

**ACADEMIC SENATE AGENDA**
**DECEMBER 3, 2024**
**RANCHO CAMPUS, BERZ EXCELLENCE BUILDING, ARDON ALGER CONFERENCE ROOM, BEB-204**
**CHINO CAMPUS, CONFERENCE ROOM, CHMB 102**
**FONTANA CAMPUS, CONFERENCE ROOM, FNAC 119**

Nicole DeRose	President	2023-2025
Elizabeth "Liz" Encarnacion	Vice-President/President-Elect	2024-2025
Robin Witt	Secretary/Treasurer	2024-2025
Angela Burk – Herrick	Curriculum Chair	2023-2025
Joseph Lee	Business & Applied Technology	2024-2026
Jonathan Polidano	Business & Applied Technology	2023-2025
Hannah Carter	Chino Campus	2024-2026
Robert Nazar	Chino Campus	2023-2025
Sean Connelly	Fontana Campus	2024-2026
Anthony Guaracha	Fontana Campus	2023-2025
Jayne Clark Frize	Health Sciences	2024-2026
Omar Estrada	Health Sciences	2023-2025
Tara Johnson	HFIC	2023-2025
Vacant	HFIC	2023-2025
Terezita Reyes Overduin	Instructional Support	2024-2026
Christina Holdiness	Instructional Support	2023-2025
Robert Hadaway	Kinesiology, Nutrition & Athletics	2024-2026
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025
Laura Santamaria Brady	Language Arts	2024-2026
Phatana Ith	Language Arts	2023-2025
Jinny Lee	Mathematics & Science	2024-2026
Robin Witt	Mathematics & Science	2023-2025
Vacant	Social & Behavioral Sciences	2024-2026
Patricia Gomez	Social & Behavioral Sciences	2023-2025
Myra Andrade	Student Services	2024-2026
Michelle Martinez	Student Services	2023-2025
Daniel Jacobo	Visual & Performing Arts	2024-2026
Leta Ming	Visual & Performing Arts	2023-2025
Sarah Chamberlain	Senator-At-Large	2024-2027
Tamari Jenkins	Senator-At-Large	2023-2026
Jackson Tropp	Senator-At-Large	2022-2025
	Adjunct Senator-At-Large	2024-2026
Tina Kuo	Adjunct Senator-At-Large	2023-2025
<b>Alternates</b>		
Jay Scott	Business & Applied Technology	2023-2025
Manar Hijaz	Chino Campus	2023-2025
Greg Creel	Fontana Campus	2023-2025
Lisa Doget	Health Sciences	2023-2025
Vacant	HFIC	2024-2026
Shelley Marcus	Instructional Support	2023-2025
Candice Hines-Tinsley	Kinesiology, Nutrition, & Athletics	2023-2025
Stephen Shelton	Language Arts	2024-2026
Justin Keller	Mathematics & Science	2024-2026
Louisa Villeneuve	Mathematics & Science	2024-2025
Vacant	Social & Behavioral Sciences	2024-2026
Melissa Johannsen	Student Services	2024-2026
Fabiola Espitia	Student Services	2023-2025
Vacant	Visual & Performing Arts	2023-2025
Vacant	Adjunct Alternate Senator	2023-2025
Sarah Schmidt	Classified Senate Liaison	2023-2025
Anthony Soliman	Chaffey College Student Government	2024-2025

**Guests:**

Lissa Napoli, Administrative Assistant, Academic Senate

**1. P.E. (12:30 P.M.)**

**2. CALL TO ORDER (12:35 P.M.)**

**2.1 Land Acknowledgement**

*With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.*

**2.2 Attendee Identification** (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)

**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)

- The Academic Senate extends its gratitude to the Chaffey College Foundation for their ongoing financial support, which helps to pay for the Meritorious Service Award plates displayed in the library vestibule.
- Administrative Assistant, Academic Senate, Lissa Napoli, would like to express her gratitude to President DeRose, Curriculum Chair, Angela Burk-Herrick, and Senators Espitia, Hijaz, Jenkins, Overduin and Polidano for their assistance with the set up and take down of the Meritorious Service Awards Luncheon. This event requires many hands to ensure its success, and she truly appreciates your support.

**4. ADOPTION OF AGENDA**

- December 3, 2024

**5. CONSENT AGENDA**

**5.1** Curriculum is asking that the Academic Senate endorse the course modifications that are presented in the packet. See attachment titled "11-20-2024 Curriculum Endorsements"

**5.2 November 19, 2024 Meeting Minutes.** See attachment titled, "ACADEMIC SENATE MINUTES NOVEMBER 19, 2024 DRAFT"

**6. GUEST(S)/PRESENTATION(S) - None.**

## 7. UNFINISHED BUSINESS

### 7.1 Discussion/Possible Action Item: Sabbatical Leave Subcommittees (Update or Report)

- **Readers are required to coordinate discussion amongst themselves and bring recommendations to the Senate by Tuesday, December 3.** The final voting date is Tuesday, December 3.
- Jackie Boboye - Senators: Clark-Frize, Doget, and Tropp
- Angela Cardinale - Senators: Carter, Johannsen, and Jinny Lee
- Ryan Falcioni - Senators: Encarnacion, Henry and Hijaz
- Robert Ian Jones - Senators: Brady, Chamberlain and Shelton
- Sheila Malone - Senators: Encarnacion, Hines-Tinsley, and Villeneuve
- Laura Picklesimer - Senators: Jayne Clark-Frize, Hines-Tinsley, and Holdiness
- Pamela Valfer - Senators: Andrade, Connelly, and Guaracha

## 8. NEW BUSINESS

**8.1 Discussion & Action Item:** AP 3415 Immigration Enforcement Policies. Past Academic Senate President Neil Watkins. See the attachment titled “AP 3415 Draft 11.19.24 Pres\_Cabinet.”

[Promoting a Safe and Secure Campus for All](#)

[Legal Advisory 24-11-15: California and It's Community Colleges Remain Sanctuary Jurisdictions](#)

**8.2 Discussion Item/Possible Action Item:** Draft Technology Plan Academic Senate Feedback. Feedback due date is 12/6/2024.

**8.3 Discussion/Possible Action Item:** MacKenzie Scott Advisory Group Faculty Composition and Selection

See attachment titled “DRAFT MacKenzie Scott Advisory Group Faculty Selection.”

**8.4 Discussion Item:** Dialogue with the Board agenda topics for the next meeting on 12/4/2024.

**8.5 Discussion Item:** Coordinator Followup to the Mental Health issues brought to the Coordinator/Dean meeting from 11/15/24.

## 9. REPORT(S)

**9.1 President**

**9.2 President-Elect**

**9.3 Secretary/Treasurer**

**9.4 Curriculum Chair**

**9.5 Classified Senate Liaison**

**9.6 Chaffey College Student Government Liaison**

## **9.7 FSC Facilitator**

**10. FLOOR ITEMS** \*10 minutes max (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

## **11. ANNOUNCEMENTS**

### **11.1 Chaffey College Academic Senate**

### **11.2 Academic Senate for California Community Colleges (ASCCC) Information**

**11.2.1** Check out Academic Senate for California Community Colleges webpage for other great webinars/events at [asccc.org](http://asccc.org)

### **11.3 Chaffey College**

## **12. ADJOURNMENT (1:50 P.M.)**

**The next Academic Senate meeting will be on Tuesday, January 14, 2025**

**11-20-2024 Curriculum Endorsements**

**1. Non-Cycle Updates:**

**Program Modifications:**

<b>Business</b>	AS	Approval:
<b>Business</b>	Certificate of Achievement	Approval:

**2. Comprehensive Update Curriculum Proposals:**

**ASTRONOMY PACKAGE**

[Astronomy Program Presentation](#)

**Course Modifications w/ DE:**

<b>ASTRON-26</b>	Stars and Galaxies
<b>ASTRON-27</b>	Life in the Universe
<b>ASTRON-27L</b>	Life in the Universe Laboratory
<b>ASTRON-35</b>	Planets and the Solar System with Lab

**GEOGRAPHY PACKAGE**

[Geography Program Presentation](#)

**New Courses w/ DE:**

<b>GEOG-12</b>	Map Interpretation and Analysis
<b>GEOG-55</b>	Introduction to Geographic Information Systems

**New Courses:**

<b>GEOG-16ABC</b>	Field Geography: Mountains
<b>GEOG-17ABC</b>	Field Geography: Deserts
<b>GEOG-18ABC</b>	Field Geography: Coasts

**Course Modifications w/ DE:**

<b>GEOG-1</b>	World Regional Geography
<b>GEOG-11</b>	Human Geography
<b>GEOG-2</b>	Global Climate Change: An Introduction to Weather and Climate
<b>GEOG-3</b>	Geography of California
<b>GEOG-4</b>	Physical Geography
<b>GEOG-4L</b> <i>(previously GEOG-5)</i>	Physical Geography Laboratory

<b>GEOG-6</b>	Environmental Geography
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**Program Modifications:**

<b>Geography</b>	AA-T
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**MATHEMATICS PACKAGE**

[Mathematics Program Presentation](#)

**Course Modifications w/ DE:**

<b>MATH-25</b>	College Algebra
<b>MATH-31</b>	Plane Trigonometry
<b>MATH-401</b>	Mathematics for Health Science
<b>MATH-45</b>	Explorations in Quantitative Reasoning
<b>MATH-542</b>	Essentials of Intermediate Algebra
<b>MATH-545</b>	Concurrent Support: Explorations in Quantitative Reasoning
<b>MATH-560</b>	Concurrent Support: Business Calculus
<b>MATH-561</b>	Concurrent Support: Pre-Calculus
<b>MATH-565A</b>	Concurrent Support: Calculus I
<b>MATH-60</b>	Calculus for Business
<b>MATH-61</b>	Pre-Calculus
<b>MATH-65A</b>	Calculus I
<b>MATH-65B</b>	Calculus II
<b>MATH-75</b>	Calculus III
<b>MATH-81</b>	Linear Algebra
<b>MATH-85</b>	Differential Equations
<b>STAT-510</b>	Concurrent Support: Introduction to Statistics

**Course Modifications:**

<b>MATH-4</b>	Mathematical Concepts for Elementary School Teachers
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**Course Deactivations:**

<b>MATH-650</b>	Mathematical Foundations
<b>MATH-652</b>	Skill Building for Math 25

**Program Modifications:**

<b>Mathematics</b>	AS-T
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## PHYSICS PACKAGE

### [Physics Program Presentation](#)

#### New Courses w/ DE:

<b>PHYS-35</b> <i>(will replace PHYS-30A if approved for C-ID)</i>	Calculus Based Physics I
<b>PHYS-36</b> <i>(will replace PHYS-30B if approved for C-ID)</i>	Calculus Based Physics II

#### Course Modifications w/ DE:

<b>PHYS-20A</b>	Algebra/Trigonometry College Physics I
<b>PHYS-20B</b>	Algebra/Trigonometry College Physics II
<b>PHYS-30A</b>	Physics for Chemistry & Life Sciences I
<b>PHYS-30B</b>	Physics for Chemistry & Life Sciences II
<b>PHYS-44</b>	Introduction to Motion
<b>PHYS-45</b>	Physics for Scientists and Engineers I
<b>PHYS-46</b>	Physics for Scientists and Engineers II
<b>PHYS-47</b>	Physics for Scientists and Engineers III
<b>PHYS-5</b>	The Ideas of Physics
<b>PHYS-6</b>	The Ideas of Physics Laboratory

#### Program Modifications:

<b>Physics</b>	AS-T
<b>Physics University of California Transfer Pathway</b>	AS-T

**Board Policies**

**Administrative Procedures**

**Chapter 3 – General Institution**

AP 3415 Immigration Enforcement Activities



Review Purpose	<input checked="" type="checkbox"/> Adoption	<input type="checkbox"/> Revision	<input type="checkbox"/> Cyclical Review
Description	<p>CCLC recommendation for adoption to comply with Ed Code (AB 21)</p> <p>The recommended language is taken from model language provided by the Office of the California Attorney General. This complies with Education Code Section 66093.3 requiring districts to adopt the model language or locally created equivalent language.</p>		

Standard mark-up for any recommendations made during review process:

Red = CCLC legal update | Blue = Administrators, faculty, staff | Insertions | ~~Deletions~~

DRAFT TEXT

## **AP 3415 Immigration Enforcement Activities**

The Chief Administrative Services Officer is the senior administrator designated by the Superintendent/President to implement the requirements of this administrative procedure and Education Code section 66093.3.

### **Responding to Requests for Access for Immigration Enforcement Activities**

~~District personnel~~ The designated administrator shall provide guidance and offer to campus employees training addressing law enforcement access to campus buildings and student residences. This guide shall include the following required topics:

- Instructions that law enforcement officers cannot enter living quarters to make arrests without a judicial warrant, valid consent, or exigent circumstances.
- Instructions that District personnel, including Campus Police, cannot consent to the entry into a residence or dormitory for the purpose of a search or arrest, but a judicial warrant or exigent circumstances may authorize officer entry without consent.
- Campus Police contact information to report concerns about the presence of officers engaged in immigration enforcement on any ~~campus~~ District owned or operated property.
- Samples of warrant and subpoena documents that could be used for access onto ~~campus~~ District owned or operated property, or to seize or arrest students or other individuals on campus.
- Sample responses for District employees to use in response to officers seeking access for immigration enforcement purposes that avoids classroom interruptions, and that preserves the peaceful conduct of the school's activities.

District personnel The designated administrator shall advise all students, faculty, and staff to immediately notify the designated administrator's office if they are advised that an officer engaged in immigration enforcement is expected to enter, will enter, or has entered the campus for immigration enforcement purposes. The designated administrator will immediately notify the Superintendent/President and the Chief of Police. Campus police should also be notified as soon as possible.

No personnel may consent to entry of District facilities or portions thereof.

District personnel The designated administrator shall advise all students, faculty, and staff responding to or having contact with an officer engaged in immigration enforcement executing an immigration order, to refer the entity or individual to the designated administrator's office for purposes of verifying the legality of any warrant, court order, or subpoena.

If the officer declares that exigent circumstances exist and demands immediate access to the campus, District personnel should not refuse the officer's orders and immediately contact the designated administrator.

The designated administrator shall determine what type of authorization is being provided to support the officer's request for access:

- **A U.S. Immigrations and Customs Enforcement (ICE) "warrant."** Immediate compliance is not required. District personnel shall inform the officer that they cannot consent to any request without first consulting with the designated administrator. Provide copy of the warrant to the designated administrator (where possible, in consultation with legal counsel) as soon as possible.
- **A federal judicial warrant (search-and-seizure warrant or arrest warrant):** Prompt compliance with such a warrant is usually legally required, but where feasible, consult with the designated administrator before responding.
- **A subpoena for production of documents or other evidence:** Immediate compliance is not required. Inform the officer that the District cannot respond to the subpoena until after it has been reviewed by the designated administrator. Provide a copy of the subpoena to the designated administrator or legal counsel as soon as possible.
- **A notice to appear:** This document is not directed at the District. District personnel are under no obligation to deliver or facilitate service of this document to the person named in the document. If a copy of the document is received, it must be given to the designated administrator as soon as possible.

District personnel should not attempt to physically interfere with an officer, even if the officer appears to be acting without consent or exceeding the authorization given under a warrant or other document. If an officer enters the premises without consent, District

personnel shall make a record of the contact and forward the information to the Office of the Superintendent/President.

In making record of the contact with an immigration enforcement officer, District personnel shall provide the following information:

- Name of the officer, and, if available, the officer's credentials and contact information;
- Identity of all school personnel who communicated with the officer;
- Details of the officer's request;
- Whether the officer presented a warrant, subpoena, or court order to accompany the request, what was requested in the warrant/subpoena/court order, and whether the warrant/subpoena/court order was signed by a judge;
- District personnel's response to the officer's request;
- Any further action taken by the immigration officer; and
- Photo or copy of any documents presented by the agent.

District personnel shall provide a copy of those notes, and associated documents collected from the officer, to the designated administrator.

In turn, the designated administrator shall submit a timely report to the Governing Board and the campus public safety office regarding the officer's requests and actions and the District's response(s).

### **Responding to Immigration Acts Against Students or Family Members**

If there is reason to suspect that a student, faculty member, or staff person has been taken into custody as the result of an immigration action, District personnel shall notify the person's emergency contact that the person may have been taken into custody.

The District personnel shall designate a staff person as a point of contact for any student, faculty member, or staff person who may or could be subject to an immigration order or inquiry.

District personnel shall not discuss the personal information, including immigration status information, of any student, faculty member, or staff person with anyone, or reveal the personal information to anyone, unless disclosing this information is permitted by federal and state law.

District personnel shall maintain a contact list of legal service providers who provide legal immigration representation and provide this list free of charge to any student who

requests it. At minimum, the list shall include the legal service provider's name and contact number, e-mail address, and office address.

If a student is detained or deported, or is unable to attend to academic requirements because of an immigration order, the District shall make all reasonable efforts to assist the student in retaining any eligibility for financial aid, fellowship stipends, exemption from nonresident tuition fees, funding for research or other educational projects, housing stipends or services, or other benefits the student has been awarded or received subject to and in compliance with [District](#) policy.

District personnel shall permit a student who is subject to an immigration order to reenroll if and when the student is able to return to the District, subject to and in compliance with [District](#) policy and will make reasonable and good-faith efforts to provide for a seamless transition in the student's reenrollment and reacquisition of campus services and support.

District personnel shall be available to assist any student, faculty, and staff who may be subject to an immigration order or inquiry, or who may face similar issues, and whose education or employment is at risk because of immigration enforcement actions.

References: [Education Code Sections 66093 and 66093.3](#)

END OF DRAFT TEXT

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*Review information, process notes and legal citations section begins on the next page.*

Review information

**General information:** The Office of Institutional Research, Policy & Grants (“OIRPG”) is the Superintendent/President’s designee with oversight of the review process. Review information is provided for draft review purposes only and will be removed when the AP is approved.

Each chapter is under the purview of a primary administrative office. The senior administrator’s review of the AP is required. (Note: Ch. 3 APs are assigned individually by subject area.) Other administrators and managers whose work should inform AP recommendations provide advisory input. If the AP is designated 10+2, then Academic Senate review is required. If substantive modifications are made to language that is legally required or advised, then CCLC recommends review by District legal counsel. Per AP 2410, non-substantive edits may be made without further institutional review.

**Specific information:**

Chapter	<input type="checkbox"/> 1-The District <input type="checkbox"/> 2-Governing Board <input checked="" type="checkbox"/> 3-General Institution <input type="checkbox"/> 4-Instruction <input type="checkbox"/> 5-Student Services <input type="checkbox"/> 6-Business and Fiscal Affairs <input type="checkbox"/> 7-Human Resources
AP designation(s)	<input checked="" type="checkbox"/> Legally required <input type="checkbox"/> Legally advised <input type="checkbox"/> Accreditation Standard/ER <input type="checkbox"/> Suggested as good practice (optional) <input type="checkbox"/> Chaffey specific <input type="checkbox"/> 10+2
Primary administrative office	<input type="checkbox"/> Superintendent/President (Ch 1, 2, 3) <input checked="" type="checkbox"/> AS Administrative Services and Emergency Operations (Ch 3) <input type="checkbox"/> AS Business Services and Economic Development (Ch 3, 6, 7) <input type="checkbox"/> AS Instruction and Institutional Effectiveness (Ch 3, 4) <input type="checkbox"/> AS Student Services and Strategic Communications (Ch 3, 5)
Advisory office(s)	Campus Police
CCLC update	Checked for any legally required or advised language issued by the CCLC Policy Subscriber Service through: October 2024 legal update
References	Legal text attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No File: 3415-AP Legal Citations OIRPG 677.pdf

Process notes

**Standard AP review sequence per AP 2410:** Initial review (by OIRPG) | Administrator | Faculty 10+2 if required | President’s Cabinet (1<sup>st</sup> reading and information; sunshine with participatory governance groups for input; 2<sup>nd</sup> reading and approval).

Date	Review Step
10/8/24	<p>Initial review   OIRPG made revisions for consideration.</p> <p>CCLC template has markers to insert the title of a designated campus official; added language to designate an administrator and use the term “designated administrator” throughout. → Review with admin.</p> <p>Note: Expedite review, per AS Instruction as requested by Undocumented Advocates Committee. Tentatively scheduled for anticipated adoption on December 10, 2024.</p>

Process notes	
11/4/24	Admin review   Reviewed by Troy Ament (Sr. Admin), Steven Griffin (Chief of Police/Director, Public Safety)
N/A	Faculty 10+2   N/A – this AP is not designated 10+2
	<i>Cabinet   Nov 19 – 1<sup>st</sup> reading and information; Dec. 5 – sunshine completion; Dec 10 – 2<sup>nd</sup> reading and approval</i>

Legal citations
EDC §§ <a href="#">66093</a> and <a href="#">66093.3</a>

## California Education Code

### Section 66093

(a) The Legislature finds and declares all of the following:

(1) California’s colleges and universities have traditionally been beacons of free thought that challenge students in a peaceful, safe environment. Its institutions of higher education have always been of great pride to the State of California.

(2) With great risks presented by changes to immigration policies and enforcement at the federal level, it is more important than ever to work to protect the students, faculty, staff, and the public, and ensure that, regardless of their immigration status, they can continue to take advantage of the education to which they are entitled, and are free from intimidation or loss of access to resources and programs that other students enjoy.

(3) It is imperative that California put necessary protections in place, and show it will take the necessary steps to ensure that the state’s students, faculty, staff, and the public have every opportunity to continue their education without fear or undue risk.

(4) In doing so, California reaffirms the principles that the attainment of education for the betterment of the individual and the community is paramount, regardless of one’s immigration status. It is in the country’s best interests, as a nation of immigrants, which has benefited greatly from immigrants of all walks and backgrounds, to ensure that those who pursue educational and academic growth may further contribute to the productivity of this great state and nation.

(b) Therefore, it is the intent of the Legislature to enact legislation to enact the policies set forth in Section 66093.3 to ensure that California’s public and private institutions of higher education strive to foster a campus community that is safe, welcoming for all, and provides access to services and supports for all students, faculty, and staff regardless of their immigration status.

(Added by Stats. 2017, Ch. 488, Sec. 1. (AB 21) Effective January 1, 2018.)

### Section 66093.3

The Trustees of the California State University, the governing board of each community college district in the state, and each independent institution of higher education that is a qualifying institution as defined in subdivision (l) of Section 69432.7, shall, and the Regents of the University of California are requested to, do all of the following to the fullest extent consistent with state and federal law:

(a) Refrain from disclosing personal information about students, faculty, and staff except: (1) with the consent of the person identified, or if the person is under 18 years of age, with the consent of the parent or guardian of the person identified; (2) as may legally be disclosed under state and federal privacy laws; (3) for the programmatic purpose for which the information was obtained; (4) as part of a directory that does not include residence addresses or individual persons' course schedules and that the person has not elected to opt out of; or (5) in response to a judicial warrant, court order, or subpoena.

(b) Advise all students, faculty, and staff to notify the office of the chancellor or president, or his or her designee, as soon as possible, if he or she is advised that an immigration officer is expected to enter, will enter, or has entered the campus to execute a federal immigration order.

(c) If there is reason to suspect that a student, faculty, or staff person has been taken into custody as a result of an immigration enforcement action, the college or university, as soon as possible, shall notify the person's emergency contact that the person has been taken into custody.

(d) Comply with a request from an immigration officer for access to nonpublic areas of the campus only upon presentation of a judicial warrant. This subdivision shall not apply to an immigration officer's request for access or information related to the operation of international student, staff, or faculty programs, employment verification efforts, or other nonenforcement activities.

(e) Advise all students, faculty, and staff responding to or having contact with a an immigration officer executing a federal immigration order, to refer the entity or individual to the office of the chancellor or president, or his or her designee, for purposes of verifying the legality of any warrant, court order, or subpoena.

(f) Designate a staff person to serve as a point of contact for any student, faculty, or staff person who may or could be subject to an immigration order or inquiry on campus. Unless the disclosure is permitted by state and federal education privacy law, faculty and staff persons shall be prohibited from discussing the personal information, including immigration status information, of any student, faculty, or staff person with anyone, or revealing that personal information to anyone. Nothing in this subdivision shall be construed to require a college or university to hire staff to fulfill the requirements of this subdivision.

(g) Maintain a contact list of legal services providers who provide legal immigration representation, and provide it free of charge to any and all students who request it. The list shall include, but not necessarily be limited to, the organization's name and contact number, email address, and office address.

(h) Adopt and implement, by March 1, 2019, the model policy developed by the Attorney General or an equivalent policy pursuant to the California Values Act (Chapter 17.25 (commencing with Section 7284) of Division 7 of Title 1 of the Government Code), limiting assistance with immigration enforcement to the fullest extent possible consistent with federal and state law.

(i) (1) Post on its Internet Web site in a conspicuous location, and provide via email quarterly or each semester to all students, faculty, and staff:

(A) A copy of the policy adopted pursuant to subdivision (h).

(B) Guidance informing them of their rights under state and federal immigration laws and how to respond to a federal immigration action or order.

(2) Update the information posted on its Internet Web site pursuant to paragraph (1) as often as is necessary to reflect any changes to federal and state immigration laws and university or college policies and procedures.

(j) In the event that an undocumented student is subject to a federal immigration order, ensure that both of the following occur:

(1) In the event that an undocumented student is detained, deported, or is unable to attend to his or her academic requirements due to the actions of an immigration officer in relation to a federal immigration order, the college or university shall make all reasonable efforts to assist the student in retaining any eligibility for financial aid, fellowship stipends, exemption from nonresident tuition fees, funding for research or other educational projects, housing stipends or services, or other benefits he or she has been awarded or received, and permit the student to be reenrolled if and when the student is able to return to the college or university. It is the intent of the Legislature that, in implementing this paragraph, California colleges and universities make reasonable and good-faith efforts to provide for a seamless transition in a student's reenrollment and reacquisition of campus services and supports.

(2) That staff is available to assist, in a sensitive manner, undocumented students, and other students, faculty, and staff who may be subject to a federal immigration order or inquiry, or who may face similar issues, and whose education or employment is at risk because of federal immigration actions.

(k) For purposes of this article, "immigration officer" means any state, local, or federal law enforcement officer who is seeking to enforce immigration law.

(Added by Stats. 2017, Ch. 488, Sec. 1. (AB 21) Effective January 1, 2018.)



## **MacKenzie Scott Advisory Group Faculty Selection DRAFT FOR REVIEW – 8 positions**

The Academic Senate is calling for representation for the Mackenzie Scott Advisory Committee. Applications for the following areas can apply at the link listed below (internal note: will provide link later).

- One Academic Senate President or Designee (internal note: to monitor governance. The Academic Senate officer will be reporting on attendance for this advisory committee for faculty attendance. Missing 2 meetings will mean that the representation seat is replaced)
- **1 Faculty At-Large Member** (added on 11/26 to bring up to 8 positions – ND)
- **3 Faculty Chair's or Faculty Leads in the following areas:**
  - Program Service Review (PSR)
  - Outcomes Assessment Committee (OAC)
  - Resource Allocation Committee (RAC)
  - President's Equity Council (PEC)
  - Professional Development
  - College Planning Council (CPC)
  - Coordinator Advisory Committee
- **3 Faculty Chair's or Faculty Leads in the following areas:**
  - Umoja Program
  - Puente Project
  - Undocumented Advocates Committee
  - LGBTQIA+ Advocates Committee
  - Rising Scholars/System Impacted Students Program
  - Extended Opportunity Programs and Services (EOPS)

### **Application Material would include:**

- Name
- Which category they are applying for
- Committee Tri Chair or Faculty Lead?
- List other types of participation/contributions to the college
- 200 word or less statement addressing the applicant's interest and qualifications for joining the advisory group.
- 200 word or less statement answering the following question: If you were to be chosen to be on the MacKenzie Scott Advisory Committee, which student population and/or resource would you advocate for and why? In other words, what is needed at Chaffey for students to succeed?

## ACADEMIC SENATE MINUTES NOVEMBER 19, 2024

Nicole DeRose	President	2023-2025	Y
Elizabeth “Liz” Encarnacion	Vice-President/President-Elect	2024-2025	Y
Robin Witt	Secretary/Treasurer	2024-2025	Y
Angela Burk – Herrick	Curriculum Chair	2023-2025	Y
Joseph Lee	Business & Applied Technology	2024-2026	Y
Jonathan Polidano	Business & Applied Technology	2023-2025	Y
Hannah Carter	Chino Campus	2024-2026	Y
Robert Nazar	Chino Campus	2023-2025	Y
Sean Connelly	Fontana Campus	2024-2026	Y
Anthony Guaracha	Fontana Campus	2023-2025	N
Jayne Clark Frize	Health Sciences	2024-2026	N
Omar Estrada	Health Sciences	2023-2025	Y
Tara Johnson	HFIC	2023-2025	N
Vacant	HFIC	2023-2025	
Terezita Reyes Overduin	Instructional Support	2024-2026	Y
Christina Holdiness	Instructional Support	2023-2025	N
Robert Hadaway	Kinesiology, Nutrition & Athletics	2024-2026	N
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025	N
Laura Santamaria Brady	Language Arts	2024-2026	Y
Phatana Ith	Language Arts	2023-2025	Y
Jinny Lee	Mathematics & Science	2024-2026	N
Robin Witt	Mathematics & Science	2023-2025	Y
Vacant	Social & Behavioral Sciences	2024-2026	
Patricia Gomez	Social & Behavioral Sciences	2023-2025	Y
Myra Andrade	Student Services	2024-2026	N
Michelle Martinez	Student Services	2023-2025	X
Daniel Jacobo	Visual & Performing Arts	2024-2026	N
Leta Ming	Visual & Performing Arts	2023-2025	X
Sarah Chamberlain	Senator-At-Large	2024-2027	Y
Tamari Jenkins	Senator-At-Large	2023-2026	N
Jackson Tropp	Senator-At-Large	2022-2025	Y
Vacant	Adjunct Senator-At-Large	2024-2026	
Tina Kuo	Adjunct Senator-At-Large	2023-2025	Y
<b>Alternates</b>			
Jay Scott	Business & Applied Technology	2023-2025	N
Manar Hijaz	Chino Campus	2023-2025	Y
Greg Creel	Fontana Campus	2023-2025	N
Lisa Doget	Health Sciences	2023-2025	Y
Vacant	HFIC	2024-2026	
Shelley Marcus	Instructional Support	2023-2025	Y
Candice Hines-Tinsley	Kinesiology, Nutrition, & Athletics	2023-2025	Y
Stephen Shelton	Language Arts	2024-2026	N
Justin Keller	Mathematics & Science	2024-2026	Y
Louisa Villeneuve	Mathematics & Science	2024-2025	Y
Vacant	Social & Behavioral Sciences	2024-2026	
Melissa Johannsen	Student Services	2024-2026	Y
Fabiola Espitia	Student Services	2023-2025	N
Vacant	Visual & Performing Arts	2023-2025	
Vacant	Adjunct Alternate Senator	2023-2025	
Sarah Schmidt	Classified Senate Liaison	2023-2025	N
Anthony Solomon	Chaffey College Student Government	2023-2024	Y

**Guests:**

Lisa Bruchet, Accountant, Budgeting and Fiscal Services

Sandra Collins, Biology, STEM

Andrew Long, Dean, School of Instructional Support

Michael McClellan, Interim Associate Superintendent, Instruction and Institutional Effectiveness

Lissa Napoli, Administrative Assistant, Academic Senate

Rose Ann Osmanian, Instructional Specialist, Success Center

Nan Shea, Biology, STEM

**1. P.E. (12:30 P.M.)**

**2. CALL TO ORDER (12:35 P.M.)**

**2.1 Land Acknowledgement**

*With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.*

**2.2 Attendee Identification** (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)

**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)

**4. ADOPTION OF AGENDA**

- November 19, 2024
- **Motion for Approval** - Senator Gomez moved to adopt the agenda for 11.19.24. Senator Chamberlain seconded the motion. The motion was approved. 11.19.24, 20Y/0N/0A.

**5. CONSENT AGENDA**

**5.1 Curriculum** is asking that the Academic Senate endorse the course modifications that are presented in the packet. See attachment titled "11-6-2024 Curriculum Endorsements"

**5.2 November 5, 2024 Meeting Minutes.** See attachment titled, "ACADEMIC SENATE MINUTES NOVEMBER 5, 2024 DRAFT"

**5.3 Faculty representatives that have been requested to serve on these selection/hiring committees:**

**5.3.1 Campus Police Lieutenant, Campus Police Department**

Steve Lux, Criminal Justice, PCS

**5.3.2 Support Clerk II, Library Learning Commons**

Mellanie Reeve, Librarian, Library

**5.3.3 Administrative Assistant II, ACD**

Cabrina Alviar, Art, ACD

#### 5.4 Sabbatical Proposal Subcommittee Approvals

5.4.1 Jackie Boboye, Counselor, Counseling - Senators: Jayne Clark-Frize, Lisa Doget.

**ONE ADDITIONAL SENATOR IS NEEDED.**

5.4.2 Laura Picklesimer, English, ACD - Senators: Jayne Clark-Frize, Candice Hines-Tinsley, and Christina Holdiness.

- **Motion for Approval** - Senator Doget moved to approve the 11.19.24 Consent Agenda. Senator Santamaria Brady seconded the motion. The motion was approved. 11.19.24, 20Y/0N/0A.

#### 6. REPORT(S)

##### 6.1 President - see attachment

- Please review the Technology Plan draft and if you have any feedback, complete the feedback form by December 2nd.
- At the President's Equity Council meeting today the faculty priority list was ratified. The first eight faculty on the list will be funded.
- Neil Watkins will review AP 3415 - Immigration Enforcement Activities and will provide feedback.
- Marie Boyd emailed a thank you to the Academic Senate for the Meritorious Service Awards.
- The Dialogue with the Board meeting is coming up. Please complete the form if you have any suggestions for that meeting.

##### 6.2 President-Elect

- Reminder to use the revised rubric for evaluating the sabbatical proposals.

##### 6.3 Secretary/Treasurer

- An article about Chaffey's vote of no confidence resolution is in the Sunday Daily Bulletin (11/17/24). Although Secretary/Treasurer Witt is quoted first, she did not contact the press. On Thursday, 11/14, Arianna Clay from the Press Enterprise called, left a voicemail, and then emailed a request for an interview or statement. Instead of an interview, the following was submitted to Arianna:

- The Academic Senate put forth this vote of no confidence after much discussion and debate in open sessions. The senate is acting on good faith that the faculty who provided information to the Academic Senate officers produced true and factual evidence that supports the serious concerns about the erosion of participatory governance by the administrative executive team members named in the vote of no confidence.

Only part of that statement made it to the article. Faculty members Angela Cardinale and Neil Watkins were also quoted in the article.

- At Friday's Dean & Coordinator meeting the Executive Team visited to gather feedback from Coordinator's. Coordinators provided valuable feedback including:
  - Concerns about the mental health of our students. Specifically, the procedure when a student is in crisis. We were told that the HEAT team is housed inside the campus police station in the quad on the Rancho campus. Steven Griffin said police do not inquire about the immigration status of students, faculty, or staff.

- Campus safety was brought up in terms of doors needing to be locked from the outside if there was an active shooter. Troy Ament responded that as soon as a call goes in about an active shooter, they are able to remotely lock the doors. For older doors, all door handles are equipped with a way to lock from the inside while still being able to exit.
- Campus aesthetics was mentioned. For example, fallen tree branches and the pond. The Rancho campus is not as well kept compared to other CA community colleges.
- Senator Poldiano added that Tomeka Carter provided a presentation on BIT. If there were more time during that meeting, he would have added that the new process of using formstack for the credit by exam/credit by prior learning process needs improving. Currently the formstack does not provide enough information so this adds more work for coordinators and delays the process.
- President DeRose is commended for providing an excellent report at Thursday's Governing Board meeting, which included reading the vote of no confidence resolution.

**6.4 Curriculum Chair** - Curriculum Chair Burk-Herrick encouraged senators to listen to the recording of last Thursday's Governing Board meeting. The response from the board members was not we are going to look into this. Instead it was "we all need to get along."

**6.5 Classified Senate Liaison** - reminder about the See's Candy Fundraiser. The funds go to scholarships and meet and greets.

#### **6.6 Chaffey College Student Government Liaison**

- MacKenzie Scott Advisory meetings have been moved to January 2025.
- November 27th at 12:30pm we will host a Student 9+1 Rights event in the Student Life building on the Rancho campus. There will be pizza.

**7. GUEST(S)/PRESENTATION(S)** - None.

### **8. UNFINISHED BUSINESS**

#### **8.1 Discussion/Possible Action Item: Sabbatical Leave Subcommittees (Update or Report)**

- **Readers are required to coordinate discussion amongst themselves and bring recommendations to the Senate by Tuesday, December 3.** The final voting date is Tuesday, December 3.
- Angela Cardinale - Senators: Carter, Johannsen, and Jinny Lee
- Ryan Falcioni - Senators: Encarnacion, Henry and Hijaz
- Robert Ian Jones - Senators: Brady, Chamberlain and Shelton
- Sheila Malone - Senators: Encarnacion, Hines-Tinsley, and Villeneuve
- Allison Tripp - Senators: Gomez, Jenkins, and Witt
  - Very concise and well-written. It will be a wonderful experience for her and her research will be a benefit to all who engage with it. We want to approve it as is with no edits.
- Pamela Valfer - Senators: Andrade, Connelly, and Guaracha
- Laura P - Senators: Clark, Candice, Holdiness
- **Motion for Approval** - Senator Chamberlain moved to approve the sabbatical proposal for Allison Tripp. Senator Doget seconded the motion. The motion was approved. 11.19.24, 21Y/0N/0A.

**8.2 Discussion/Possible Action Item:** - AP 5055 Enrollment Priorities as part of the Board Policy (BP) and Administrative Procedures (AP) Academic Senate review. Senators Doget and Holdiness.

- A few edits were recommended to provide clarity.
- **Motion for Approval** - Senator Chamberlain moved to approve the review of AP 5055 with recommendations. Senator Santamaria Brady seconded the motion. The motion was approved. 11.5.24, 21Y/0N/0A.

**9. NEW BUSINESS** - None.

**10. FLOOR ITEMS** \*10 minutes max (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

- No meeting next week (November 26th). The December 3rd meeting will be approving sabbatical proposals and an end of the year potluck. Look for a sign-up sheet online for items to bring to the potluck.

**11. ANNOUNCEMENTS**

**11.1 Chaffey College Academic Senate**

**11.2 Academic Senate for California Community Colleges (ASCCC) Information**

**11.2.1** Check out Academic Senate for California Community Colleges webpage for other great webinars/events at [asccc.org](http://asccc.org)

**11.3 Chaffey College**

**12. ADJOURNMENT (1:34 P.M.)**

**The next Academic Senate meeting will be on Tuesday, December 3, 202487\]**

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**Lissa A. Napoli, Recording Secretary**

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**Robin Witt, Treasurer / Secretary**