

**ACADEMIC SENATE MINUTES
JANUARY 24, 2023
RANCHO CAMPUS, ACADEMIC SENATE CONFERENCE ROOM, BEB-204
CHINO CAMPUS, CONFERENCE ROOM, CHMB 102
CHINO CAMPUS, OFFICE, CHMB 145A & 240D
CHINO INFORMATION TECHNOLOGY CENTER, CHTC 311
FONTANA CAMPUS, OFFICE, FNAC 100A & FNLC 126**

Neil Watkins	President	2021-2023	P
Nicole DeRose	Vice President/President-Elect	2022-2023	P
Elizabeth “Liz” Encarnacion	Secretary/Treasurer	2022-2023	P
Angela Burk – Herrick	Curriculum Chair	2021-2023	P
Bruce Osburn	Business & Applied Technology	2021-2023	A
Jay Scott	Business & Applied Technology	2022-2024	P
Tara Johnson	Chino/Fontana	2021-2023	P
Jinny Lee	Chino/Fontana	2022-2024	P
Jayne Clark-Frize	Health Sciences	2021-2023	A
Terzah DePonte	Health Sciences	2022-2024	P
Christina Holdiness	Instructional Support	2021-2023	P
Terezita Reyes Overduin	Instructional Support	2022-2024	A
Elaine Martinez	Kinesiology, Nutrition & Athletics	2021-2023	A
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024	A
Steve Shelton	Language Arts	2021-2023	P
Elizabeth “Liz” Encarnacion	Language Arts	2022-2024	P
Elizabeth Cannis	Mathematics & Science	2021-2023	P
Mark Gutierrez	Mathematics & Science	2022-2024	P
Pak Tang	Social & Behavioral Sciences	2021-2023	P
Vacant	Social & Behavioral Sciences	2022-2024	
Michelle Martinez	Student Services	2021-2023	P
Jackie Boboye	Student Services	2022-2024	P
Leta Ming	Visual & Performing Arts	2021-2023	A
Sheila Malone	Visual & Performing Arts	2022-2024	P
Tamari Jenkins	Senator-At-Large	2020-2023	P
Sarah Chamberlain	Senator-At-Large	2021-2024	P
Norma Leon	Senator-At-Large	2022-2025	A
Shelly R. Jackson	Adjunct Senator-At-Large	2021-2023	P
Vacant	Adjunct Senator-At-Large	2022-2024	

Alternates

William “Bill” O’Neil	Business & Applied Technology	2021-2023	P
Manar Hijaz	Chino/Fontana	2021-2023	A
Jordan Hung	Health Sciences	2021-2023	A
Shelley Marcus	Instructional Support	2021-2023	A
Annette Henry	Kinesiology, Nutrition, & Athletics	2021-2023	P
Leona Fisher	Language Arts	2022-2024	A
Diana Cosand	Mathematics & Science	2021-2023	A
Vacant	Social & Behavioral Sciences	2022-2024	
Myra Andrade	Student Services	2021-2023	A
Vacant	Student Services	2022-2024	
Nicole Farrand	Visual & Performing Arts	2021-2023	A
Vanessa Nunez	Adjunct Alternate Senator	2021-2023	A
Sarah Schmidt	Classified Senate Liaison	2021-2023	A

Guests:

Tina Kuo, Biology, M&S

Lissa Napoli, Administrative Assistant, Academic Senate

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:43 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras are required to be on while voting.)**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. APPROVAL OF AGENDA**

- January 24, 2023
- **Motion for Approval** - Curriculum Chair Burk-Herrick moved to approve the 1.24.23 agenda. Senator Shelton seconded the motion. The motion was approved. 1.24.23, 18Y/0N/0A.

5. APPROVAL OF MINUTES

- January 10, 2023
- **Motion for Approval** - Curriculum Chair Burk-Herrick moved to approve the 1.10.23 minutes. Senator Shelton seconded the motion. The motion was approved with amendments. 1.24.23, 18Y/0N/0A.

6. CONSENT AGENDA**6.1 Faculty representatives that have been requested to serve on these selection/hiring committees:****6.1.1 Outreach Specialist, (Classified), Enrollment Services and Student Support**

- Jonathan Polidano, Automotive Technology, BAT

6.1.2 AAII, (Classified), Intersegmental Partnerships (2 positions)

- Brent McLaren, Counselor, C&M

6.1.3 Coordinator, (Classified), Student Equity

- Fabiola Espitia, Counselor, C&M

6.1.4 Plant Maintenance Mechanic (Classified)

- Jeff Laguna, Gerontology, HS

6.2 Curriculum is asking that the Academic Senate endorse the course modifications that Curriculum presented below:

CHILD DEVELOPMENT AND EDUCATION PACKAGE

New Courses w/ DE:

CDE-27
(Replacing CDE-24 and CDE-24W) Introduction to Curriculum Theory

New Courses:

CDE-28 (Replacing CDE-25 and CDE-25W) Advanced Curriculum Theory and Practicum

Course Deactivations:

CDE-24 Introduction to Curriculum Theory
CDE-24W Practicum I: Supervised Occupational Work Experience
CDE-25 Advanced Curriculum Theory
CDE-25W Practicum II: Supervised Occupational Work Experience

Course Modifications w/ DE:

CDE-1 Principles & Practices in Early Childhood Education
CDE-2 Child Growth and Development
CDE-23 Introduction to Children with Special Needs
CDE-3 Observation and Assessment
CDE-4 Child, Family, and Community
CDE-415 Dynamics of Play
CDE-416 Brain Research and the Implications for Classroom Teaching
CDE-430A Infant and Toddler: Group Caregiving I
CDE-5 Health, Safety and Nutrition
CDE-50 Administration of Child Development Programs
CDE-6 Teaching in a Diverse Society
CDE-7 Curriculum Development: The Creative Arts
CDE-8 Curriculum Development: Math and Sciences
ED-400 Introduction to Education and Teaching

Course Modifications:

ED-10 Elementary Classroom Fieldwork

Program Modifications:

Child Development A.S. Degree
Early Childhood Education AS-T
Elementary Teacher Education AA-T

ENGLISH AS A SECOND LANGUAGE PACKAGE

New Courses w/ DE:

ESL-603 English for Technical Trades I
ESL-604 English for the Technical Trades II

ESL-607	Conversation and Pronunciation
ESL-622A	English as a Second Language IIA
ESL-622B	English as a Second Language IIB
ESL-632A	English as a Second Language IIIA
ESL-632B	English as a Second Language IIIB

Program Modifications:

English as a Second Language Certificate of Competency

HISTORY PACKAGE

Course Modifications w/ DE:

- HIST-1 World History: Pre-Civilization to 1500
- HIST-10 History of Asian Civilizations II
- HIST-12 Asian American History
- HIST-16 Westward Movement and the Indian Wars 1840-90
- HIST-17 United States History through 1877
- HIST-18 United States History from 1865
- HIST-19 History of Ethnic Relations in the United States
- HIST-2 World History: 1500 to Present
- HIST-20 History of the United States from 1945-Present
- HIST-21 The Sixties in American History
- HIST-25 Women in United States History
- HIST-37 California History
- HIST-4 History of Slavery
- HIST-40 Retrospective of World War II
- HIST-5 Early Western Civilizations
- HIST-50 African-American History I
- HIST-51 African-American History II
- HIST-6 Modern Western Civilizations
- HIST-7 History of the Middle East
- HIST-70 Chicanos: The Common History of Mexico and the US
- HIST-71 Chicanos: The Chicano Minority in the United States
- HIST-9 History of Asian Civilizations I
- HUMAN-5 Arts and Ideas: Antiquity to Renaissance

Program Modifications:

History AA-T

PHYSICAL THERAPY ASSISTANT PROGRAM

New Courses w/ DE:

- PTA-1 Introduction to Physical Therapy
- PTA-11 Documenting Red Flags
- PTA-12 Patient Care
- PTA-13 Biophysical Agents and Modalities
- PTA-14 Orthopedics
- PTA-21 Professionalism and Ethics
- PTA-22 Therapeutic Exercise

PTA-23 Acute Care
PTA-24 Neuromotor Development
PTA-31 PTA Licensure Preparation
PTA-32 Clinical I
PTA-33 Clinical II

Program Modifications:

Physical Therapy Assistant A.S. Degree

- **Motion for Approval** - Senator Shelton moved to endorse the curriculum course modifications as presented, and approve the Consent Agenda. Senator Boboye seconded the motion. The motion was approved. 1.24.23, 20Y/0N/0A.

7. REPORT

7.1 President

- Zine Fest 2023- Feb. 1 (12:30 - 2pm); March 1 & 6 (6-7:30pm); March 8 & 12 (12-2pm)

7.2 Vice President/President-Elect

- No Report

7.3 Secretary/Treasurer

7.3.1 Budget Report

7.3.2 Student Toolkit is deactivated as of January 2023. Please inform all constituents to remove the Student Toolkit and links to the Toolkit from their Canvas and Syllabi. Alternatively, students can be directed to the Student Support Hub: <https://canvas.chaffey.edu/courses/12869>

7.4 Curriculum, Angela Burk-Herrick will be sharing information on the following disciplines:

[Child Development/Education Presentation](#)

7.5 Classified Senate Liaison

- Not Present

8. GUEST(S)/PRESENTATION(S) - None.

9. UNFINISHED BUSINESS

10. NEW BUSINESS

10.1.1 Information Item: Elections Timeline & Recruiting

- See attachment

10.1.2 Discussion Item: Donations for AS Scholarship Fund

10.1.3 Discussion Item: Naming BEB-204 in Honor of Ardon Alger

- Recommendation of planting a tree in his honor in addition to naming BEB-204
 - Senator Chamberlain explained that tree plantings should be worked alongside the Tree Committee. Ultimately the decision would be decided by the Foundation. Cost of trees, planting, and placards need to be discussed. Discussion around the Tree Committee presenting options to the Academic Senate in the future.
 - Senator Shelton suggested having the plaque in place by the Celebration of Life for Ardon Alger on April 15 or at the celebration of the Academic Senate Scholarship recipients.
- **Motion for Approval** - Senator Johnson moved to rename BEB-204 as “The Ardon Alger Conference Room.” Senator Shelton seconded the motion. The motion was approved. 1.24.23, 19Y/0N/1A.

11. ANNOUNCEMENTS

11.1 Chaffey College Academic Senate

11.1.1 SAVE THE DATE, You are invited to attend the [2022-23 Faculty Lecturer of the Year](#) Address by *Ava Nguyen*, Racial Triangulation: At the Intersection of Anti-Blackness and Asian Hate, Tuesday, April 18, 2023, 9:30 AM, Chaffey College Theatre

11.1.2 **Academic Senate - Hiring Committees - Interest List - 2022-2023**- If you are possibly interested in serving on a hiring committee this year, please complete this brief survey: [Academic Senate - Hiring Committees - Interest List - 2022-2023](#)

Completing this survey does not ensure that you will be selected to serve, nor does this list replace the usual selection of interested faculty by area deans.

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. FLOOR ITEMS (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

13. ADJOURNMENT (1:45 P.M.)

The next Academic Senate meeting is scheduled for Tuesday, January 31, 2023.

Lissa A. Napoli, Recording Secretary

Elizabeth “Liz” Encarnacion, Secretary

Vice President Report January 24, 2023: Academic Senate Elections for the 2023-2024 Academic Year

April 15, 2023: Academic Senate Officers 2023-2024 academic year must be reported to the District

Constitution Dates	Constitution Article V, Sections 4, 7, and 10	District Date	CBA 2020-2023 Section 18.5.5
May 19, 2023	Last day of the spring 2023 semester	April 15, 2023	"The Senate shall inform the District of the officers and their commensurate reassignment by April 15 of the preceding academic year."
April 19, 2023	Elections shall be completed no later than 30 days before the end of the spring semester		
March 22, 2023	Election notification shall go out no later than 60 days before the end of the spring semester		

Spring 2023 Election Timeline, 7 day nomination and ballot period

Meeting Dates	Description	Internal elections/VP assisted elections	School elections
April 11		VP and S/T election and ratification	n/a
April 4		VP and S/T nominations	n/a
Mar. 28	New and continuing senators will be notified of eligibility to run for VP and/or S/T. Must attend April 4 to accept nomination.		n/a
Mar. 21	Last day to ratify School/Unit elections. New and continuing senators will be notified of eligibility to run for VP and/or S/T		n/a
Mar. 14			
Mar. 7	All elections close.	Elections close for all At-Large seats and Faculty Lecturer of the Year. Requires the use of Simply Voting.	Last day for elections/elections close. Submit results to Nikki.

Feb. 28		Elections for all At-Large seats and Faculty Lecturer of the Year begin.	Last day for school elections to begin. Schools conduct their own elections. Simply voting is not used.
Meeting Dates	Description	Internal elections/VP assisted elections	School elections
Feb. 21	Nomination period closes		
Feb. 14	Nomination period opens	Nikki will notify Electorate of the Senator-At-Large, Faculty Lecture of the Year, and the Chino, Fontana, and HFIC faculty of the elections and seek nominations	Senators notify school of the election and seek nominations.
Feb. 7			
Jan. 31			
Jan. 24	Election timeline and information presented to Academic Senate.		See note.
<p>Note: Schools can start their elections at any time as long as the elections are completed no later than March 7 and the results are submitted to Nikki.</p> <p>Guidance will be provided to senators running elections no later than February 3.</p>			

Academic Senate Elections for 2023-2024 Academic Year

School Elections	Expiring term 6/30/2023 (Senator)	Expiring term 6/30/2023 (Alternate)	Election conducted by:
BAT	Bruce Osburn	Bill O'Neil	Jay Scott
HS	Jayne Clark-Frize	Jordan Hung	Terzah DePonte
IS	Christina Holdiness	Shelley Marcus	Terezita Reyes Overduin/Nikki DeRose
KNA	Elaine Martinez	Annette Henry	Candice Hines-Tinsley
LA	Steve Shelton		Liz Encarnacion
M&S	Elizabeth Cannis	Diana Cosand	Mark Gutierrez
SBS	Pak Tang Dan Kern (vacancy)	Hannah Lucas (vacancy)	Dan Kern/Nikki DeRose
SS	Michelle Martinez	Myra Andrade	Jackie Boboye
VPA	Leta Ming	Nicole Farrand	Sheila Malone
VP Facilitated Elections	Expiring term 6/30/2023 (Senator)	Expiring term 6/30/2023 (Alternate)	Election conducted by:
At-Large	Tamari Jenkins	n/a	Nikki DeRose
Adjunct At-Large	Shelley Jackson	Vanessa Nunez	Nikki DeRose
Adjunct At-Large (vacancy)	Patty Peoples		Nikki DeRose
Faculty Lecture of the Year			Nikki DeRose
VP Facilitated Elections	Expiring term 6/30/2023 (Senator)	Expiring term 6/30/2023 (Alternate)	Election conducted by:
*Chino	Tara Johnson	Manar Hijaz	Nikki DeRose/Jinny Lee
Fontana	**Senator Term: 2023-2024 Senator Term 2023-2025	Alternate Term: 2023-2025	Nikki DeRose
HFIC	**Senator Term: 2023-2024 Senator Term 2023-2025	Alternate Term: 2023-2025	Nikki DeRose
* Jinny Lee represents Chino. Only one election needed to fill senator and alternate seats			
** Maintains staggered terms.			

Payroll Deduction Form

Chaffey College Foundation



New Contributors:

Please deduct \$_____ each month from my payroll warrant for the *Faculty Senate Membership Dues (9045)* held by the Foundation. I understand that these funds will be deducted monthly from my payroll check each school year until revoked in writing.

Starting Date: _____

Printed Name

Chaffey I.D.

Signature

Date

Changes:

I wish to change my contribution from \$_____ to \$_____. Starting Date:

_____/_____/_____

Printed Name

Chaffey I.D.

Signature

Date

Payroll Deduction Form

Chaffey College Foundation



New Contributors:

Please deduct \$_____ each month from my payroll warrant for the **Faculty Senate Scholarship account (9032)** held by the Foundation. I understand that these funds will be deducted monthly from my payroll check each school year until revoked in writing.

Starting Date: _____

Printed Name

Chaffey I.D.

Signature

Date

Changes:

I wish to change my contribution from \$_____ to \$_____. Starting Date:

_____/_____/_____

Printed Name

Chaffey I.D.

Signature

Date

COLLECTIVE CARE CELEBRATING BLACK JOY & JUNETEENTH

Black History Month
& Juneteenth
Event Calendar 2023

SCAN ME



Questions?

Please email Jared.Nyivih@chaffey.edu or
Sandra.Galeas@chaffey.edu

BLACK HISTORY MONTH

February 2

**Black History Month
Opening Celebration**

In-person: 11am - 1pm | Quad

February 6

Black Joy Yoga

In-person: 12:30 - 1:30pm | CCSJ

Virtual: 4:30 - 5:30pm

<https://tinyurl.com/BlackJoyYoga>

February 8

**Obi Mbu (Primordial House)
Film Screening & Artist Talk**

Hybrid: 12:30 - 1:30pm | WH-142 or Zoom

<https://tinyurl.com/mikaelowunna>

February 9

The Playlist Project workshop

Virtual: 4:30 - 5:30pm

<https://tinyurl.com/blackplaylistproject>

Online Resource

LibGuide: Celebrating Black History

<https://libguides.chaffey.edu/bh>

February 14

The Loyola Project

In-person: 1 - 4pm | CAA-211

February 16

Black Excellence Panel

Virtual: 6 - 7:30pm

<https://tinyurl.com/umojabe>

February 27

Black Excellence in Education

Hybrid: 1 - 3:00pm | CAA-211 or Zoom

<https://tinyurl.com/bhmeducators>

February 28

**I am Chaffey with
Professor Tamari Jenkins:
Finding Joy In Our History**

Hybrid: 2:30 - 3:45pm | HS-143 or Zoom

<https://tinyurl.com/tamarij>

Other Upcoming Events

**I am Chaffey with
Professor Omar Dphrepaulezz**

Virtual: Date and time TBA (spring semester)

Spoken Word with Judah 1

In-person: Date, time and location TBA

Juneteenth



June 17

Juneteenth Community Day

In-person: Time TBA | Rancho Cucamonga Campus

		Present	Approval of Agenda 1.24.23	Approval of 1.10.23 Minutes	Approval of the Curriculum and Consent Agenda 1.24.23
<i>Alternate Senators Italicized</i>					
Representation	Name				
President	Neil Watkins	Y			
Vice President/President Elect	Nicole DeRose	Y	Y	Y	Y
Secretary/Treasurer	Elizabeth "Liz" Encarnacion	Y	Y	Y	Y
Curriculum Chair	Angela Burk-Herrick	Y	Y	Y	Y
Business & Applied Technology	Bruce Osburn				
Business & Applied Technology	Jay Scott	Y	Y	Y	Y
<i>*Business & Applied Technology Alternate</i>	<i>William "Bill" O'Neil</i>	Y	Y	Y	Y
Chino/Fontana	Tara Johnson	Y	Y	Y	Y
Chino/Fontana	Jinny Lee	Y	Y	Y	Y
<i>*Chino/Fontana Alternate</i>	<i>Manar Hijaz</i>				
Health Sciences	Jayne Clark-Frize				
Health Sciences	Terzah DePonte	Y	Y	Y	Y
<i>*Health Sciences Alternate</i>	<i>Jordan Hung</i>				
Instructional Support	Christina Holdiness	Y	Y	Y	Y
Instructional Support	Terezita Overduin				
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>				
Kinesiology, Nutrition, & Athletics	Elaine Martinez				
Kinesiology, Nutrition, & Athletics	Candice Hines-Tinsley				
<i>Kinesiology, Nutrition, & Athletics Alternate</i>	<i>Annette Henry</i>	Y	Y	Y	Y
Language Arts	Steve Shelton	Y	Y	Y	Y
Language Arts	Elizabeth Encarnacion				
<i>*Language Arts Alternate</i>	<i>Leona Fisher</i>				
Mathematics & Science	Elizabeth Cannis	Y	Y	Y	Y
Mathematics & Science	Mark Gutierrez	Y	-	-	Y
<i>Mathematics & Science Alternate</i>	<i>Diana Cosand</i>				
Social & Behavioral Sciences	Pak Tang	Y	Y	Y	Y
Social & Behavioral Sciences	Vacant				
<i>*Social & Behavioral Sciences Alternate</i>	<i>Vacant</i>				
Student Services	Michelle Martinez	Y	-	-	Y
Student Services	Jackie Boboye	Y	Y	Y	Y
<i>* Student Services Alternate</i>	<i>Myra Andrade</i>				
<i>* Student Services Alternate</i>	<i>Vacant</i>				
Visual and Performing Arts	Leta Ming				
Visual and Performing Arts	Sheila Malone	Y	Y	Y	Y
<i>*Visual and Performing Arts Alternate</i>	<i>Nicole Farrand</i>				
Senator-At-Large	Tamari Jenkins	Y	Y	Y	Y
Senator-At-Large	Sarah Chamberlain	Y	Y	Y	Y
Senator-At-Large	Norma Leon				
Adjunct Senator-at-Large	Shelly R. Jackson	Y	Y	Y	Y
Adjunct Senator-at-Large	Vacant				
<i>*Adjunct Alternate Senator</i>	<i>Vanessa Nunez</i>				
Classified Senate Liaison	Sarah Schmidt				
RED indicates reported absence		PURPLE indicates reported tardy/leave early			
Total Yes Votes		21	18	18	20
Total No Votes			0	0	0
Total Abstentions			0	0	0

- = Not available during meeting to vote

36 members total - up to 26 voting at any given time. The President is a non-voting member. Curriculum Chair now votes per President ONLY votes to break a tie.

A quorum shall consist of two-thirds of the voting members of the Academic Senate

18 members are needed for QUORUM

23 Present at this meeting = 21 members, 2 visitor

1.24.23 Academic Senate Meeting

Ardon Alger Conference Room/Rename BEB-204				
Y				
Y				
Y				
Y				
Y				
Y				
Y				
Y				
A				
Y				
Y				
Y				
Y				
Y				
Y				
Y				
Y				
Y				
Y				
Y				
19	0	0	0	0
0	0	0	0	0
1	0	0	0	0
8.25.20 meeting.				