

## ACADEMIC SENATE MINUTES

### OCTOBER 22, 2024

Nicole DeRose	President	2023-2025	Y
Elizabeth “Liz” Encarnacion	Vice-President/President-Elect	2024-2025	Y
Robin Witt	Secretary/Treasurer	2024-2025	Y
Angela Burk – Herrick	Curriculum Chair	2023-2025	Y
Joseph Lee	Business & Applied Technology	2024-2026	Y
Jonathan Polidano	Business & Applied Technology	2023-2025	Y
Hannah Carter	Chino Campus	2024-2026	Y
Robert Nazar	Chino Campus	2023-2025	Y
Sean Connelly	Fontana Campus	2024-2026	Y
Anthony Guaracha	Fontana Campus	2023-2025	Y
Jayne Clark Frize	Health Sciences	2024-2026	Y
Omar Estrada	Health Sciences	2023-2025	Y
Tara Johnson	HFIC	2023-2025	Y
Vacant	HFIC	2023-2025	
Terezita Reyes Overduin	Instructional Support	2024-2026	Y
Christina Holdiness	Instructional Support	2023-2025	Y
Robert Hadaway	Kinesiology, Nutrition & Athletics	2024-2026	Y
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025	Y
Laura Santamaria Brady	Language Arts	2024-2026	Y
Phatana Ith	Language Arts	2023-2025	Y
Jinny Lee	Mathematics & Science	2024-2026	Y
Robin Witt	Mathematics & Science	2023-2025	Y
Vacant	Social & Behavioral Sciences	2024-2026	
Patricia Gomez	Social & Behavioral Sciences	2023-2025	Y
Myra Andrade	Student Services	2024-2026	Y
Michelle Martinez	Student Services	2023-2025	X
Daniel Jacobo	Visual & Performing Arts	2024-2026	N
Leta Ming	Visual & Performing Arts	2023-2025	X
Sarah Chamberlain	Senator-At-Large	2024-2027	Y
Tamari Jenkins	Senator-At-Large	2023-2026	Y
Jackson Tropp	Senator-At-Large	2022-2025	Y
Jennifer Flores Moreno	Adjunct Senator-At-Large	2025-2026	X
Tina Kuo	Adjunct Senator-At-Large	2023-2025	Y
<b>Alternates</b>			
Jay Scott	Business & Applied Technology	2023-2025	N
Manar Hijaz	Chino Campus	2023-2025	Y
Greg Creel	Fontana Campus	2023-2025	N
Lisa Doget	Health Sciences	2023-2025	Y
Vacant	HFIC	2024-2026	
Shelley Marcus	Instructional Support	2023-2025	N
Candice Hines-Tinsley	Kinesiology, Nutrition, & Athletics	2023-2025	Y
Stephen Shelton	Language Arts	2024-2026	Y
Justin Keller	Mathematics & Science	2024-2026	Y
Louisa Villeneuve	Mathematics & Science	2024-2025	Y
Vacant	Social & Behavioral Sciences	2024-2026	
Melissa Johannsen	Student Services	2024-2026	N
Fabiola Espitia	Student Services	2023-2025	Y
Vacant	Visual & Performing Arts	2023-2025	
Vacant	Adjunct Alternate Senator	2023-2025	
Sarah Schmidt	Classified Senate Liaison	2023-2025	Y
Anthony Solomon	Chaffey College Student Government	2023-2024	Y

**Guests:**

Sharon Alton, English, ACD  
Shireen Awad, Curriculum Specialist, Curriculum  
Don Berz, Former Chaffey College Executive Vice President  
Lisa Bruchet, Accountant, Budgeting and Fiscal Services  
Angela Cardinale, Coordinator, Distance Education  
Maryline Chemama, Chemistry, STEM  
Sandra Collins, Biology, STEM  
Melissa Diaz, Senior Accounting Technician, Budgeting and Fiscal Services  
Shelley R. Jackson, Success Center  
Shannon Jessen, Biology, STEM  
James Kamienski, Student, Chaffey College  
Nicole Kemp, Administrative Assistant, Chaffey College Foundation  
Andrew Long, Dean, School of Instructional Support  
Jennifer Flores Moreno, Biology, STEM  
Lissa Napoli, Administrative Assistant, Academic Senate  
Rose Ann Osmanian, Instructional Specialist, Success Center  
Jose Pereida, Multimedia Manager, The Breeze  
Vicky Tulacro, English, ACD  
Mark Vidal, Director, Marketing and Public Relations

**1. P.E. (12:30 P.M.)****2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

*With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.*

**2.2 Attendee Identification** (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)

- President DeRose read the following statement on behalf of the Academic Senate:
  - The Academic Senate would like to extend our heartfelt gratitude to the CSEA for their generous contribution towards the Welcome New Hire Reception that was held on Wednesday, October 2. Your support is invaluable, and we appreciate your commitment to welcoming our new colleagues. Thank you for making the event a success!
- Angela Cardinale read the following statement:
  - I want to first publicly express my gratitude to the Academic Senate President and Officers for their diligence and integrity throughout this past month. I'm also here to express my strong support of the VNC Resolution. In past weeks many faculty and staff across campus have

expressed to me personally the psychological toll it has taken to continue working within the toxic environment that has been created and perpetuated by the Executive Leadership named in the resolution. I have been reading through a body of research on psychological abuse within the workplace, and I believe the intimidation and gaslighting we've been experiencing from the Executive Team falls under a category of institutional betrayal identified by psychologist Jennifer Freight called DARVO, which stands for deny, attack, and reverse victim and offender. In contrast is the concept of institutional courage, which is an institution's commitment to its members, and those who it is charged with protecting. Institutional courage is what we seek and what the named members of the Executive Team have proven time and time again they are incapable of demonstrating. Dr. Shannon, Lisa Bailey, and Alicia Rosas have betrayed our campus community and our mission. They have engaged in problematic patterns of mismanagement and demonstrated a lack of genuine support or empathy for our campus community. They've had plenty of opportunities to engage in institutional courage, to respond in meaningful ways that demonstrate genuine concern, and acknowledge culpability, but instead have chosen to double down with their usual tactics of denial and intimidation. The way we are all being made to feel is not by accident, it is by design. We are here today because the Executive Team has pushed the campus community to this extreme. They chose this. I feel we have no choice but to act, no matter how difficult it is. I hope we will not let their bullying push us into silence and inaction, as they are hoping it will. What will the voice of the Senate be going forward if that happens? I know this isn't easy, and I thank you for your consideration.

- Sharon Alton described her reluctance to share things with the Academic Senate out of fear. Last year Sharon witnessed a hate crime on campus. She witnessed two underage boys being ridiculed by Fontana Police to the point where Sharon was shaken up. The police were cussing at the boys and treating them unfairly. Sharon stopped the officer and asked for his name and ID. She was shaking because she saw in those children her own children and her students. Because Sharon had to rush off to teach a class, her colleagues called Campus Police who found Sharon and collected her statement. Sharon then let her 1st level manager know of the situation but was not yet ready to address it with HR. She needed time to process her feelings. Sharon had a conversation with one person from the Foundation about the program and the way that it was problematic to our faculty and to our students. This was a week before the Black and Brown Lives Mattering Conference. The next week, Sharon was called into HR without her 1st Level manager's notification. She was bullied and race lit into silence. She left her position as the Faculty Success Center Facilitator, and fell into a year and a half depression. This is an example of the psychological experiences faced by faculty of color, like Sharon, who try to bring out inequities.

#### 4. ADOPTION OF AGENDA

- October 22, 2024
- **Motion for Approval** - Senator Doget moved to adopt the agenda for 10.22.24 with the amendment to move agenda item 9.1 to before to 8.1. Senator Jenkins seconded the motion. The motion was approved. 10.22.24, 25Y/0N/0A.

#### 5. CONSENT AGENDA

##### 5.1 Faculty representatives that have been requested to serve on these selection/hiring committees:

###### 5.1.1 Executive Director, Human Resources

Sheila Malone, Theatre, ACD

### 5.1.2 Dean, Institutional Effectiveness

Jeff Laguna, Gerontology, HS

## **5.2 Curriculum is asking that the Academic Senate endorse the course modifications that are presented in the packet. See attachment titled "10-16-2024 Curriculum Endorsements"**

- **Motion for Approval** - Senator Chamberlain moved to approve the 10.22.24 Consent Agenda. Senator Santamaria Brady seconded the motion. The motion was approved. 10.22.24, 25Y/0N/0A.

## **6. REPORT(S)**

### **6.1 President**, see attachment titled “Academic Senate President’s Report Tuesday October 22 2024 ”

Resolutions Packet for The ASCCC Area Meetings, Friday October 18, 2024 [Resolutions Process | ASCCC](#)

- President DeRose also shared:
  - The Academic Senate hosted an Open Forum on the evening of October 16th for faculty to have an opportunity to ask questions and give perspectives about the proposed draft of a resolution for a vote of no confidence. There were questions and some were not that familiar with the issues, so it was an opportunity to learn more. Some expressed that they have not yet had opportunities to connect with their senators.
  - At last week's Academic Senate meeting, CCFA President Jon Ausubel encouraged the Academic Senate to consider adding individuals to the resolution and that this was the position of the CCFA Officers and Grievance Officers. However, during the Open Forum, it was conveyed openly that was not the case.

### **6.2 President-Elect**

- **6.2.1 President-Elect Encarnacion** is a recipient of the ASFCCC: 2024 Fall Plenary Virtual Scholarship. ASCCC offers many scholarships for attending events at the state level, so look out for scholarship opportunities for conferences you would like to attend.

### **6.3 Secretary/Treasurer** - no report

### **6.4 Curriculum Chair** - no report

### **6.5 Classified Senate Liaison** - no report

### **6.6 Chaffey College Student Government Liaison** - no report

- CCFA Liaison Tina Kuo reported:
  - CCFA had a vote regarding the Academic Senate’s proposed draft of a resolution for a vote of no confidence. The approved motion states "CCFA Representative Council supports the right of the Academic Senate to deliberate a Vote of No Confidence.”
  - Only members of CCFA are able to receive legal support when under a threat of a lawsuit. If you are not a CCFA member, and you happen to be involved in a potential lawsuit, then you should seriously consider joining CCFA.

- CCFA has made progress to increase the number of paid part-time faculty office hours and increase funding for medical care reimbursements for part-time faculty.
- CCFA rep council also requested to see the letters to the Academic Senate from the District's law firm and are interested in the Governing Board's response to those letters.
- President-Elect Encarnacion clarified that if you are not a CCFA member then you have a right to consult with the legal team through CTA but there are restrictions. Being a dues paying member provides you the full gambit of membership legal services. Anyone who is not a dues paying member can automatically start becoming a dues paying member, and then the protection that extends beyond the limitations is immediately granted. There is no wait time.
- Senator Connelly added that there was also discussion during the Rep Council regarding expressing disapproval and condemnation for the legal scare tactics. The reason that was not voted on or put forward is because they had not read those legal documents yet, and did not want to make a premature decision.

## 7. GUEST(S)/PRESENTATION(S) - None.

## 8. UNFINISHED BUSINESS

### 8.1 Discussion Item Continued - The proposed vote of no confidence resolution.

- At last week's Academic Senate meeting, there were questions about seeking legal counsel. President DeRose consulted with an attorney who advised that the language in the letters from the District's law firm suggest a potential lawsuit. We do not know who could be named in a lawsuit; it could be just the four officers or it could be all of the members of the Academic Senate.
- It appears to be unusual for a college to engage in the practice of sending legal letters to an Academic Senate regarding a vote of no confidence resolution.
- The reason this item is a discussion item instead of an action item is because there are a few senators who have not received feedback from their constituents yet.
- Senators expressed outrage at the Executive Team's attempt to silence the Academic Senate from engaging in discussion by hiring a law firm to send them letters. This is another example of the attempt to instill fear. We haven't even had an opportunity really to engage in debate about whether we want to proceed. We haven't even voted. We are required to discuss everything publicly. The resolution was only a draft.
- President DeRose expressed her apprehension following the receipt of the letters from the law firm.
- Senators agree the biggest concern is the attempted silencing of the Senate. If we halt this discussion then we set a precedent that the Academic Senate can be silenced.
- Senators discussed the possibility of an entirely new vote of no confidence that exclusively speaks to the current behavior and climate. A resolution regarding the Executive Team's attempt to silence us.
- A poll from Chino resulted in a 100% response in favor of a vote of no confidence. One faculty member who was polled from Chino said "When the Administration is in the hot seat they start to communicate. Once smoke blows over, they'll return to their dictatorship."
- Cons to the current draft of the resolution for a vote of no confidence are that the perceptions described reach too wide or are described too broadly compared to votes of no confidence at other colleges..
- Senators described the tone around campus as tense and awkward. There seems to be no willingness from the Executive Team to humble themselves, accept some blame, and have a desire to do better. Instead they try to justify or make excuses for everything that we've identified in the draft of the proposed resolution.

- Senators discussed presenting a new vote of no confidence that focuses on the fact that faculty do not feel like their lived experiences on campus are being validated by the Executive Team.
- Do we need to take this to the press or the Chancellor? President-Elect Encarnacion said that ASCCC is aware of the issue and we can reach out to the Chancellor's Office.
- It is really sad that we got to the point where faculty are worried about their families and livelihoods because the Executive Team is using a law firm.
- Senator Johnson motioned to approve the resolution as presented in the October 15th Academic Senate meeting. Senator Chamberlain seconded the motion. Then Senator Chamberlain motioned to vote by acclamation. One senator opposed; the motion cannot be approved by acclamation.
- President DeRose asked the discussion to alternate between pros and cons to the motion to approve the resolution as presented on October 15th.
- Con: explore a motion for a new resolution that simply expresses we have no confidence in the Executive Team to lead the college.
- A senator reported that feedback from their part-time faculty constituents is in favor of the draft of the resolution from October 15th.
- Senator Johnson motioned to table the vote until our next meeting. Senator Shelton seconded the motion. The motion was approved. 10.22.24, 26Y/0N/0A.
- Senators requested the officers draft an alternate resolution for a vote of no confidence that simply expresses we have no confidence in the Executive Team.
- President-Elect Encarnacion proposed to make Angela Cardinale's public comment at the beginning of this meeting into a resolution.
- Curriculum Chair Burk-Herrick proposed the following statement to be read at today's Governing Board meeting:
  - The Academic Senate of Chaffey College asks the Governing Board to put an immediate stop to the District's implied threats of legal action against the Academic Senate and its right to publicly discuss recommendations to the Governing Board (as we are required to do by Government Code Section 54950, Brown Act). And to ensure that such tactics are not allowed in the future, we ask that the Board Policies and Administration Procedures be updated to explicitly state that the District is not allowed to engage in threats of legal action against the Academic Senate or their Officers.
- President-Elect Encarnacion motioned to approve the statement above be read at today's Governing Board meeting by acclamation. Senator Polidano seconded. There were no objections so the motion is approved by acclamation.

## 9. NEW BUSINESS \*10 minutes max per item

9.1 Discussion/Possible Action Item: David Rentz - Revised Sabbatical Proposal for Approval- see attachment titled "Spring 2025 Sabbatical Leave Request (rev. 15 Oct 2024)" Selection of three faculty for a revised proposal subcommittee.

- Volunteers are Senators Doget, Chamberlain, and Santamaria Brady.
- **Motion for Approval** - Curriculum Chair Burk-Herrick moved to approve, by acclamation, the three faculty who volunteered to serve on the subcommittee for David Rentz's revised sabbatical. Senator Polidano seconded the motion. There were no objections so the motion was approved by acclamation. 10.22.24



**10. FLOOR ITEMS** \*10 minutes max (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

## **11. ANNOUNCEMENTS**

### **11.1 Chaffey College Academic Senate**

**11.1.1 Save the Date! Meritorious Service Awards Dessert Reception**, Tuesday, November 12, 2024, 2:30-3:30 PM, CAA-206. Honorees: Marie Boyd, 20 years of service and Eva Rose, 31 years of service. Posthumous Awards in Memory of: Donna Colondres 31 years of service, John Machado 18 years of service and Sherm Taylor, 18 years of service.

### **11.2 Academic Senate for California Community Colleges (ASCCC) Information**

**11.2.1 Save the Date! [ASCCC's annual Fall Plenary Session](#)**, November 7-9, 2024. This is a hybrid event taking place at the [Visalia Convention Center](#) 303 E Acequia Ave, Visalia, CA 93291. We hope that all local faculty leaders will plan to join us in Visalia!

**11.2.2** Check out Academic Senate for California Community Colleges webpage for other great webinars/events at [asccc.org](http://asccc.org)

### **11.3 Chaffey College**

**11.3.1 Save the Date! [Report to the Community 2024](#)**, Road To Student Success, Thursday, November 7, 2024. Chaffey College Chino Community Center, 5890 College Park Ave, Chino, CA 91710  
11:00 AM - 1:00 PM.

## **12. ADJOURNMENT (1:50 P.M.)**

**The next Academic Senate meeting will be on Tuesday, October 29, 2024**

---

**Lissa A. Napoli, Recording Secretary**

---

**Robin Witt, Treasurer / Secretary**

## 10-16-2024 Curriculum Endorsement

### Pilot 1 - Common Course Numbering (CCN) Proposals:

#### Course Modifications w/ DE:

COMSTD-2	CCN: COMM C1000	Introduction to Public Speaking
ENGL-1A	CCN: ENGL C1000	Academic Reading and Writing
ENGL-1B	CCN: ENGL C1001	Critical Thinking and Writing
PS-1	CCN: POLS C1000	American Government and Politics
PSYCH-1	CCN: PSYC C1000	Introduction to Psychology
STAT-10	CCN: STAT C1000	Introduction to Statistics

#### 1. Non-Cycle Curriculum Proposals

COMSTD-4	Fundamentals of Interpersonal Communication
COMSTD-6	Fundamentals of Small Group Communication
COMSTD-8	Fundamentals of Speech Communication

#### 2. Mid-Cycle Update Curriculum Proposals:

### CHILD DEVELOPMENT AND EDUCATION PACKAGE

#### [Child Development and Education Program Presentation](#)

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

CDE-1	Principles & Practices in Early Childhood Education
CDE-2	Child Growth and Development
CDE-23	Introduction to Children with Special Needs
CDE-27	Introduction to Curriculum Theory
CDE-28	Advanced Curriculum Theory
CDE-28W	Practicum II: Supervised Occupational Work Experience
CDE-3	Observation and Assessment
CDE-4	Child, Family, and Community
CDE-415	Dynamics of Play
CDE-416	Brain Research and the Implications for Classroom Teaching
CDE-430A	Infant and Toddler: Group Caregiving I
CDE-5	Health, Safety and Nutrition
CDE-50	Administration of Child Development Programs
CDE-6	Teaching in a Diverse Society
CDE-7	Curriculum Development: The Creative Arts



**Course Modifications w/ DE:**

<b>ED-10</b>	Introduction to Elementary Classroom Teaching
--------------	---

**Program Modifications:**

*The last modification for the Elementary Teacher Education AA-T was approved by the Committee on December 6, 2023 and was recently approved by the CCCCO on July 31, 2024; therefore, it will not appear below.*

<b>Child Development</b>	AS
<b>Early Childhood Education for Transfer</b>	AS-T

**FIRE TECHNOLOGY AND EMT PACKAGE**

[Fire Technology and EMT Program Presentation](#)

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

<b>EMT-11</b>	Emergency Medical Technician
<b>EMT-405</b>	Emergency Medical Technician Preparation
<b>FIRETEC-1</b>	Principles of Emergency Services
<b>FIRETEC-10</b>	Wildland Fire Control
<b>FIRETEC-11</b>	Legal Aspects of Emergency Services
<b>FIRETEC-12</b>	Occupational Safety and Health for Emergency Services
<b>FIRETEC-2</b>	Fire Behavior and Combustion
<b>FIRETEC-3</b>	Fire Protection Systems
<b>FIRETEC-4</b>	Building Construction for Fire Protection
<b>FIRETEC-420</b>	Fire Inspector 1A: Duties and Administration
<b>FIRETEC-421</b>	Fire Inspector 1B: Fire and Life Safety
<b>FIRETEC-422</b>	Fire Inspector 1C: Field Inspection
<b>FIRETEC-423</b>	Fire Inspector 1D: Field Inspection-California Specific
<b>FIRETEC-5</b>	Fire Prevention
<b>FIRETEC-6</b>	Fire Apparatus and Equipment
<b>FIRETEC-7</b>	Strategies and Tactics
<b>FIRETEC-9</b>	Principles of Fire and Emergency Services Safety & Survival

**New Courses w/ DE:**

<b>FIRETEC-97ABCD</b>	Fire Technology Career Experience Internship
-----------------------	--

**Program Modifications:**

<b>Emergency Medical Provider</b>	Certificate of Achievement
-----------------------------------	----------------------------

<b>Fire Prevention Inspector</b>	Certificate of Achievement
<b>Fire Technology: Professional Firefighter</b>	AS
<b>Fire Technology: Professional Firefighter</b>	Certificate of Achievement

## **Academic Senate President's Report Tuesday October 22 2024**

### Brief notes from the President's Cabinet meeting on 10.15.24

1. Telemedicine Awareness – The college is trying to increase awareness of the available services and programming. In classrooms, digital versions available in the CIOs office for faculty to download and make available for Canvas. Will create an opportunity to hear from students to learn what they need and the services available.
2. Evening Programming – is going well. Students are very satisfied, increased opportunities to take evening courses. 114% increase from last year. IR will send out a student survey to students currently taking evening classes.

More resources have been created for students such as a student survey, maps with water station icons, Munch & Mingle weekly events, and night counseling online, Monday through Thursday from 4-10 pm.

3. The Great Shakeout – Thursday October 17, 2024. Chaffey will participate in the statewide event. At 10:17 am, an announcement will go out via InformaCast and text messaging, emails, and on the District phones. 10:22 a notification will go out to indicate the drill is complete. No need to evacuate, look at the map to know the evacuation routes.
4. Hiring Institutional Effectiveness Dean – This effort is underway, and the position will go through the recruitment process as an external search.
5. BBMM Conference – Register max spaces is 550, at the time of this meeting, 536 people have registered. Dr Keith Curry, President of Compton College, will be the keynote speaker.
6. Math Success Center Update - Major renovation inside the Math Success center happened a couple of years ago. Occupancy did not occur right away. Have done test fits and determined that the best approach is to allow STEM and the Math department to return. The open area/bullpen/offices are under review for use. The rest of the space is available to STEM & Math department. The ET is talking about the bullpen use how it can be a shared space. Had originally talked to CCFA about having a place for PT faculty, and this is still in the works. Will continue to talk to CCFA about PT offices. Will need on sight regular supervision of an open space, so this may require a manager to be present.
7. MacKenzie Scott Workgroup – Constituent groups have been asked to select 8 constituents to form the advisory group. Want to start up, potential a November date for the first meeting. Managers have already been identified. Classified, faculty, students, and community members will also be part of the advisory group. Looking to have more emphasis and focus starting in November.
8. ACC Update – Michael McClellan will be working with the deans to take a fresh look at the ACCs, and when it was launched, it was launched in the Phase I status. Want to take a look at challenges that may require clean up to ensure this model is effective. The deans will work with coordinators and faculty in their areas. Progress will be reported as it becomes available.

9. DPS Compliance Concerns – There is information out there that DPS was put into a non-compliant area, which is inaccurate. The college met with the DPS director to ensure that any move that was made would be in compliance. Doors, door frames, additional access roads for the carts were all corrected by the August 1<sup>st</sup> deadline. An evaluation was done post August 1<sup>st</sup> to correct any out of compliance issues or concerns related to compliance.
10. Career Services Update – There has been confusion about the Career Services area that it has been running without a director or a budget. This is incorrect. A career specialist position has been filled since April. Opportunities are available for students to work on campus. Over the last year, career services transitions happened. One position that is being filled is a director position (didn't catch the title). A job developer position will also become available using Strong Workforce Funding. Some of the direct student support will be provided by transfer and career center apprentices to provide direct resources, training, resume building, skills matching, interview practice. Will be working through either program assistant or administrative assistant support to maintain online tools and to provide regular and more routine support to the center. Career and transfer are in the same location. Signage is downstairs in SSA for students that need the career center, for now, until construction is complete. The new career center model will focus on success guides because success guides have been successful in other applications. Job development, job placement is the new focus to help students get jobs. The counselors will still do the career exploration in counseling. Opportunities for faculty instructional support by way of FOSAs. Faculty will have opportunity to provide their expertise, DLA development, this is an opportunity to continue the great work. We do have a planned infrastructure in place that leverages partnership opportunities for transfer. This is also an opportunity for counseling to be involved in this work as well. The number of student employees has doubled since spring. There is plenty of federal work study funding available annually.
11. Wi-Fi Hotspot scholarships –The need for Chromebooks still exists; over 180 Chromebooks are available for checkout at the library, at all three locations. Now, working to purchase 100 hotspots using a technology scholarship through the Foundation. Will be ordered this week. Looking at getting an additional 50 that can be checked out at the library. These scholarships are being funded through MacKenzie Scott funds. The Foundation will work with IT to embed the hotspot award process. Will leave the cycle open to allow students to access at any time. They will be disseminated using potentially Panther Care.
12. Policies/Procedures – Update to policies. Handout was provided. Status update of the BPs/APs.  
The district subscribes to CCLC to provide legal updates. CCLC issued updates that affect over 100 BPs/APs for revision. In total, there are 248 policies and procedures going through the review process. Areas will receive emails regarding their review/input. Try to respond as quickly as possible to complete review to keep the updating process moving.

Will start with BPs/APs that are up for adoption.

### Introductory Note

Since writing the original proposal in September 2023, various factors have led me to revise my sabbatical plan to shift fully to an expanded version of the collaborative/artistic project originally proposed.

- The original proposal included visits to multiple key transfer targets for Chaffey vocal music students, with the aim of learning more about their programs. Since 2023, I have
  - brought my choral/vocal music students to a residency/festival at CSUF (which included a campus tour and admissions session)
  - attended a daylong workshop at the CSULB Bob Cole School of Music; this visit included a facilities tour and a Q&A with the Director of Undergraduate Studies
  - attended CSUSB's "Choir Day" for high school and community college choral directors
  - invited CSULB's Director of Choral Activities to visit Chaffey to do a workshop with our vocal music students (will take place this November)
- The original proposal included a modestly-scaled project to collaborate on three choral works with TBD Chaffey faculty/student/community poets. Since then, I have composed one new choral piece setting a poem by Chaffey English instructor Arthur Kayzakian for the LA-based ensemble C3LA. This process was both more fulfilling and more time-consuming than expected. I have shared details about the process with my Chaffey students along the way, and they have been highly interested in the project and outcome, with several planning to attend the performance at which the work will be premiered.

In light of the above:

- I already feel considerably better equipped to advise Chaffey choral/vocal students about regional transfer options.
- I am also
  - more excited about collaborating with both Arthur and Chaffey English instructor/poet Adam Martinez on more substantial choral sets to be workshopped, performed, and recorded by the Chaffey Chamber Choir in fall 2025.
  - more clear about how time-consuming the collaborative composition process will be.

Thus, I propose to revise my sabbatical plan to eliminate the now largely superfluous baccalaureate campus visits in favor of the expanded collaborative artistic project.

## **Proposal:**

### Purpose

The purpose of my sabbatical leave is to achieve professional growth through artistic and technological collaboration with current Chaffey music students and faculty.

I am an experienced composer, with over 15 works performed by ensembles across the United States (including one by the Chaffey Chamber Choir at last year's Report to the Community)! But it has been a very long time since I've been able to devote extended, focused time to composing, and I expect that doing so during so during my sabbatical will help me strengthen and deepen my craft.

### Objectives and Activities

The general objectives of my proposed sabbatical activities are to help me grow professionally, to collaborate with Chaffey colleagues, and to provide Chaffey music students with the opportunity to take on exciting musical and technological projects that will prepare them for future educational, artistic, and professional practice. My integrated activities and objectives are, more specifically:

First, during the sabbatical, to compose five choral works, setting texts by Chaffey faculty colleagues Arthur Kayzakian and Adam Martinez:

- Kayzakian:
  - I Sang
  - Stain on the Wall
  - Nocturnal
- Martinez:
  - I Know Love When I See It
  - The Myth

These settings will be a cappella or accompanied by piano, of a difficulty level appropriate to the Chaffey Chamber Choir (Music-76). I will engrave (notate) them to a professional, publication-ready standard. I anticipate the total duration of the five pieces to be between 15 and 20 minutes.

On completion of the project and return to Chaffey in the 2025-26 academic year, I will teach the pieces to the Chamber Choir, as well as provide opportunities for discussion of the professional practice of composing, including collaboration with poets/lyricists, artistic and logistical planning, and the options for professional-level engraving of scores.

The choir will perform the pieces at one or more public concerts and also collaborate with our Commercial Music program to record some or all of them.

Benefits to Students:

- Firsthand experience with the performance and recording of new music.
- Exposure to the creative (composing) and para-creative (engraving) process.
- Connection to faculty in a different discipline within our ACC.
- Sense of belonging and investment in the college as part of a large, exciting project.

Benefits to District:

- Positive exposure with performances of collaborative “in-house” musical works.
- Fostering collaborative connections within ACD.
- The opportunity to spotlight innovation and creativity.

Benefits to Me as an Educational Professional and Artist:

- Increased artistic range, ability, and marketability as a composer.
- Growth as an artistic and technological collaborator and educator.



		Present	Adoption of the 10.22.24 Agenda with amendment to move agenda item 9.1 to come before item 8.1	Approval of Consent Agenda 10.22.24	Approval of David Rentz revised sabbatical proposal Committee: Lisa Doget, Sarah Chamberlain, and	Motion to table the resolution of the Vote of No Confidence for one week.
<i>Alternate Senators Italicized</i>						
Representation	Name					
President	Nicole DeRose	Y				
Vice President	Elizabeth "Liz" Encarnacion	Y	Y	Y	Voted by Acclamation	
Secretary/Treasurer	Robin Witt	Y	Y	Y		
Curriculum Chair	Angela Burk-Herrick	Y	Y	Y		
Business & Applied Technology	Joseph Lee	Y	Y	Y		
Business & Applied Technology	Jonathan Polidano	Y	Y	Y		
<i>Business &amp; Applied Technology Alternate</i>	<i>Jay Scott</i>					
Chino Campus	Hannah Carter	Y	Y	Y		
Chino Campus	Robert Nazar	Y	Y	Y		
<i>Chino Campus Alternate</i>	<i>Manar Hijaz</i>	Y				
Fontana Campus	Sean Connelly	Y	Y	Y		
Fontana Campus	<i>Anthony "Tony" Guaracha</i>	Y	Y	Y		
<i>Fontana Campus Alternate</i>	<i>Greg Creel</i>					
Health Sciences	Jayne Clark Frize	Y	Y	Y		
Health Sciences	Omar Estrada	Y	Y	Y		
<i>*Health Sciences Alternate</i>	<i>Lisa Doget</i>	Y				
HFIC	Tara Johnson	Y	Y	Y		
HFIC	Vacant					
<i>HFIC Alternate</i>	<i>Vacant</i>					
Instructional Support	Terezita Overduin	Y	Y	Y		
Instructional Support	Christina Holdiness	Y	Y	Y		
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>					
Kinesiology, Nutrition, & Athletics	Robert Hadaway	Y	Y	Y		
Kinesiology, Nutrition, & Athletics	Annette Henry	Y	Y	Y		
<i>Kinesiology, Nutrition, &amp; Athletics Alternate</i>	<i>Candice Hines-Tinsley</i>					
Language Arts	<i>Laura Santamaria Brady</i>	Y	Y	Y		
Language Arts	Phatana Ith	Y				
<i>*Language Arts Alternate</i>	<i>Stephen Shelton</i>	Y				
Mathematics & Science	Jinny Lee	Y	Y	Y		
Mathematics & Science	Robin Witt					
<i>Mathematics &amp; Science Alternate</i>	<i>Justin Keller</i>	Y				
<i>Mathematics &amp; Science Alternate</i>	<i>Louisa Villeneuve</i>	Y				
Social & Behavioral Sciences	Vacant					
Social & Behavioral Sciences	Patricia Gomez	Y	Y	Y		
<i>*Social &amp; Behavioral Sciences Alternate</i>	<i>Vacant</i>					
Student Services	Myra Andrade	Y	Y	Y		
Student Services	<i>Michelle Martinez</i>					
<i>* Student Services Alternate</i>	<i>Melissa Johannsen</i>					
<i>* Student Services Alternate</i>	<i>Fabiola Espitia</i>	Y	Y	Y		
Visual and Performing Arts	Daniel Jacobo					
Visual and Performing Arts	<i>Leta Ming</i>					
<i>*Visual and Performing Arts Alternate</i>	<i>Vacant</i>					
Senator-At-Large	Sarah Chamberlain	Y	Y	Y		
Senator-At-Large	Tamari Jenkins	Y	Y	Y		
Senator-At-Large	Jackson Tropp	Y	Y	Y		
Adjunct Senator-at-Large	<i>Jennifer Flores Moreno (SP'25)</i>					
Adjunct Senator-at-Large	Tina Kuo	Y	Y	Y		
<i>*Adjunct Alternate Senator</i>	<i>Vacant</i>					
Classified Senate Liaison	Sarah Schmidt	Y				
Chaffey College Student Government	Anthony Soliman	Y				
<b>RED indicates reported absence</b>	<b>PURPLE indicates reported tardy/leave early</b>					
<b>Total Yes Votes</b>		<b>34</b>	<b>25</b>	<b>25</b>	<b>0</b>	<b>0</b>
<b>Total No Votes</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Abstentions</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
- = Not available during meeting to vote						
<b>41 members total - up to 28 voting at any given time. The President is a non-voting member, but counts as quorum. Curriculum Chair now vote</b>						
President ONLY votes to break a tie. Jennifer Flores Martinez Membership is not counted till Spring 2025						
A quorum shall consist of two-thirds of the voting members of the Academic Senate						
19 members are needed for QUORUM						
53 Present at this meeting = 34 members, 19 visitors						
<b>10.22.24 Academic Senate Meeting</b>						

