

ACADEMIC SENATE AGENDA
JANUARY 21, 2025
RANCHO CAMPUS, BERZ EXCELLENCE BUILDING, ARDON ALGER CONFERENCE ROOM, BEB-204
CHINO CAMPUS, CONFERENCE ROOM, CHMB 102
FONTANA CAMPUS, CONFERENCE ROOM, FNAC 119

Nicole DeRose	President	2023-2025
Elizabeth "Liz" Encarnacion	Vice-President/President-Elect	2024-2025
Robin Witt	Secretary/Treasurer	2024-2025
Angela Burk – Herrick	Curriculum Chair	2023-2025
Joseph Lee	Business & Applied Technology	2024-2026
Jonathan Polidano	Business & Applied Technology	2023-2025
Hannah Carter	Chino Campus	2024-2026
Robert Nazar	Chino Campus	2023-2025
Sean Connelly	Fontana Campus	2024-2026
Anthony Guaracha	Fontana Campus	2023-2025
Jayne Clark Frize	Health Sciences	2024-2026
Omar Estrada	Health Sciences	2023-2025
Tara Johnson	HFIC	2023-2025
Vacant	HFIC	2023-2025
Terezita Reyes Overduin	Instructional Support	2024-2026
Christina Holdiness	Instructional Support	2023-2025
Robert Hadaway	Kinesiology, Nutrition & Athletics	2024-2026
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025
Laura Santamaria Brady	Language Arts	2024-2026
Phatana Ith	Language Arts	2023-2025
Jinny Lee	Mathematics & Science	2024-2026
Robin Witt	Mathematics & Science	2023-2025
Vacant	Social & Behavioral Sciences	2024-2026
Patricia Gomez	Social & Behavioral Sciences	2023-2025
Myra Andrade	Student Services	2024-2026
Michelle Martinez	Student Services	2023-2025
Daniel Jacobo	Visual & Performing Arts	2024-2026
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Sarah Chamberlain	Senator-At-Large	2024-2027
Tamari Jenkins	Senator-At-Large	2023-2026
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Alternates		
Jay Scott	Business & Applied Technology	2023-2025
Manar Hijaz	Chino Campus	2023-2025
Greg Creel	Fontana Campus	2023-2025
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Shelley Marcus	Instructional Support	2023-2025
Candice Hines-Tinsley	Kinesiology, Nutrition, & Athletics	2023-2025
Stephen Shelton	Language Arts	2024-2026
Justin Keller	Mathematics & Science	2024-2026
Louisa Villeneuve	Mathematics & Science	2024-2025
Vacant	Social & Behavioral Sciences	2024-2026
Melissa Johannsen	Student Services	2024-2026
Fabiola Espitia	Student Services	2023-2025
Vacant	Visual & Performing Arts	2023-2025
Vacant	Adjunct Alternate Senator	2023-2025
Sarah Schmidt	Classified Senate Liaison	2023-2025
Anthony Soliman	Chaffey College Student Government	2024-2025

Guests:

Lissa Napoli, Administrative Assistant, Academic Senate

1. P.E. (12:30 P.M.)

2. CALL TO ORDER (12:35 P.M.)

2.1 Land Acknowledgement

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)

3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)

4. ADOPTION OF AGENDA

- January 21, 2025

5. CONSENT AGENDA

5.1 Curriculum is asking that the Academic Senate endorse the course modifications that are presented in the packet. See attachment titled "1-15-2025 Curriculum Endorsements"

5.2 January 14, 2025 Meeting Minutes. See attachment titled, "ACADEMIC SENATE MINUTES JANUARY 14, 2025 DRAFT"

5.3 Faculty representatives that have been requested to serve on these selection/hiring committees: See ["AP 7120 Committee Compositions"](#)

5.3.1 Counselor, GPS (Fontana)

Ricardo Diaz
Lizzete Garcia
Fabiola Espitia
Joan Godinez
Greg Creel

6. GUEST(S)/PRESENTATION(S) - Chaffey College OFAR team - Integrating Canvas NameCoach, President-Elect Encarnacion. See attachment titled, "Chaffey College OFAR Team: Member Action Plan"

7. UNFINISHED BUSINESS

- 7.1 **Discussion/Possible Action Item:** Selection of faculty members of the MacKenzie Scott Advisory Group.
- 7.2 **Action Item:** Selection of one (1) Academic Senate member to serve on the Chaffey College Equity Plan 2025-2028 workgroup.
- 7.3 **Action Item:** Academic Senate Student Scholarship rubric and messaging workgroup selection
- 7.4 **Discussion/Possible Action Item:** Efforts to improve faculty and administration collaboration (Faculty Advocacy)

8. NEW BUSINESS

- 8.1 **Discussion Item:** Ombudspersons
- 8.2 **Discussion Item:** [CalGETC/Common Course Numbering \(CCN\) Update](#), See attachment titled, “Chaffey College OFAR Team: Member Action Plan”

9. REPORT(S)

- 9.1 **President**
- 9.2 **President-Elect**
- 9.3 **Secretary/Treasurer**
- 9.4 **Curriculum Chair**
- 9.5 **Classified Senate Liaison**
- 9.6 **Chaffey College Student Government Liaison**

10. FLOOR ITEMS *10 minutes max (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

11. ANNOUNCEMENTS

11.1 Chaffey College Academic Senate

- 11.1.1 [Student Scholarships will be available soon!](#) Keep an eye out in early February for more information.
- 11.1.2 Save the Date! 2024-2025 Tenure Reception. Tuesday, March 25, 2025. Celebrate newly tenured faculty! More information to come.
- 11.1.3 Save the Date! 2024-2025 [Faculty Lecturer of the Year](#), Angela Cardinale. Tuesday, April 22, 2025, 9:30 AM, Chaffey College Theatre. Finding Courage in Chaos: A Call for Transformation.

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 [2025 Spring Plenary Session](#), Thursday, April 24, 8am through Saturday, April 26, 5pm. Hyatt Regency Irvine, 17900 Jamboree Road Irvine, CA 92614 Save the Date! ASCCC's annual Spring Plenary Session, April 24-26, 2025. This is a hybrid event taking place at the [Hyatt Regency Irvine](#) 17900 Jamboree Road Irvine, CA. 92614. We hope that all local faculty leaders will plan to join us in Irvine!

11.2.2 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

11.3 Chaffey College

12. ADJOURNMENT (1:50 P.M.)

The next Academic Senate meeting will be on Tuesday, January 28, 2025

1-15-2025 Curriculum Endorsements

DENTAL PACKAGE

The Chair presented the [Dental Program Presentation](#) that highlights the program's accomplishments, data, and inclusion of DEIA.

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

DENTAL-405	Basic Dental Sciences
DENTAL-415	Dental Chairside Skills I
DENTAL-415L	Dental Chairside Skills I Lab
DENTAL-425	Dental Materials
DENTAL-425L	Dental Materials Lab
DENTAL-435	Infection Control in Dentistry
DENTAL-435L	Infection Control in Dentistry Lab
DENTAL-445	Oral Radiology
DENTAL-445L	Oral Radiology Lab
DENTAL-455	Dental Office Procedures
DENTAL-455L	Dental Office Procedures Lab
DENTAL-460	Clinical Experience I
DENTAL-465	Clinical Experience II
DENTAL-465L	Clinical Experience II Lab
DENTAL-475	Dental Specialty Skills
DENTAL-475L	Dental Specialty Skills Lab
DENTAL-480	Dental Chairside Skills II
DENTAL-480L	Dental Chairside Skills II Lab
DENTAL-490	Advanced Clinical Procedures
DENTAL-490L	Advanced Clinical Procedures Lab
DENTAL-601	Dental Skills

Program Modifications:

Dental Assisting	AS
Dental Assisting	Certificate of Achievement

GERONTOLOGY PACKAGE

The Chair presented the [Gerontology Program Presentation](#) that highlights the program's accomplishments, data, and inclusion of DEIA.

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

GERO-11	Introduction to Gerontology
GERO-18	The Social, Cultural, and Policy Issues of an

	Aging Society
GERO-22	Dying and Death
GERO-23	Aging and Older Adulthood
GERO-400	Principles of Caregiving: Older Adults and Their Care
GERO-404	Health and Wellness for Older Adults
GERO-455	Resources and Services for Older Adults
GERO-497ABCD	Gerontology Career Experience Internship
GERO-600	Principles of Caregiving: Older Adults and Their Care
GERO-655	Resources and Services for Older Adults
GERO-98ABC	Independent Study: Gerontology

Program

Modifications:

Caregiving Essentials	Certificate of Completion
Community Caregiver	Certificate of Achievement
Gerontology	AS
Gerontology	Certificate of Achievement

HEALTH SCIENCE AND COMPUTED TOMOGRAPHY PACKAGE

The coordinator of the department has determined that the following courses require no updates or changes for their mid-cycle review:

HS-20	Success in Nursing School and Health Sciences
HS-30	Beginning Medical Terminology
HS-601	Nursing Skills Directed Study

Course Deactivations:

CT-410	Patient Care and Procedures in Computed Tomography
CT-420	Physics Instrumentation in Computed Tomography
CT-430	Cross-Sectional Anatomy and Pathology in Radiology
CT-497	Computed Tomography Work Experience

Program Deactivations:

Computed Tomography	Certificate of Achievement
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NURSING ASSISTANT AND PHLEBOTOMY PACKAGE

The Chair presented the [Nursing Assistant and Phlebotomy Program Presentation](#) that highlights the program's accomplishments, data, and inclusion of DEIA.

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

PHLEB-600	1,2 Phlebotomy Skills and Safety
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Course Modifications:

NURAST-600	Nursing Assistant
NURAST-600L	Nursing Assistant Laboratory
NURAST-605L	Nursing Skills Laboratory
PHLEB-605	Phlebotomy Technician Skills Lab

Course Deactivations:

NURAST-615	Professional Development for the Nursing Assistant
NURAST-620	Home Health Aide
NURAST-620L	Home Health Aide Laboratory

Program Modifications:

Nursing Assistant	Certificate of Completion
Phlebotomy Technician	Certificate of Completion

Program Deactivations:

Nursing Assistant/Home Health Aide	Certificate of Completion
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RADIOLOGIC TECHNOLOGY PACKAGE

The Chair presented the [Radiologic Technology Program Presentation](#) that highlights the program's accomplishments, data, and inclusion of DEIA.

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

RADTEC-10	Anatomy and Radiographic Positioning I
RADTEC-10L	Laboratory for Anatomy and Radiographic Positioning I
RADTEC-16	Patient Care for Radiologic Technologists
RADTEC-16L	Laboratory for Patient Care for Radiologic Technologists
RADTEC-20	Radiologic Science and Protection
RADTEC-20L	Laboratory for Radiologic Science and Protection
RADTEC-25	Anatomy and Radiographic Positioning II
RADTEC-25L	Laboratory for Anatomy and Radiographic Positioning II
RADTEC-31	Radiographic Clinical Education I
RADTEC-34	Radiographic Imaging
RADTEC-34L	Laboratory for Radiographic Imaging

RADTEC-41	Radiographic Clinical Education II
RADTEC-472	Pharmacology and Venipuncture for Imaging Professionals
RADTEC-472L	Lab for Pharmacology and Venipuncture for Imaging Professionals
RADTEC-51	Radiographic Clinical Education III
RADTEC-55	Fluoroscopy and Clinical Application
RADTEC-601	Radiology Skills Directed Study
RADTEC-61	Radiographic Clinical Education IV
RADTEC-67	Anatomy and Radiographic Positioning III
RADTEC-67L	Laboratory for Anatomy and Radiographic Positioning III
RADTEC-71	Radiographic Clinical Education V
RADTEC-77	Radiographic Pathology
RADTEC-82	Radiographic Clinical Education VI
RADTEC-85	Radiographic Review and ARRT Preparation

Program Modifications:

Radiologic Technology	AS
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Chaffey College OFAR Team: Member
Action Plan

NameCoach

Open for Antiracism (OFAR) Program Overview

Co-led by CCCOER and College of the Canyons

OFAR emerged as a response to the **growing awareness of structural racism in higher education** in the United States.

OFAR started with the premise that faculty wanted to change their teaching to be antiracist and that **OER** and **open pedagogy** were tools that would facilitate that work.

The program is designed to give participants a **workshop experience** where they can better understand anti-racist teaching and how the use of OER and open pedagogy can empower them to involve students in the co-creation of an anti-racist **classroom**.

Chaffey's OFAR Team

Jocelin Monge (Team Lead)

Communication Studies
Focus Course: Interpersonal
Communication

Phatana Ith

Communication Studies
Focus Course: Intercultural
Communication

Taisha McMickens

Communication Studies
Focus Course:
Fundamentals of Effective
Speaking

2024-2025 cohort
requirements:

- Required workshops
- Asynchronous work
- Team meetings
- Action plan (individual)

Ian Jones

English/Journalism
Focus Course: Student
Media Practicum

Jessica Moronez

Sociology
Focus Course: Introduction
to Social Justice Studies

Liz Encarnacion

Communication Studies
Focus Course: Logic and
Argumentation

NameCoach: Canvas & Outlook Integration

A person's name is part of their cultural identity; accurate name pronunciation builds toward an inclusive learning environment.

Benefits

Namecoach provides your recording to members of the campus community through Canvas so others may verify they are addressing you correctly.

Namecoach also provides a public profile and recording URL allowing you to share it anywhere you feel is appropriate.

- Email signatures
- Social media profiles
- Personal websites
- Project presentations

Optional

If an individual chooses not to participate, they simply do not have to record their name - using Namecoach is optional.

Individuals can opt-out or in or change the recording, at any time.

Resources:

[Say my name: The importance of name pronunciation.](#) University of Washington Department of Medicine, October 5, 2022
[Pronouncing Students' Names Correctly Is Important.](#) Chronicle of Higher Education, April 12, 2022
[Why Getting Someone's Name Right Matters.](#) Harvard Business Review, January 11, 2022

Respect

According to [Race Equality Matters](#), 73% of people have had their name mispronounced, and 43% said it made them feel disrespected, 30% found it upsetting and 21% said it made them feel they didn't belong.

NameCoach Canvas Integration

From the 24-25 STAC order form, there are two pricing options:

- \$1.00 per FTES (Chaffey cost would be \$14,647)
- An additional \$3,000 flat rate for the Outlook integration (optional)



I am seeking Academic Senate's formal endorsement of the NameCoach Integration tool in Canvas and Outlook as a way to foster inclusive teaching practices, demonstrate inclusivity, and highlight Chaffey's mission in valuing identity and individualism in students from a cultural and ethnic lens.

In doing so, I am also seeking the support from Academic Senate in coordinating conversations with administration to discover which funding areas can be negotiated to include this tool in a sustainable and on-going basis.

On December 4 2024 I attended the Dialogue with the Board meeting on behalf of Nicole DeRose.

To my understanding, CCFA has originally brought this idea forward to management through Labor Management Committee (LMC) meetings as a way to provide employees a neutral third party platform to discuss concerns, conflict, or other interpersonal disagreements that fall outside the more formal process established through Human Resources or Contractual Agreements.

The topic of Ombuds was brought forward to the Dialogue with the Board to continue the conversation. I stated that Ombudspersons had come up informally in Academic Senate in past years, but would bring the topic forward to Academic Senate in order to further discussion through our formal process.

In preparation for the Academic Senate's exploration of this topic, I have compiled relevant resources on ombudspersons. However, additional research by Representatives is encouraged to ensure a comprehensive understanding of the concept and its potential implementation.

1. [San Mateo County Community College District - Office of the Ombuds](#)
 - a. Clear distinction from Title IX Coordinator
 - b. Concise “what the office can/cannot do” statements.
 - c. Seems to be close to what CCFA and Leadership may be interested in pursuing?
2. [International Ombuds Association](#)
 - a. Video overviews on what an ombuds person can do for an organization (including higher education)
 - b. [Resources for High Education Institutions](#)
 - c. [Resources for starting an Ombuds office](#)
 - d. [Ombuds Office Best Practices](#), which includes [Standards of Practice and Code of Ethics frameworks](#)
3. Additional California Community Colleges where I could find Ombuds Offices (much broader application at CSU/UC level):
 - a. [Santa Monica College](#)
 - b. [West LA College](#)
 - c. [Santa Rosa Junior College](#)

Additionally, questions were raised by Governing Board members concerning cost for an ombudsperson, location of where the ombuds office would be, and financial support. [Pomona College Ombud's](#) is an example of where the Ombuds person is considered a part time employee, on campus twice a week, and messages can be left that they will return when not available. This would allow for flexibility within the structure of financial investment from the side of the college, when and if conversations continue forward.

CalGETC and Common Course Numbering (CCN)

Academic Senate Update

Angela Burk-Herrick

January 2025

Student Transfer Achievement Reform Act

[Assembly Bill 928 \(Berman, 2021\)](#)

Intended to simplify the transfer process for community college students so more students transfer and earn bachelor's degrees.

- **CalGETC** [1] Mandates the creation of the California General Education Transfer Curriculum (**Cal-GETC**), the singular general education transfer pathway that satisfies lower division requirements of both the University of California (UC) and California State University (CSU). **(effective 2025-26)**
- Requires **automatic placement of students on an ADT pathway** if students declare a goal of transfer and their stated major pathway exists and is offered by the college, with limited exceptions for students to opt out of the ADT placement **(effective August 2024)**

2024-25 General Education at Chaffey: 4 Paths

Non-transferring students:

Chaffey GE

- ▶ 6 Areas (same as CalGETC)
- ▶ 7 courses (~21 units)
- ▶ Includes courses that don't count as GE at both CSU & UC
- ▶ Minimum GPA of 2.0

Transferring students:

CSU GE

- ▶ Transfers to **CSU only**
- ▶ 13 courses (~**39 units**)
- ▶ C- or better in Areas A1, A2, A3, and B4
- ▶ D grades allowed in other areas

IGETC (since 1991)

- ▶ Transfers to both UC & CSU
- ▶ 11-12 courses (~**34-37 units** if language completed in high school)
- ▶ C or better in ALL courses

IGETC for STEM

- ▶ Only available for STEM ADTs
- ▶ 9 courses (~28 units)
- ▶ C or better in ALL courses

Streamlining GE for transfer students with CalGETC

GE Area	24-25 CSUGE (CSU only)	24-25 IGETC (CSU & UC)	25-26 CalGETC (CSU & UC)
English Communication	Written Communication (3) Critical Thinking (3) Oral Communication (3)	Composition (3) Critical Thinking-Engl. Comp. (3) Oral Communication (3)- CSU only	Written Communication (3) Critical Thinking (3) Oral Communication (3)
Mathematics	One course (3)	One course (3)	One course (3)
Physical and Biological Sciences	Physical Science (3) Life Science (3) Laboratory Science (1)	Physical Science (3) Life Science (3) Laboratory Science (1)	Physical Science (3) Life Science (3) Laboratory Science (1)
Arts & Humanities	Arts (3) Humanities (3) Arts or Humanities (3)	Arts (3) Humanities (3) Arts or Humanities (3)	Arts (3) Humanities (3)
Social/Behavioral Sciences	Two courses (different disc.) (6)	Two courses (different disc.) (6)	Two courses (different disc.) (6)
Ethnic Studies	One course (3)	One course (3)	One course (3)
Language Other Than English	<i>not applicable</i>	1-yr HS or 2nd Semester Language	<i>UC graduation requirement-can be certified by Community Colleges</i>
LifeLong Learning/Self-Development	One course (3)	<i>not applicable</i>	not applicable

CalGETC Effective Fall 2025

- All courses on IGETC pattern for the 2024-2025 academic year will be rolled over to CalGETC for 25-26 academic year
- COMSTD 2, 4, 6 and 8 have been submitted for Area 1C (oral communication) for CalGETC approval
- Eligible courses currently not on IGETC have been submitted for CalGETC approval

2025-26 General Education at Chaffey: 2 Paths

Non-transferring students:

Chaffey GE

- ▶ 6 Areas (same as CalGETC)
- ▶ 7 courses (~21 units)
- ▶ Includes courses that don't count as GE at both CSU & UC
- ▶ Minimum GPA of 2.0

Transferring students:

CalGETC

- ▶ 6 areas
- ▶ 11-12 courses (~34 units)
- ▶ All courses count as GE at both CSU & UC
- ▶ C or better in all courses

Additional Challenges: Common Course Numbering (CCN)

Assembly Bill 1111 (Berman, 2021)

Amends Ed Code SEC.2. 66725.5. (a) (1)

To streamline transfer from two- to four-year postsecondary educational institutions and reduce excess credit accumulation, **on or before July 1, 2024**, both of the following shall occur:

- A. The California Community Colleges shall adopt a **common course numbering system for all general education requirement courses and transfer pathway courses.**
- B. Each community college campus shall incorporate common course numbers from the adopted common course numbering system in its catalog

GOAL: system-level articulation from CCCs to universities using CCN Course Templates

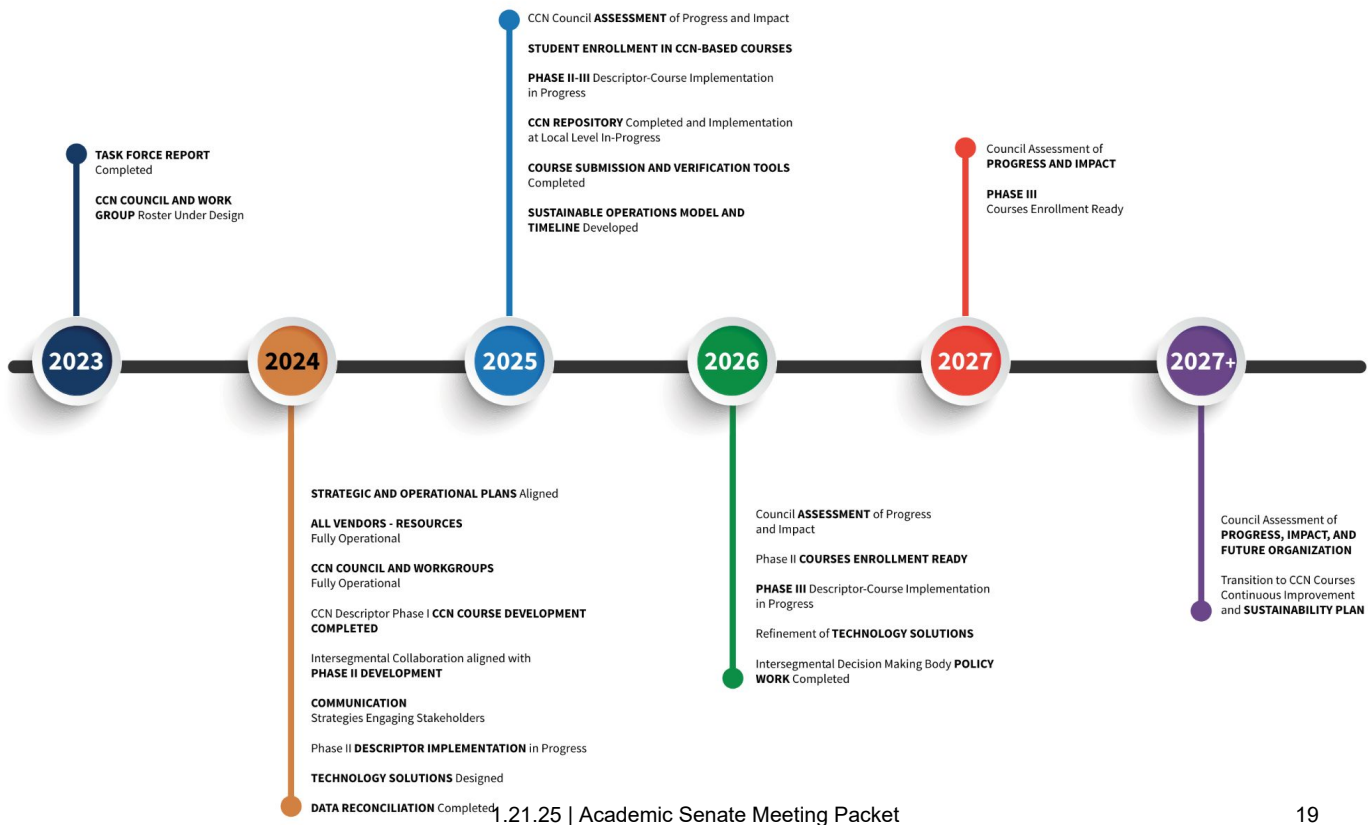
- Common transferability
- Common GE applicability
- Consistent course-to-course articulation

Note:

- Depends on UC and CSU changes to current articulation processes
- Collaboration of intersegmental discipline faculty necessary to achieve intended student impacts



CCN MILESTONES PROPOSED TIMELINE 2023-2027+ (PENDING TIMELINE EXTENSION REQUEST)



Implementation First Steps: CCN Course Templates

Course Outline of Record Element	
Subject Code & Course Number	Identical
Course Title	Identical
Lecture & Lab Units	Adheres to an Established Minimum
Course Description	Part 1: Identical Part 2: Optional Expanded Details
Pre-reqs, Co-reqs, Advisories	Identical
Course Content	Part 1: Identical Part 2: Optional Expanded Details
Course Objectives/Outcomes	Part 1: Identical Part 2: Optional Expanded Details
Methods of Evaluation, Textbooks	Representative Samples



Chaffey Approach

- *Faculty Centered*
- *Mandatory CCN content is a foundation to building our CORs*
- *Flexibility to incorporate existing COR and DEIA practices that has been worked on by the faculty and department*

CCN Phase 1 Courses: Effective Fall 2025

Course C-ID	System Enrollment Data (2022-23)	Chaffey Course	Cal-GETC Area
College Composition (ENGL 100)	300K-330K	ENGL 1A	1A
Argumentative Writing and Critical Thinking (ENGL 105)	115K-140K	ENGL 1B	1B
Public Speaking (COMM 110)	150K-175K	COMSTD 2	1C
Intro to Statistics (MATH 110)	185K-225K	STAT 10	2
Intro to American Government and Politics (POLS 110)	125K-160K	PS 1	4
Intro to Psychology (PSY 110)	145K-170K	PSYCH 1	4

Phase II - Effective Fall 2026

Anthropology

- Introduction to Biological Anthropology with Lab

Art History

- Survey of Western Art from Prehistory to Middle Ages
- Survey of Western Art from Renaissance

Astronomy

- Astronomy with Lab

Biology

- Human Anatomy with Lab
- Human Physiology with Lab
- General Survey Biology

Chemistry

- Introduction to Chemistry
- General Chemistry for Science Majors I with Lab
- General Chemistry for Science Majors II with Lab

Child Development

- Child Growth and Development

Communication Studies

- Interpersonal Communication

Economics

- Principles of Microeconomics
- Principles of Macroeconomics

English

- Introduction to Literature

History

- United States History to 1877
- United States History from 1865

Mathematics

- Single Variable Calculus I Early Transcendentals
- Single Variable Calculus I Late Transcendentals
- Single Variable Calculus II Early Transcendentals
- Single Variable Calculus II Late Transcendentals

Sociology

- Introduction to Sociology

Feedback Still OPEN!

The following surveys are now open and will close on January 24, 2025.

- ▶ [Anthropology CCN Course Template Post-Development Survey](#)
- ▶ [Astronomy CCN Course Template Post-Development Survey](#)
- ▶ [Biology CCN Course Template Post-Development Survey \(Anatomy & Physiology\)](#)
- ▶ [Biology CCN Course Template Post-Development Survey \(General\)](#)
- ▶ [Chemistry CCN Course Template Post-Development Survey](#)
- ▶ [Child Development CCN Course Template Post-Development Survey](#)
- ▶ [Communication Studies CCN Course Template Post-Development Survey](#)
- ▶ [Math CCN Course Template Post-Development Survey](#)
- ▶ [Sociology CCN Course Template Post-Development Survey](#)



Click on "OPEN SURVEYS"

Phase III - Effective Fall 2027

“The goal for Phase III is to select 50 courses with templates to undergo intersegmental discipline faculty review by May/June 2025 for local implementation by Fall 2027. Selection criteria include systemwide enrollment, integration with CalGETC and prioritization of specific topics.” ASCCC



Questions?



ACADEMIC SENATE MINUTES

JANUARY 14, 2025

Nicole DeRose	President	2023-2025	Y
Elizabeth “Liz” Encarnacion	Vice-President/President-Elect	2024-2025	Y
Robin Witt	Secretary/Treasurer	2024-2025	Y
Angela Burk – Herrick	Curriculum Chair	2023-2025	Y
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Omar Estrada	Health Sciences	2023-2025	Y
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Lisa Doget	Health Sciences	2023-2025	Y
Vacant	HFIC	2024-2026	
Shelley Marcus	Instructional Support	2023-2025	Y
Candice Hines-Tinsley	Kinesiology, Nutrition, & Athletics	2023-2025	N
Stephen Shelton	Language Arts	2024-2026	Y
Justin Keller	Mathematics & Science	2024-2026	Y
Louisa Villeneuve	Mathematics & Science	2024-2025	Y
Vacant	Social & Behavioral Sciences	2024-2026	
Melissa Johannsen	Student Services	2024-2026	Y
Fabiola Espitia	Student Services	2023-2025	Y
Vacant	Visual & Performing Arts	2023-2025	
Vacant	Adjunct Alternate Senator	2023-2025	
Sarah Schmidt	Classified Senate Liaison	2023-2025	N
Anthony Solomon	Chaffey College Student Government	2023-2024	N

Guests:

Tina Altis, Senior Accounting Technician, Budgeting and Fiscal Services
Jackie Boboye, Counseling
Angela Cardinale, English, ACD
Sadie Grantham, Director, Student Life
Andrew Long, Dean, School of Instructional Support
Michael McClellan, Interim Associate Superintendent, Instruction and Institutional Effectiveness
Lissa Napoli, Administrative Assistant, Academic Senate
Laura Picklesimer, English, ACD

1. P.E. (12:30 P.M.)

2. CALL TO ORDER (12:35 P.M.)

2.1 Land Acknowledgement

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)

3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)

- Laura Picklesimer read the following statement:
 - As a recently evacuated resident of Sierra Madre, I'd like to provide a statement on the LA county wildfires. In the past week, the Eaton and Palisades fires have destroyed 12,000 homes and businesses and have claimed at least 24 lives. 150,000 California residents were under evacuation warnings this weekend, ready to flee their homes at a moment's notice. My neighboring city, Altadena, was reduced to smoking rubble in what Governor Newsom is calling the largest wildfire disaster in American history.

During this time, members of the Chaffey community received no tangible support from the administration beyond links to some general resources for students, and nothing for employees was provided beyond the directive to call HR if they have questions. Appreciation goes to CCFA representatives for providing a few resources specific to the emergency at hand. It was not until six days later that anything approaching recognition of the magnitude of recent events was communicated by the executive team via email.

We should not assume that every Chaffey student or employee lives safely within district boundaries. Those in the extreme affected areas like myself may be displaced, may still be without power, gas and other utilities, may lack safe drinking water, and may risk daily exposure to arsenic, lead, asbestos and other carcinogens. And this disaster is still not over.

San Bernardino's neighboring county has been forever altered, and a greater recognition and sensitivity toward the lives affected would be appreciated from the campus community as a whole. I encourage Faculty Senate to refrain from addressing this disaster with a few quick words tacked onto a welcome back message.

The exact causes of the fires may still be under investigation, but the conditions of the disaster were exacerbated due to the current climate crisis. The Faculty Senate approved a climate change resolution in 2022 committing itself to addressing the ongoing climate emergency. Chaffey College's Rancho campus where I speak now sits less than two miles away from the same forest that, when ignited, decimated an entire foothill community. The threat is real, it's growing, and just because it occurred 30 miles away does not mean the college can't begin initiating real conversations about recent and possibly future disaster events.

Since the executive team has not shared any resources specific to the fires, I am providing a list of links to the senate for any Chaffey members who may be affected. Thank you.

For fire victims:

[FEMA Disaster Assistance](#)

[211LA & Airbnb Emergency Housing](#)

[Red Cross Disaster Relief](#)

[World Central Kitchen Meal Distribution](#)

- Angela Cardinale read the following statement:
 - Since Matt Morin no longer works at Chaffey College, and the executive team hasn't acknowledged the incredible work he's done, I wanted to publicly recognize it here. Matt is one of the most brilliant, most compassionate, and hardworking people with whom I've ever worked. We worked together for several years in both work experience and Distance Education. Without him, digital credentialing would not have happened at Chaffey College, though I also acknowledge the excellent work of Trelisa Glasatov and Laura Picklesimer in that work. I believe digital credentialing is the future of higher education and we could've been a national model for that work. It is a shame that our executive team didn't seem to understand this. Many people don't know that Matt also did amazing policy work at the state level, writing SB 554 and improving California's Benefit State-Defined process. Both of these ensure increased access to higher education and financial aid for two of the state's most vulnerable populations—undocumented adults who did not have access to high school and adults who did not graduate high school. Our College responded by telling Matt he could no longer work on these types of policies. Matt also deserves the credit for the success of our dual enrollment program.

Secondly, I want to encourage everyone to read this week's resignation letter of DelVonte Deary, who until yesterday was the Director of Network and Systems Integration. His letter details the very same patterns of problematic hiring practices and toxic work culture that our Vote of No Confidence spoke to. DelVonte was offered money by Susan Hardie to not share what he experienced and he turned this down.

I find it insulting that the Governing Board responded to our vote and our pleas for support with a collective shrug, and Dr. Shannon outright told us he doesn't care about our widespread concerns. Thank you for your time.

- Sadie Grantham first paused to acknowledge all that was just said, and thanked Laura and Angela for sharing. Sadie then introduced herself as the new Director of Student Activities. She drove in this morning past a fire and had to turn off the air conditioning because of the smoke getting into her car. Sadie acknowledged being here as a result of some of the hiring practices mentioned earlier and so she feels it is really heavy at this moment. Sadie wants us to know that she hears all of what we are saying and hopes to have an opportunity to meet with and to collaborate with everyone. Saide says she is happy to be here and hopes she can be a representative of administration who is in support and in community with us all. Sadie looks forward to working with everyone.

4. ADOPTION OF AGENDA

- January 14, 2025
- **Motion for Approval** - Senator Chamberlain moved to adopt the agenda for 1.14.25. Senator Shelton seconded the motion. The motion was approved. 1.14.25, 22Y/0N/0A.

5. CONSENT AGENDA

5.1 Curriculum is asking that the Academic Senate endorse the course modifications that are presented in the packet. See attachment titled "12-4-2024 Curriculum Endorsements"

5.2 **December 3, 2024 Meeting Minutes.** See attachment titled, "ACADEMIC SENATE MINUTES DECEMBER 3, 2024 DRAFT"

5.3 **Faculty representatives that have been requested to serve on these selection/hiring committees: See ["AP 7120 Committee Compositions"](#)**

5.3.1 Instructor, Computer Information Services (duplicate - see 5.3.13)

Dionne Henderson

Terezita Overduin

David Nimri

William O'Neil

5.3.2 Instructor, English as a Second Language

Sharon Alton

Cindy Walker

Charmaine Phipps

Jeff Laguna

5.3.3 Instructor, Vocational Nursing (VN)

Brody Albert

Jayne Clark-Frize

Terzah DePonte
Jordan Hung

5.3.4 Instructor, Communication Studies

Steve Shelton
Tai McMickens
Liz Encarnacion
Anthony Guaracha
Terezita Overduin

5.3.5 Instructor, AMT

Donnie Guess
Joshua Stapleton
Jack Little
Jonathan Polidano

5.3.6 AAII, High School Partnerships

Jackie Boboye

5.3.7 Accounting Technician

Carol Dickerson

5.3.8 AAII, Academic and Career Counseling

Helen Leung

5.3.9 Instructional Technologist

Manar Hijaz

5.3.10 Instructor, Ethnic Studies (Rancho and Fontana) (2 Pos)

Sharon Alton
Patricia Gomez
Michael Manalo-Pedro
Melanie Bratcher
Maryline Chemama

5.3.11 Instructor, Economics

Dan Loomis
Garrett Kenehan
David Karp
Thierry Brusselle

Bret McMuran

5.3.12 Instructional Specialist for Distance Education

Leona Fisher

Tamari Jenkins

Jinny Lee

Manar Hijaz

Michelle Sanchez

5.3.13 Instructor, Computer Information Services

* Joseph Lee (added)

Dionne Henderson

Terezita Overduin

David Nimri

William O'Neil

- **Motion for Approval** - Senator Chamberlain moved to approve the 1.14.25 Consent Agenda. Senator Polidano seconded the motion. The motion was approved. 1.14.25, 23Y/0N/0A.

6. GUEST(S)/PRESENTATION(S) - None.

7. UNFINISHED BUSINESS

7.1 Discussion/Planning Item: Selection process for faculty members of the MacKenzie Scott Advisory Group. Applications are due by Friday, January 17, 2025. Submission review and selection dates will be at the 1/21/2025 and/or 1/28/2025 Academic Senate meetings.

- We have received three faculty applicants so far. We need eight total faculty to serve. The Friday meeting is just the initial meeting and the committee can discuss a different day and time that is better for future meetings.

8. NEW BUSINESS

8.1 Discussion/Possible Action Item: Academic Senate Spring Meeting Planning. Possible items include, but are not limited to:

- Equivalencies and Minimum Qualifications
- Credit for Prior Learning (CPL) Updates
- CalGETC and common course numbering updates from the Curriculum Committee. Marketing materials can be uploaded to the Senate website.
- Academic Senate Student Scholarship Review (rubric, subcommittee, etc.)
- Governance Handbook Workgroup updates
- Senate representation units (currently we use “school of ...” but schools have changed to ACCs)
- Workgroup for ideas to improve faculty and administration collaboration on campus. For example, professional development, inviting ASCCC, etc.

- Invite the Trees, Plants, and Grounds Committee and the Health and Safety Committee to discuss improving the appearance/aesthetic of the Rancho campus.
- Update from the OER/ZTC Committee on how students navigate textbook and materials costs.
- **Motion for Approval** - President-Elect Encarnacion moved to form a workgroup to write a rubric for student scholarships and messaging. Senator Overduin seconded the motion. The motion was approved. 1.14.25, 23Y/0N/0A.

8.2 Discussion/Possible Action Item: Selection of one (1) Academic Senate member to serve on the Chaffey College Equity Plan 2025-2028 workgroup. Duration of commitment is now through submission of the plan in Fall 2025. The representative will provide regular updates to the Academic Senate. There is a two-day 2025 Equity Planning Workshop (1/27 & 1/28 in Ontario). Regular meeting days/times will be determined once the workgroup has been established.

- Could subs be provided for faculty so they can attend this workgroup?

9. REPORT(S)

9.1 President

- Reports from December's and today's President Cabinet meetings will be provided via email to senators.
- **Dean, KNA/Director, Athletics (*approved by officers on December 10, 2024)**
 - *Kendyl Rizea, Adjunct, Head Coach, Women's Basketball, KNA
 - *Annette Henry, Kinesiology, KNA
 - *David Padilla, Adjunct, Coordinator, Athletic Performance Fitness Center, KNA
 - *Bob Baiz, Kinesiology, KNA
 - Candice Hines Tinsley, Nutrition, KNA
 - Elaine Martinez, Kinesiology, KNA
- Senator Henry thanked Michael McClellan for his hard work and his willingness to listen. He is appreciated for taking action to improve the transition from schools to ACCs.
- For AP 3145 - Immigration Related Issues: all suggestions were implemented. Training will be provided on Zoom. More information will be emailed to all faculty.
- Jon Ausubel and President DeRose were informed during finals week regarding the transfer of Janeth Rodriquez to Executive Director of Extended Learning and Community Education.

9.2 President-Elect

- Two emails were read (see attachments). One from DelVonte Deary and the other from "concernedemployeetchaffey@gmail.com"

9.3 Secretary/Treasurer - no report

9.4 Curriculum Chair - no report

9.5 Classified Senate Liaison - no report

9.6 Chaffey College Student Government Liaison - no report

10. FLOOR ITEMS *10 minutes max (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

- Tina shared that the CCFA training on immigration was great. Also, CCFA wants to know if the Academic Senate has a statement for Chaffey College employees who have been affected by the fires.

11. ANNOUNCEMENTS

11.1 Chaffey College Academic Senate

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 [2025 Spring Plenary Session](#), Thursday, April 24, 8am through Saturday, April 26, 5pm. Hyatt Regency Irvine, 17900 Jamboree Road Irvine, CA 92614 Save the Date! ASCCC's annual Spring Plenary Session, April 24-26, 2025. This is a hybrid event taking place at the [Hyatt Regency Irvine](#) 17900 Jamboree Road Irvine, CA. 92614. We hope that all local faculty leaders will plan to join us in Irvine!

11.2.2 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

11.3 Chaffey College

12. ADJOURNMENT (1:51 P.M.)

The next Academic Senate meeting will be on Tuesday, January 21, 2025

Lissa A. Napoli, Recording Secretary

Robin Witt, Treasurer / Secretary