

ACADEMIC SENATE MINUTES

MAY 7, 2024

Nicole DeRose	President	2023-2025	P
Elizabeth “Liz” Encarnacion	Vice President	2023-2024	P
Robin Witt	Secretary/Treasurer	2023-2024	P
Angela Burk – Herrick	Curriculum Chair	2023-2025	P
Jonathan Polidano	Business & Applied Technology	2023-2025	A
Jay Scott	Business & Applied Technology	2022-2024	P
Robert Nazar	Chino Campus	2023-2025	P
Jinny Lee	Chino Campus	2022-2024	A
Anthony Guaracha	Fontana Campus	2023-2025	A
Vacant	Fontana Campus	2022-2024	
Omar Estrada	Health Sciences	2023-2025	P
Terzah DePonte	Health Sciences	2022-2024	P
Tara Johnson	HFIC	2023-2025	P
Vacant	HFIC	2023-2025	
Christina Holdiness	Instructional Support	2023-2025	A
Terezita Reyes Overduin	Instructional Support	2022-2024	P
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025	P
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024	P
Phatana Ith	Language Arts	2023-2025	P
Elizabeth “Liz” Encarnacion	Language Arts	2022-2024	P
Robin Witt	Mathematics & Science	2023-2025	P
Mark Gutierrez	Mathematics & Science	2022-2024	A
Patricia Gomez	Social & Behavioral Sciences	2023-2025	A
Vacant	Social & Behavioral Sciences	2022-2024	
Michelle Martinez	Student Services	2023-2025	A
Jackie Boboye	Student Services	2022-2024	A
Leta Ming	Visual & Performing Arts	2023-2025	P
Sheila Malone	Visual & Performing Arts	2022-2024	A
Tamari Jenkins	Senator-At-Large	2023-2026	P
Jackson Tropp	Senator-At-Large	2022-2025	P
Sarah Chamberlain	Senator-At-Large	2021-2024	P
Tina Kuo	Adjunct Senator-At-Large	2023-2025	P
Shelly R. Jackson	Adjunct Senator-At-Large	2022-2024	P
Alternates			
Vacant	Business & Applied Technology	2023-2025	
Manar Hijaz	Chino Campus	2023-2025	A
Greg Creel	Fontana Campus	2023-2025	A
Lisa Doget	Health Sciences	2023-2025	A
Vacant	HFIC	2022-2024	
Shelley Marcus	Instructional Support	2023-2025	P
Robert Hadaway	Kinesiology, Nutrition, & Athletics	2023-2025	A
Leona Fisher	Language Arts	2022-2024	P
Diana Cosand	Mathematics & Science	2023-2025	A
Vacant	Social & Behavioral Sciences	2022-2024	
Fabiola Espitia	Student Services	2023-2025	A
Susanna Galvez	Student Services	2022-2024	A
Vacant	Visual & Performing Arts	2023-2025	
Vacant	Adjunct Alternate Senator	2023-2025	
Sarah Schmidt	Classified Senate Liaison	2023-2025	A
Ryan Thomas	Chaffey College Student Liaison	2023-2024	P

Guests:

Omar Dphrepaulezz, History Professor, PCS
Isabella Espin, Student and Academic Senate Scholarship Award recipient
Savannah Jensen, Student and Academic Senate Scholarship Award recipient
Lissa Napoli, Administrative Assistant, Academic Senate
Janeth Rodriguez, Executive Director, Enrollment Services and Student Support
Mya Ward, Student and Academic Senate Scholarship Award recipient

1. P.E. (12:30 P.M.)

2. CALL TO ORDER (12:35 P.M.)

2.1 Land Acknowledgement

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)

3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)

4. ADOPTION OF AGENDA

- May 7, 2024
- **Motion for Approval** - Senator Jackson moved to adopt the agenda for 5.7.24. Senator Chamberlain seconded the motion. The motion was approved. 5.7.24, 20Y/0N/0A.

5. CONSENT AGENDA

5.1 April 30, 2024 Meeting Minutes. See attachment titled, "Academic Senate Minutes DRAFT"

- Deborah Lundford's email should be deborah@cambridgewestpartnership.com

5.2 Faculty representatives that have been requested to serve on these campus committees:

5.2.1 Digital Media Lab Specialist, .475 (10-month)

Cabrina Alviar

5.2.2 Library Clerk II, .475 (Chino)

Terezita Overduin

- Senators request clarification on the selection process of this committee since Senator Overduin was put on the committee without ever being asked.

5.2.3 Program Assistant, ACD, .475

Robert Ian Jones

5.2.4 AAII, Business Services

Erik Kolb

5.2.5 Dean, PCS

Angela Sadowski (Psychology)

Jessica Moronez (Sociology/Social Justice)

Luis Fernandez (History)

- Since Luis Fernandez can no longer serve, Steve Lux has agreed to be the replacement.

5.3 David Rentz - Revised Sabbatical Proposal for Approval- see attachment titled "David Rentz Revised Sabbatical Proposal 5.7.2024"

- **Motion for Approval** - Vice President Encarnacion moved to approve the 5.7.24 Consent Agenda with a modification to replace Luis Fernandez with Steve Lux and correct the email address for Deborah Lundford in the 4/30/24 minutes. Senator Boboye seconded the motion. The motion was approved. 5.7.24, 20Y/0N/0A.

6. GUEST(S)/PRESENTATION(S)

- Presentation: Scholarship Recipients, Outgoing Senators, and New/Renewing Senators

7. REPORT

7.1 President

- Second Annual Academic Senate + Curriculum Committee Retreat: held on Friday August 9th, 8:30-12:30 pm in CAA-218, in-person only.
 - Can receive flex credit for this retreat.
 - Senators are encouraged to attend.
 - Plan to invite ASCCC for a local senate visit and present at the retreat.
 - Potential topics:
 - Strategies for developing effective recommendations to Administration and the Governing Board.
 - How to proceed if recommendations are not followed.
- Mackenzie Scott Gift Update Request from Academic Senate
 - No response or information was shared with the Academic Senate officers by the April 30th request date.
 - This was discussed at the May 6th Academic Issues Group meeting. The response may be forthcoming.
- Summer Governance · Chaffey College Bylaws: Academic Senate President Duties and Responsibilities #14 states

- Shall confer with the vice president/president-elect, secretary-treasurer, and curriculum committee chairperson to make decisions during off-contract days and provide a report to the full Academic Senate.
- What usually happens during the summer that may require Academic Senate President approval? Faculty appointment to serve on hiring committees that open/begin during the summer term.

7.2 Vice President - no report

7.3 Secretary/Treasurer - no report

7.4 Curriculum - no report

7.5 Classified Senate Liaison, President, Sarah Schmidt - no report

7.6 CCSG Liaison, Director of Finance, Ryan Thomas - no report

8. UNFINISHED BUSINESS *10 minutes max- None.

9. NEW BUSINESS *10 minutes max per item - None.

10. FLOOR ITEMS *10 minutes max (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

- Senator Henry expressed concerns regarding the academic integrity process. Student handbook and other documents need updating. President DeRose added that faculty must comply with AP5520 and we will re-visit academic integrity issues this fall.
- The Faculty Success Center is hosting a Food, Fun, & Friends event on Friday, May 10, 12:30-3:30 pm in ATL-110.

11. ANNOUNCEMENTS

11.1 Chaffey College Academic Senate

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. ADJOURNMENT (1:50 P.M.)

Academic Senate will convene on Tuesday, August 20, 2024

revised

David Rentz
Music/ACD

Spring 2025 Sabbatical Leave Request

Purpose

The purpose of my sabbatical leave is to achieve professional growth as both an advisor/mentor for current Chaffey music students and as a composer of choral music.

Through my time spent embedded in regional choral/vocal music and music education programs, attendance at one or more music education conferences, and subsequent development of a comprehensive guide to local/regional transfer options for Chaffey music students, I expect to increase my effectiveness as an advisor/mentor to students intending to pursue careers in the field.

I am an experienced composer, with over 15 works performed by ensembles across the United States (including one by the Chaffey Chamber Choir at last year's Report to the Community)! But it has been a very long time since I've been able to devote extended, focused time to composing, and I expect that doing so during my sabbatical will help me strengthen and deepen my craft.

Objectives and Activities

The objectives of my proposed sabbatical activities are to help me grow professionally and to enhance and strengthen my educational program (music). My integrated activities and objectives are:

- 1a. Become more familiar with Southern California four-year (bachelors-granting) choral/vocal music and music education programs, the institutions that house them, and the faculty who run them by spending day-long residencies with several of them (e.g. CSUF, CSULB, University of Redlands, and comparable institutions), meeting with faculty and staff, attending rehearsals, etc. These would be organized directly by me – I would contact and arrange to spend a day “in residence” with each program, attending rehearsals, classes, and lessons, and speaking to instructors and students.
- 1b. Attend at least one state and/or national choral music education conference, e.g. California All-State Music Education Conference (15-18 Jan 2025; Sacramento) and/or American Choral Directors Association National Conference (18-22 March 2025; Dallas, TX), learning about new trends in instruction, technology, and DEIA, as well as staying current in professional pathways and practices relevant to Chaffey students.
- 1c. Organize my newly-acquired knowledge in an easily-accessed and -updated format that can be shared with current and future Chaffey students (likely a multi-section cloud-based document). As an instructor who teaches the only section of a class that all Music AA-T degree-seekers are required to take (Music 58), I will provide all of the music majors in the class access to the cloud-based document and offer them advising based on the information they review.
- 1d. Longer term (post-sabbatical) objective: to use both the knowledge and document above to advise and mentor Chaffey music students more effectively.
- 1e. Measurable outcome: Meet with every transfer applicant in vocal music (usually 8-12 per academic year) and advise them, using this tool as a reference.
- 2a. To compose a set of at least three choral works setting texts by Chaffey instructors, staff, and/or students, of a difficulty level appropriate to the Chaffey Chamber Choir by soliciting

Previously
1b

Previously
1c

revised

such texts from colleagues and students and then setting them to music and engraving (i.e. notating) them.

Previously
2b;
split

- 2b. Longer term (post-sabbatical) objective: to increase my visibility as a composer and give the students the opportunity to see the development of new work in action.
- 2c. Measurable outcome: Perform and record the pieces with the Chamber Choir.

Benefits to Students:

Ongoing access to more detailed and comprehensive transfer options in my educational program, as well as to an advisor/mentor with a deeper base of knowledge.

Benefits to District:

Increased completion and transfer results for students in my educational program; “internal” access to an “external” expert in regional programs; potential positive exposure with performances of collaborative “in-house” musical works.

Benefits to Me as an Educational Professional:

Increased efficacy as an advisor/mentor to students in my educational program; increased artistic range and ability as a composer.

Statement of support from Prof. Garrett Kenehan attached.

Original

David Rentz
Music/ACD
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I am an experienced composer, with over 15 works performed by ensembles across the United States (including one by the Chaffey Chamber Choir at last year's Report to the Community)! But it has been a very long time since I've been able to devote extended, focused time to composing, and I expect that doing so during my sabbatical will help me strengthen and deepen my craft.

Objectives and Activities

The objectives of my proposed sabbatical activities are to help me grow professionally and to enhance and strengthen my educational program (music). My integrated activities and objectives are:

- 1a. Become more familiar with Southern California four-year (bachelors-granting) choral/vocal music and music education programs, the institutions that house them, and the faculty who run them by spending day-long residencies with several of them (e.g. CSUF, CSULB, University of Redlands, and comparable institutions), meeting with faculty and staff, attending rehearsals, etc.
- 1b. To then organize my newly-acquired knowledge in an easily-accessed and -updated format that can be shared with current and future Chaffey students (likely a multi-section cloud-based document).
- 1c. Longer term (post-sabbatical): to use both the knowledge and document above to advise and mentor Chaffey music students more effectively.
- 2a. To compose a set of at least three choral works setting texts by Chaffey instructors, staff, and/or students, of a difficulty level appropriate to the Chaffey Chamber Choir by soliciting such texts from colleagues and students and then setting them to music and engraving (i.e. notating) them.
- 2b. Longer-term (post-sabbatical): Perform and record the pieces with the Chamber Choir, increasing my visibility as a composer and giving the students the opportunity to see the development of new work in action.

Benefits to Students:

- Ongoing access to more detailed and comprehensive transfer options in my educational program, as well as to an advisor/mentor with a deeper base of knowledge.

original

Benefits to District:

- Increased completion and transfer results for students in my educational program; “internal” access to an “external” expert in regional programs; potential positive exposure with performances of collaborative “in-house” musical works.

Benefits to Me as an Educational Professional

- Increased efficacy as an advisor/mentor to students in my educational program; increased artistic range and ability as a composer.

Statement of support from Prof. Garrett Kenehan attached.

		Present	Adoption of Agenda 5.7.24	Approval of Modified Consent Agenda 5.7.24 (with Luis Fernandez being replaced with Steve Lus), also the correction on the email address for the consultant)			
<i>Alternate Senators Italicized</i>							
Representation	Name						
Business & Applied Technology	Jonathan Polidano						
Business & Applied Technology	Jay Scott	Y	Y	Y			
<i>Business & Applied Technology Alternate</i>	<i>Vacant</i>						
Chino Campus	Robert Nazar	Y	Y	Y			
Chino Campus	Jinny Lee						
<i>Chino Campus Alternate</i>	<i>Manar Hijaz</i>						
Fontana Campus	Anthony "Tony" Guaracha						
Fontana Campus	Vacant						
<i>Fontana Campus Alternate</i>	<i>Greg Creel</i>						
Health Sciences	Omar Estrada	Y	Y	Y			
Health Sciences	Terzah DePonte	Y	Y	Y			
<i>*Health Sciences Alternate</i>	<i>Lisa Doget</i>						
HFIC	Tara Johnson	Y	Y	Y			
HFIC	Vacant						
HFIC Alternate	Vacant						
Instructional Support	Christina Holdiness						
Instructional Support	Terezita Overduin	Y	Y	Y			
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	Y	Y	Y			
Kinesiology, Nutrition, & Athletics	Annette Henry	Y	Y	Y			
Kinesiology, Nutrition, & Athletics	Candice Hines-Tinsley	Y	Y	Y			
<i>Kinesiology, Nutrition, & Athletics Alternate</i>	<i>Robert Hadaway</i>						
Language Arts	Phatana Ith	Y	Y	Y			
Language Arts	Elizabeth Encarnacion						
<i>*Language Arts Alternate</i>	<i>Leona Fisher</i>						
Mathematics & Science	Robin Witt						
Mathematics & Science	Mark Gutierrez						
<i>Mathematics & Science Alternate</i>	<i>Diana Cosand</i>						
Social & Behavioral Sciences	Patricia Gomez						
Social & Behavioral Sciences	Vacant						
<i>*Social & Behavioral Sciences Alternate</i>	<i>Vacant</i>						
Student Services	Michelle Martinez						
Student Services	Jackie Boboye	Y	Y	Y			
<i>* Student Services Alternate</i>	<i>Fabiola Espitia</i>						
<i>* Student Services Alternate</i>	<i>Susanna Galvez</i>						
Visual and Performing Arts	Leta Ming	Y	Y	Y			
Visual and Performing Arts	Sheila Malone						
<i>*Visual and Performing Arts Alternate</i>	<i>Vacant</i>						
Senator-At-Large	Tamari Jenkins	Y	Y	Y			
Senator-At-Large	Jackson Tropp	Y	Y	Y			
Senator-At-Large	Sarah Chamberlain	Y	Y	Y			
Adjunct Senator-at-Large	Tina Kuo	Y	Y	Y			
Adjunct Senator-at-Large	Shelly R. Jackson	Y	Y	Y			
<i>*Adjunct Alternate Senator</i>	<i>Vacant</i>						
President	Nicole DeRose	Y					
Vice President	Elizabeth "Liz" Encarnacion	Y	Y	Y			
Secretary/Treasurer	Robin Witt	Y	Y	Y			
Curriculum Chair	Angela Burk-Herrick	Y	Y	Y			
Classified Senate Liaison	Sarah Schmidt						
Chaffey College Student Government	Ryan Thomas						
RED indicates reported absence	PURPLE indicates reported tardy/leave early						
Total Yes Votes		21	20	20	0	0	
Total No Votes			0	0	0	0	
Total Abstentions			0	0	0	0	
- = Not available during meeting to vote							
39 members total - up to 29 voting at any given time. The President is a non-voting member, but counts as quorum. Curriculum Chair now votes per 8.2							
President ONLY votes to break a tie.							
A quorum shall consist of two-thirds of the voting members of the Academic Senate							
20 members are needed for QUORUM							
27 Present at this meeting = 21 members, 6 visitors							
5.7.24 Academic Senate Meeting							