

ACADEMIC SENATE MINUTES

SEPTEMBER 17, 2024

Nicole DeRose	President	2023-2025	Y
Elizabeth “Liz” Encarnacion	Vice-President/President-Elect	2024-2025	N
Robin Witt	Secretary/Treasurer	2024-2025	Y
Angela Burk – Herrick	Curriculum Chair	2023-2025	Y
Joseph Lee	Business & Applied Technology	2024-2026	N
Jonathan Polidano	Business & Applied Technology	2023-2025	Y
Hannah Carter	Chino Campus	2024-2026	Y
Robert Nazar	Chino Campus	2023-2025	Y
Sean Connelly	Fontana Campus	2024-2026	Y
Anthony Guaracha	Fontana Campus	2023-2025	Y
Jayne Clark Frize	Health Sciences	2024-2026	Y
Omar Estrada	Health Sciences	2023-2025	Y
Tara Johnson	HFIC	2023-2025	Y
Vacant	HFIC	2023-2025	
Terezita Reyes Overduin	Instructional Support	2024-2026	Y
Christina Holdiness	Instructional Support	2023-2025	Y
Robert Hadaway	Kinesiology, Nutrition & Athletics	2024-2026	N
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025	Y
Laura Santamaria Brady	Language Arts	2024-2026	Y
Phatana Ith	Language Arts	2023-2025	Y
Jinny Lee	Mathematics & Science	2024-2026	N
Robin Witt	Mathematics & Science	2023-2025	Y
Vacant	Social & Behavioral Sciences	2024-2026	
Patricia Gomez	Social & Behavioral Sciences	2023-2025	Y
Myra Andrade	Student Services	2024-2026	Y
Michelle Martinez	Student Services	2023-2025	X
Daniel Jacobo	Visual & Performing Arts	2024-2026	N
Leta Ming	Visual & Performing Arts	2023-2025	X
Sarah Chamberlain	Senator-At-Large	2024-2027	N
Tamari Jenkins	Senator-At-Large	2023-2026	N
Jackson Tropp	Senator-At-Large	2022-2025	Y
Vacant	Adjunct Senator-At-Large	2024-2026	
Tina Kuo	Adjunct Senator-At-Large	2023-2025	Y
Alternates			
Jay Scott	Business & Applied Technology	2023-2025	N
Manar Hijaz	Chino Campus	2023-2025	Y
Greg Creel	Fontana Campus	2023-2025	N
Lisa Doget	Health Sciences	2023-2025	N
Vacant	HFIC	2024-2026	
Shelley Marcus	Instructional Support	2023-2025	Y
Candice Hines-Tinsley	Kinesiology, Nutrition, & Athletics	2023-2025	Y
Stephen Shelton	Language Arts	2024-2026	Y
Justin Keller	Mathematics & Science	2024-2026	Y
Louisa Villeneuve	Mathematics & Science	2024-2025	Y
Vacant	Social & Behavioral Sciences	2024-2026	
Melissa Johannsen	Student Services	2024-2026	Y
Fabiola Espitia	Student Services	2023-2025	N
Vacant	Visual & Performing Arts	2023-2025	
Vacant	Adjunct Alternate Senator	2023-2025	
Sarah Schmidt	Classified Senate Liaison	2023-2025	Y
Anthony Solomon	Chaffey College Student Government	2023-2024	N

Guests:

Shireen Awad, Curriculum Specialist, Curriculum
Lisa Bruchet, Accountant, Budgeting and Fiscal Service/ Academic Senate Liaison
Angela Cardinale, Coordinator, Distance Education
Melissa Diaz, Senior Accounting Technician, Budgeting and Fiscal Services
Jennifer Flores, Biology, STEM
Andrew Long, Dean of Instructional Support
RoseAnn Osmanian, Rancho Success Center Instructional Specialist
Nan Shea, Biology, STEM
Neil Watkins, English, ACD/Immediate Past President, Academic Senate

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:45 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)

- Guest and Past Academic Senate President, Neil Watkins, stated that senators are on the cusp of their legacy moment, a major turning point when senators have a chance to shape the future of Chaffey College for the better. As faculty, you work here because you want to teach and support students; this semester gives you a chance to help students in another significant way.

Senators are urged to stand together in solidarity to uphold the principles of participatory governance and the 10+2 Senate duties and responsibilities. Senators are urged to take a strong stand against a pattern of questionable decisions and a significant lack of vision from the leadership of the college. The two examples cited were:

1. AI-generated emails from the Executive Team neither motivate nor inspire employees. Such emails insult our intelligence and undermine our educational mission.
2. More concretely and more importantly, dozens of classified positions in various departments essential to student success and retention remain unfilled even while workloads increase.

Surely, the college's reserve of \$50 million could accommodate hiring these necessary classified professionals. After 21 years of full-time work, Neil's confidence in the leadership of the college is not just eroded, it is actually less than zero. He urges senators to hold the leadership of Chaffey College accountable. He urges senators to demand more effective processes, more transparent decisions, and a

clear plan of succession. And, he urges senators to stand with the officers, to attend future Governing Board meetings, and to actively participate as Senators.

- Guest Jennifer Flores expressed interest in joining the Academic Senate. She is currently part-time in the Biology Department and intends to become full-time. She appreciates what was spoken earlier by Neil. She wants to add to student success by advocating for students and education. She would like to see instruction fortify the classes that we are offering and reinvigorate the mission that Neil spoke about.
- Guest Melissa Diaz stated she was asked to go to Human Resources (HR) regarding “some concern.” Melissa stated the meeting was related to issues about management in her area. Melissa was then asked about MacKenzie Scott funds. Specifically, the discussion of potential missing money that came up during the board meeting presentation. Melissa told HR she does not believe any money is missing, however, some of the costs that were transferred into these funds were already incurred by the district, and were then moved. Melissa believes there is a lack of transparency, and faculty were being led to believe there was a plan for the MacKenzie gift when it appeared, in fact, that was not the case.

4. ADOPTION OF AGENDA

- September 17, 2024
- **Motion for Approval** - Senator Holdiness moved to adopt the agenda for 9.17.24. Senator Polidano seconded the motion. The motion was approved. 9.17.24, 22Y/0N/0A.

5. CONSENT AGENDA

5.1 Curriculum is asking that the Academic Senate endorse the course modifications that are presented in the packet. See attachment titled "9-4-2024 Curriculum AS Endorsements"

5.2 Sabbatical Report Subcommittee - Christina McPeck (2023-2024 Academic Year)

- Jayne Clark-Frize, VN, HS
- Sean Connelly, English, ACD
- Lisa Doget, ADN, HS

5.3 Faculty representatives that have been requested to serve on these selection/hiring committees:

5.3.1 Program Assistant, High School Partnerships

Rebecca Brewer, Child Development and Education, PCS

5.3.2 Instructor, Biology

Sarah Chamberlain, Biology, STEM

Justin Keller, Biology, STEM

Sonia Diaz, Biology, STEM

Bradley Hughes, Astronomy, STEM

5.3.3 Athletic Eligibility Specialist

Elaine Martinez, Kinesiology, HW

5.4 September 3, 2024 Meeting Minutes. See attachment titled, “ACADEMIC SENATE MINUTES SEPTEMBER 3, 2024 DRAFT”

- **Motion for Approval** - Senator Holdiness moved to approve the 9.17.24 Consent Agenda. Senator Jackson seconded the motion. The motion was approved. 9.17.24, 22Y/0N/0A.

6. REPORT(S)

6.1 President - see page titled “Academic Senate President’s Report Tuesday, September 17, 2024” Also see the Academic Senate President’s Report, Supplemental found in the minutes from Tuesday September 3, 2024.

- The President's Cabinet met on September 17th. The information items shared were as follows
 - Fall 2024 enrollment has matched or surpassed Fall 2019.
 - Measure P projects can be found on the website.
 - Technology updates:
 - More wireless access points will be added to classrooms. Once complete, there will be a heat map created to see where areas of usage are so they can make adjustments.
 - Eduroam, an international Wi-Fi internet access roaming service, is coming to Chaffey. If students from another college use Eduroam and come here, they can connect, using their credentials from their other college, and vice versa.
 - A technology consultant, Cambridge West, was hired to develop a technology plan. The Summit is this Friday and has 2 sessions. The 1st session is more like an info session, and the afternoon session will be an opportunity to provide additional feedback. The Strategic Technology plan will go to different constituent groups for vetting, and then the target date for the Governing Board presentation is December.
 - Check the Campus Life webpage for events on the campus calendar.
 - There are currently 246 evening classes this fall. The expectation is to increase evening offerings next year. Monday through Thursday Student Services and Panther Express are open until 7pm for our evening students.
 - Synchronous class options will be explored in the near future.
- The Academic Senate is invited for lunch on Tuesday, September 24th to meet with Sam Dunson. Sam is the artist who will paint the Juneteenth Mural on the Library Learning Commons. Since President DeRose will be facilitating the regularly scheduled Senate meeting at that time, she is looking for a volunteer to attend in her place. Let President DeRose know if you are interested.
- The next Governing Board meeting is Thursday, September 24th. Email President DeRose if you would like something shared at that meeting.
- Academic Issues Group (AIG) is likely the consultation group Michael McClellan spoke about during public comment at the last Senate meeting. AIG meetings have increased from once to twice a month.

6.2 President-Elect - no report

6.3 Secretary/Treasurer - no report

6.4 Curriculum Chair - no report

6.5 Classified Senate Liaison -

- Sarah Schmidt thanked Neil Watkins for regularly being a voice that advocates for Classified Professionals. Neil has spearheaded the unity that we are experiencing now. The groundwork that Neil laid has brought us to this point today. Also, thank you to Melissa for speaking with such vulnerability and transparency.

- Sarah has been in the Classified Senate for 8 years. She can count on one hand the number of times the Executive Team has visited a Classified Senate meeting in those 8 years. For the last two meetings in a row, members of the Executive Team attended. At the last Classified Senate meeting, Lisa Bailey and Alicia Rosas discussed issues on campus including the MacKenzie Scott money and UndocuSuccess Fellowship. The Classified Senate is 100% in support of the UndocuSuccess Fellowship. They want it launched as soon as possible. They are with our undocumented students every day, and care deeply about their experience at the college. Classified professionals want to function as mentors in that program the same as every other working group on this campus. If faculty are allowed to engage in this work during their paid office hours then equity exists if classified professionals are also allowed to participate as mentors. Beyond that, classified professionals have a significant level of college knowledge and area expertise that can deeply benefit our undocumented students. We are connected. Our skill sets can lend themselves to entrepreneurship in very unique ways and we are excited to partner with the UndocuSuccess Fellowship to bring those services to our students.
- The Classified Senate has been working closely with CSEA to place classified professionals on the MacKenzie Scott Advisory Group.
- Over the last 6 months, there is rhetoric being used in conversations that can be harmful to the ways we engage with each other. Individuals will refer to events that happened over a decade ago. For example, in the President's Cabinet this morning, it was mentioned that the Classified Senate questioned why resources were allocated to instruction. There has never been a time when the Classified Senate questioned why resources are allocated to instruction. Classified professionals are very clear on what their role is on this campus and the role they play in supporting students outside of the classroom. We are a college and instruction is at the heart. This rhetoric is a disservice to every single one of us here and we are doing a disservice to our students because we are creating a narrative that keeps us stuck in the past and focused on something behind us when our job is to look ahead to figure out what we are doing for our students. Classified professionals are engaged in this work with the faculty. We see you, we support you, and we want to work with you. We want to be present for our students. Our lens is student centric.

6.6 Chaffey College Student Government Liaison -

- Yesterday was the first CCSG meeting. In attendance was Associate Superintendent Alisha Rosas, Associate Superintendent Michael McClellan, and the Director Budget & Grant Compliance Heather Decauwer. They presented the slideshow shared at the Governing Board meeting regarding the MacKenzie Scott gift.

7. GUEST(S)/PRESENTATION(S) - None.

8. NEW BUSINESS *10 minutes max per item

8.1 Discussion Item: Strategies to connect with constituents regarding Academic Senate agenda items for discussion and voting.

- Senator Shelton motioned to form a workgroup to compile a list of recommendations and report back to the Academic Senate. The motion was seconded by Senator Joseph Lee.
- Volunteers for the workgroup are Senators Shelton, President DeRose, Angela Cardinale, and Senator Andrade.

- Senator Holdiness motioned to approve the creation of the workgroup with the above volunteers by acclamation. The motion was seconded by Curriculum Chair Burk Herrick. There were no objections so the motion passed by acclamation.

8.2 Action Item: Selection of a second Academic Senate Liaison to CCFA. The Liaison will attend CCFA meetings to answer questions that pertain to the Academic Senate and to report back relevant information from CCFA. Current Academic Senate Liaison to CCFA is Tina Kuo. The second position is to replace former Senator Jackie Boboye.

- There were no other volunteers, so Tina Kuo will be the Academic Senate Liaison to CCFA. No motion needed.

8.3 Action Item: Selection of two senators to collaborate with CCFA to establish a procedure for selecting faculty members to serve on the advisory group for the \$20 million MacKenzie Scott endowment. This procedure will outline the steps for both initial faculty selection and replacement of members when necessary. The advisory group will consist of eight faculty, eight classified professionals, eight managers, representatives from the Executive Team, and three students, and at least three community members from the cities served by Chaffey College.

- Senators Gomez and Holdiness volunteered.
- **Motion for Approval** - Curriculum Chair Burk Herrick moved to endorse Senators Gomez and Holdiness to collaborate with CCFA to establish a procedure for selecting faculty members to serve on the advisory group for the \$20 million MacKenzie Scott endowment. Senator Poldiano seconded. The motion was approved. 9.17.24, 22Y/0N/0A.

8.4 Action Item: Selection of two or three senators to work with Lissa Napoli to plan for the [Meritorious Service Award](#) Reception event scheduled for Tuesday November 12, 2024.

- Senators Jackson and Espitia volunteered.
- Senator Holdiness motioned by acclamation to approve Senators Jackson and Espitia to work with Lissa Napoli on the planning for the Meritorious Service Awards Reception. Curriculum Chair Burk Herrick seconded. There were no objections so the motion passed by acclamation.

8.5 Discussion Item: Review the past practice of Academic Senate purchase of tickets to the annual [Report to the Community](#) Event. Should the Academic Senate purchase tickets, and if so, how many? If tickets are purchased, who should attend? The event is scheduled for Thursday November 7, 2024. Theme: Road to Student Success.

- In the past, tickets for a table of eight were purchased for Senate officers and a few additional senators. Cost is around \$600. The event includes a celebration of students which is a benefit for Senators to be able to take part.
- Senator Doget motioned to approve purchasing tickets for a table of eight at the Report to the Community. Senator Estrada seconded. The motion was approved. 9.17.24, 22Y/0N/0A.

9. UNFINISHED BUSINESS *10 minutes max

9.1. Discussion/Possible Action Item Continued: The Academic Senate discussion of the \$1 million endowment of the MacKenzie Scott gift, emphasizing the importance of engaging with faculty for input and perspectives.

- Senators agree the MacKenzie Scott money should go to students. Students need to be a major factor of the gift.
- There is value to the Senate having professional development (PD) if it is focused on equity. Equity-driven PD will trickle down to students.
- Senators will continue discussions with constituents. Possibly accept money with stipulations that the money serve underrepresented students which is in the spirit of MacKenzie Scott.
- Senator Overduin motioned that the Academic Senate not accept money until similar gifts are made to Classified and student government with clear stipulations and guidelines that are created in a way that reflects a relationship of collegial consultation between all constituent groups.
- Meeting time ran out so this is tabled until the next meeting.

10. FLOOR ITEMS *10 minutes max (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

11. ANNOUNCEMENTS

11.1 Chaffey College Academic Senate

11.1.1 Save the Date! *Welcome Reception*, ~~Tuesday, September 24, 12:30-2:00 PM~~, Faculty Success Center has been postponed to October, the exact date will be announced soon. Come celebrate and welcome the new faculty, staff, and managers. Light refreshments will be available.

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 Save the Date! [ASCCC's annual Fall Plenary Session](#), November 7-9, 2024. This is a hybrid event taking place at the [Visalia Convention Center](#) 303 E Acequia Ave, Visalia, CA 93291. We hope that all local faculty leaders will plan to join us in Visalia!

11.2.2 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

11.3 Chaffey College

11.3.1 Save the Date! [Report to the Community 2024](#), Road To Student Success, Thursday, November 7, 2024. Chaffey College Chino Community Center, 11:00 AM.

12. ADJOURNMENT (1:50 P.M.)

The next Academic Senate meeting will be on Tuesday, September 24, 2024

Lissa A. Napoli, Recording Secretary

Robin Witt, Treasurer / Secretary

1. Mid-Cycle Update Curriculum Proposals:

PHYSICAL THERAPIST ASSISTANT PACKAGE

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

PTA-1	Introduction to Physical Therapy
PTA-11	Documenting Red Flags
PTA-12	Patient Care
PTA-13	Biophysical Agents and Modalities
PTA-14	Orthopedics
PTA-21	Professionalism and Ethics
PTA-22	Therapeutic Exercise
PTA-23	Acute Care
PTA-24	Neuromotor Development
PTA-31	PTA Licensure Preparation
PTA-32	Clinical I
PTA-33	Clinical II

The program modification for the Physical Therapy Assistant A.S. was completed in the summer in order to be included in the 2024-2025 Catalog Addendum.

ANTHROPOLOGY PACKAGE

[Anthropology Program Presentation](#)

Course Modifications w/ DE:

ANTHRO-1	Introduction to Biological Anthropology
ANTHRO-1L	Laboratory for Biological Anthropology
ANTHRO-2	Introduction to Archaeology
ANTHRO-3	Introduction to Social and Cultural Anthropology
ANTHRO-5	Introduction to Linguistic Anthropology

Program Modifications:

Anthropology	AA-T
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CRIMINAL JUSTICE PACKAGE

[Criminal Justice Program Presentation](#)

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

CJ-1	Introduction to the Criminal Justice System
CJ-4	Community and the Justice System
CJ-10	Violence in America
CJ-51	Introduction to Corrections
CJ-57	Probation and Parole
CJ-58	Social Equity and the Criminal Justice System

Course Modifications w/ DE:

CJ-2	Concepts of Criminal Law
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CJ-3	Criminal Court Process
CJ-5	Legal Aspects of Evidence
CJ-53	Correctional Law
CJ-55	Crime and Delinquency
CJ-6	Juvenile Procedures
CJ-7	Criminal Investigation
CJ-9	Crime Scene Management and Forensic Evidence

Course Deactivations:

CJ-408	Patrol Operations
CJ-410	Narcotics and Vice Investigation
CJ-412	Writing for Criminal Justice Professionals
CJ-459	Women and the Criminal Justice System
CJ-52	Supervision of Inmates
CJ-54	Public Relations and Corrections
CJ-8	Criminology
HNS-10	Introduction to Homeland Security
HNS-11	Intelligence Analysis and Security Management
HNS-12	Transportation and Border Security

Program Modifications:

Administration of Justice for Transfer	AS-T
Correctional Science	AS
Correctional Science	Certificate of Achievement
Criminal Justice	Certificate of Achievement

Program Deactivations:

Homeland National Security	Certificate of Achievement
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2. Other Curriculum Proposals

AVIATION MAINTENANCE TECHNOLOGY PACKAGE

Course Modifications w/ DE:

AMT-15A	Introduction to Aviation Maintenance for Airframe and Powerplant
AMT-29A	Powerplant: Aircraft Reciprocating and Turbine Engines
AMT-39A	Airframe Structures: Primary and Secondary Systems

HOSPITALITY MANAGEMENT PACKAGE

New Courses w/ DE:

HOTFS-460	Event Management
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Course Deactivations:

HOTFS-450	Principles of Public Events and Convention Management
HOTFS-451	Social Events and Private Event Management
HOTFS-452	Event Sales, Marketing and Financial Management

Program Modifications:

Hospitality Management: Event Planning	Certificate of Achievement
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MUSIC

Course Modifications w/ DE:

MUSIC-20	Applications of Digital Audio Workstations
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BUSINESS

Program Modifications:

Retail Management	Certificate of Achievement
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Academic Senate President's Report Tuesday September 17, 2024

AIG Meeting 9/6/24 - UPDATE

**AS = Academic Senate items/ET = Executive Team items

- (AS) Follow up on the technology that removes students from the system when they graduate so they have to reapply or submit paperwork to be reinstated if they want to continue taking courses at Chaffey.
 - “Students who graduate have one term where they can still register without reapplying since registration occurs well in advance of the graduation term ending.”
 - “When students graduate, they retain access to their student account for up to two years without application or registration.”
 - “When students graduate, have no other active program, and allow one term to elapse between graduation and registration activity, they’ll be blocked from registration only.”
 - Solution- reapply.
 - “The portal accounts of students who haven’t applied to or take a course at Chaffey for two years are deactivated (after two years)”
 - Solution- reapply.
 - After two years of non-enrollment/activity at Chaffey, student accounts are deactivated, regardless of status.
- (AS) Is it true that students cannot download a copy of their own ed plan and that they have to have counselors download and send them a copy? If so, why wouldn't we have this feature turned on for students?
 - Answer: Students CAN download their Ed Plan in the **Student Planning Tab**.
- (AS) Request for Information/Update on the Permanent CIO Recruitment
 - Recruitment will need to occur when faculty are on contact.
 - Will seek faculty input about when during the academic year is good.
 - Will place as a future agenda item.
- (ET) AIG membership configuration change
 - Lisa Bailey attended AIG and told the group the composition will change. The deans have been removed and replaced with the Associate Superintendent of Business Services and the Associate Superintendent of Administrative Services.
 - The composition now includes all Academic Senate officers and all Associate Superintendents. It was not discussed if the CEO will become a member.
- (AS) Mental Health and Student Support Staff
 - Dr. Jennifer Henry is on leave. Services are still being provided to students.
- (ET) Nursing at CIM
 - A mental health clinical rotation was scheduled to begin at CIM in Noveber 2024. The Executive Team placed a hold on that rotation. A meeting with the H&W dean and nursing faculty to discuss was scheduled for later the same day.
 - At that later meeting, the ET asked questions that were needed for insurance and risk management. Answers were provided, and an update will be given to the AND program about the continued use of CIM as a mental health clinical rotation, likely within two weeks.
- (ET) Chaffey Pilot with CJUHSD
 - A meeting was scheduled for 9/9/24 with the ET, Leona Fisher, CCFA President Jon Ausubel, and Academic Senate President Nicole DeRose. The meeting will provide updates to the pilot and any potential future changes to the Dual Enrollment CJUHSD program.

- (AS) Changes to early 14-week availability in SP25
 - An error with the end date resulted in the need to cancel and rebuild all early 14-week classes. Students received notification.
 - Affected student Ed Plans ONLY, not registration.
 - Difficulty is that students may not know which class on their Ed Plan was canceled and rebuilt.
- (ET) Consultation workgroup
 - The Academic Senate President sent an email to the Interim CIO asking three questions about the proposed consultation workgroup. The questions and answers are provided below.
 - 1. Purpose of the workgroup: The purpose of this proposed workgroup is to improve consultation and communication between the Academic Senate and the District administration.
 - a. What specific issues or topics will this workgroup address? The District is interested in listening to concerns, clarifying decision-reaching expectations between the District and the Academic Senate, creating processes and practices that support collegial consultation, and improving communication and feedback methods as they relate to shared governance matters.
 - b. What are the main objectives or goals for this workgroup? The District's main objectives/goals for this workgroup is to ensure that expectations are clearly articulated and that processes and practices are in place to support collegial consultation as they relate to shared governance matters.
 - 2. Expected outcomes:
 - a. What are the desirable results from this workgroup?
 - The desirable results include clarified roles and responsibilities, improved consultation processes and practices, effective communication methods, and documentation of these efforts as they relate to shared governance matters.
 - b. How will the workgroup's findings or recommendations be used?
 - The workgroup's efforts will be used to strengthen collaboration and mutual respect among the College's leaders and constituents as well as formalize and document consultation processes for future use.
 - 3. Composition of the workgroup:
 - a. Which constituent groups will be included in the group?
 - The District is hopeful that the Academic Senate will identify a diverse group of representatives.
 - b. Are there any criteria for selecting members or a minimum number of members?
 - In the interest of seeking broad but manageable representation, the District proposed Academic Senate and the Administration each identify 3 to 5 individuals to sit on this workgroup.
 - At AIG, the discussion stopped at the notion that AIG is the Consultation Workgroup.

		Present	Adoption of the 9.17.24 Agenda	Approval of Consent Agenda 9.17.24	8.1 Formation of a workgroup to compile all recommendations and report to senate	8.2 Selection of a second Senator as liaison to CCFA - no action.	moved to endorse two Senators to collaborate with CCFA to establish a procedure for selecting faculty members to serve on the advisory group for the \$20 million MacKenzie Scott endowment.
<i>Alternate Senators Italicized</i>							
Representation	Name						
President	Nicole DeRose	Y					
Vice President	Elizabeth "Liz" Encarnacion	N					
Secretary/Treasurer	Robin Witt	Y	Y	Y	Y		Y
Curriculum Chair	Angela Burk-Herrick	Y	Y	Y	Y		Y
Business & Applied Technology	Joseph Lee	N	Y	Y	Y		Y
Business & Applied Technology	Jonathan Polidano	Y	Y	Y	Y		Y
<i>Business & Applied Technology Alternate</i>	<i>Jay Scott</i>	N					
Chino Campus	Hannah Carter	Y	Y	Y	Y		Y
Chino Campus	Robert Nazar	Y	Y	Y	Y		Y
<i>Chino Campus Alternate</i>	<i>Manar Hijaz</i>	Y					
Fontana Campus	Sean Connelly	Y	Y	Y	Y		Y
Fontana Campus	Anthony "Tony" Guaracha	Y	Y	Y	Y		Y
<i>Fontana Campus Alternate</i>	<i>Greg Creel</i>	N					
Health Sciences	Jayne Clark Frize	Y	Y	Y	Y		Y
Health Sciences	Omar Estrada	Y	Y	Y	Y		Y
<i>*Health Sciences Alternate</i>	<i>Lisa Doget</i>	Y					
HFIC	Tara Johnson	Y	Y	Y	Y		Y
HFIC	Vacant						
<i>HFIC Alternate</i>	<i>Vacant</i>						
Instructional Support	Terezita Overduin	Y	Y	Y	Y		Y
Instructional Support	Christina Holdiness	Y	Y	Y	Y		Y
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	Y					
Kinesiology, Nutrition, & Athletics	Robert Hadaway	N					
Kinesiology, Nutrition, & Athletics	Annette Henry	Y	Y	Y	Y		Y
<i>Kinesiology, Nutrition, & Athletics Alternate</i>	<i>Candice Hines-Tinsley</i>	Y	Y	Y	Y		Y
Language Arts	Laura Santamaria Brady	Y	Y	Y	Y		Y
Language Arts	Phatana Ith	Y	Y	Y	Y		Y
<i>*Language Arts Alternate</i>	<i>Stephen Shelton</i>	Y					
Mathematics & Science	Jinny Lee	N					
Mathematics & Science	Robin Witt						
<i>Mathematics & Science Alternate</i>	<i>Justin Keller</i>	Y	Y	Y	Y		Y
<i>Mathematics & Science Alternate</i>	<i>Louisa Villeneuve</i>	Y					
Social & Behavioral Sciences	Vacant						
Social & Behavioral Sciences	Patricia Gomez	Y	Y	Y	Y		Y
<i>*Social & Behavioral Sciences Alternate</i>	<i>Vacant</i>						
Student Services	Myra Andrade	Y	Y	Y	Y		Y
Student Services	Michelle Martinez						
<i>* Student Services Alternate</i>	<i>Melissa Johannsen</i>	Y					
<i>* Student Services Alternate</i>	<i>Fabiola Espitia</i>	Y					
Visual and Performing Arts	Daniel Jacobo	N					
Visual and Performing Arts	Leta Ming						
<i>*Visual and Performing Arts Alternate</i>	<i>Vacant</i>						
Senator-At-Large	Sarah Chamberlain	N					
Senator-At-Large	Tamari Jenkins	N					
Senator-At-Large	Jackson Tropp	Y	Y	Y	Y		Y
Adjunct Senator-at-Large	Vacant						
Adjunct Senator-at-Large	Tina Kuo	Y	Y	Y	Y		Y
<i>*Adjunct Alternate Senator</i>	<i>Vacant</i>						
Classified Senate Liaison	Sarah Schmidt	Y					
Chaffey College Student Government	Anthony Soliman	Y					
	PURPLE indicates reported tardy/leave early						
	RED indicates reported absence						
Total Yes Votes		31	22	22	22	0	22
Total No Votes			0	0	0	0	0
Total Abstentions			0	0	0	0	0
- = Not available during meeting to vote							
40 members total - up to 27 voting at any given time. The President is a non-voting member, but counts as quorum. Curriculum Chair now votes per 8.2							
President ONLY votes to break a tie.							
A quorum shall consist of two-thirds of the voting members of the Academic Senate							
18 members are needed for QUORUM							
41 Present at this meeting = 32 members, 9 visitors							
9.17.24 Academic Senate Meeting							

