa Villeneuve	Mathematics & Science	2024-2025	N
Vacant	Social & Behavioral Sciences	2024-2026	
Melissa Johannsen	Student Services	2024-2026	Y
Fabiola Espitia	Student Services	2023-2025	N
Vacant	Visual & Performing Arts	2023-2025	
Vacant	Adjunct Alternate Senator	2023-2025	
Sarah Schmidt	Classified Senate Liaison	2023-2025	N
Anthony Solomon	Chaffey College Student Government	2023-2024	Y

Guests:

Nistha Aryal, Student, CCSG

Shannon Jesson, Biology, STEM

Lissa Napoli, Administrative Assistant, Academic Senate

Michael McClellan, Interim Assoc. Superintendent of Instruction and Institutional Effectiveness

Rose Ann Osmainan, Success Center Instructional Specialist

Melissa Diaz, Senior Accounting Technician, Budgeting Services

Jackie Boboye, Counseling, ACC

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)

- Rose Ann Osmainan read the following statement:

As a member of the new Ontario Campus workgroup, I want to raise a concern shared at yesterday's meeting: the new campus currently has no plans to include a dedicated Success Center space. At the same time, the campus is being described as a "one-stop" site for students—implying they'll have access to the same support services as at any other Chaffey campus.

Ontario is being positioned as a hub for engineering, drafting, and cybersecurity—programs whose course maps include transfer-level English and math courses with built-in Success Center requirements. When I asked how students at Ontario would meet these requirements, the response from administrators was that students could, quote, "drive five to six miles" to the Chino campus.

But for many students, this isn't so simple. A bus ride between Ontario and Chino can take at least an hour, and not all students have access to reliable transportation. While I know that many of the Success Center services are available online, I am aware too that in-person math tutoring in particular remains in high demand—especially for students in STEM and MIT programs, which are math-heavy by nature.

Finally, I want to emphasize that each of Chaffey's campuses exists to serve students who live nearby, regardless of where they enroll in courses. As someone who works in the Success Center program, I probably carry a bias, but I do find it troubling that our non-Rancho campuses continue to be treated as

secondary. I genuinely welcome your perspective on this issue and hope we can find a solution that reflects our shared commitment..

4. ADOPTION OF AGENDA

- April 8, 2025
- **Motion for Approval** - Senator Joseph Lee moved to adopt the agenda for 4.8.25. Senator Polidano seconded the motion. The motion was approved. 4.8.25, 18Y/0N/0A.

5. CONSENT AGENDA

5.1 April 1, 2025 Meeting Minutes. See attachment titled, “ACADEMIC SENATE MINUTES April 1, 2025 DRAFT”

5.2 Academic Senate Election Results Ratification - See attachment titled “Academic Senate Election Results”

- **Motion for Approval** - Senator Joseph Lee moved to approve the 4.8.25 Consent Agenda. Senator Polidano seconded the motion. The motion was approved. 4.8.25, 18Y/0N/0A.

6. REPORT(S)

6.1 President - The notes from the last Academic Issues Group meeting will be emailed to the senators.

6.2 President-Elect - At Friday’s Collegiality in Action Visit it became evident that AP 2510 needs to be updated.

6.3 Secretary/Treasurer - No report

6.4 Curriculum Chair - No report

6.5 Classified Senate Liaison - No report

6.6 Chaffey College Student Government Liaison - Last weekend Anthony and other CCSG members went to the Student Senate for California Community Colleges (SSCCC) assembly in LA. The event had keynote speakers and the students voted on resolutions. Topics in the resolutions included veteran rights and affairs and student worker rights. For the first time in 8 years, Chaffey College’s student government brought a resolution about student athletes and it passed. Anthony wrote this resolution which had two main points: class absences due to games/tournaments and a student athlete handbook. Next the resolution will go to the Governor's office.

7. GUEST(S)/PRESENTATION(S) *15 minutes max. - None.

8. UNFINISHED BUSINESS *10 minutes max

8.1 Discussion/Possible Action Item: 2025-2026 Vice President and Secretary-Treasurer nominations and elections update.

- Vice-President Nominees: Terezita Overduin & Christina Holdiness
 - The election to select the 2025-2026 Vice President will take place at the 4/15 meeting.

- Candidates may prepare a 100-word (max) statement to be included in the 4/15 agenda packet. Statements are due to Lissa Napoli and President DeRose by Thursday April 10 by 11:00 am.
- Secretary-Treasurer Nominee: Laura Santamaria Brady
 - Laura Santamaria Brady will serve as the 2025-2026 Secretary-Treasurer.

“The Vice President and Secretary-Treasurer shall be elected from within and by the membership of the Senate no later than five business days before the date specified in the current Collective Bargaining agreement for a one-year term that will begin July 1.”
Chaffey College Academic Senate [Constitution](#), Article IV, Section 5b.

- **Motion for Approval** - Senator Shelton moved to ratify Senator Santamaria Brady as the 2025-2026 Academic Senate Secretary-Treasurer. Senator Polidano seconded the motion. The motion was approved. 4.8.25, 22Y/0N/0A.

8.2 Discussion/Possible Action Item: Governance Handbook draft feedback

8.2.1 Thank you to those who left comments on the draft. Senators reviewed the comments and discussed edits:

- In the purpose statement, remove the second sentence and anything else that is already covered in an AP or BP.
- On page 12 in the “Procedures for Presidential Responses to Recommendations” section, senators suggested putting a timeline for written responses in AP 2510 instead of this draft.

8.2.2 Senators are encouraged to continue reviewing and leaving comments and we will continue this discussion at the next meeting. A large sun shining process will begin in Fall 2025.

8.3 Discussion/Possible Action Item: Student Scholarship subcommittee report - recommendations for scholarship awards.

- The subcommittee would like to postpone their report to the April 15th meeting.

8.4 Action Item: Sunshining for Board Policies and Administrative Procedures. This item may appear on the April 15 agenda.

8.4.1 Report for AP 5055 Enrollment Priorities - Senator Holdiness (See attachment titled, “AP 5055 Enrollment Priorities”)

- Senators discussed the section “Eligibility for Registration Priority.”
- **Motion for Approval** - Senator Holdiness moved to approve AP 5055 with the edit to strike the line “Students who have completed a bachelor’s degree or higher are not eligible for priority registration.” Senator Joseph Lee seconded the motion. The motion was approved. 4.8.25, 22Y/0N/0A.

8.4.2 Report for BP/AP 5040 Student Records, Directory Information, and Privacy (See attachments titled “BP 5040 Student Records, Directory Information, and Privacy and AP 5040 Student Records, Directory Information, and Privacy”) - President DeRose

- **Motion for Approval** - Senator Holdiness moved to approve AP and BP 5040. Senator Polidano seconded the motion. The motion was approved. 4.8.25, 22Y/0N/0A.

9. NEW BUSINESS *10 minutes max per item

9.1 Discussion Item: Collegiality in Action Visit from Friday April 4, 2025.

- The takeaways from this event included communication being a struggle and the importance of the Governance Handbook.

Due to time, item 9.2 is postponed to a future meeting.

9.2 Discussion/Possible Action Item continued: Librarian concerns raised during public comment at the March 11, 2025 Academic Senate meeting. See attachment titled “Faculty participation in college reorganization.”

10. FLOOR ITEMS *10 minutes max (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

11. ANNOUNCEMENTS

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12. ADJOURNMENT (1:50 P.M.)

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Lissa A. Napoli, Recording Secretary

Robin Witt, Treasurer / Secretary