

ACADEMIC SENATE MINUTES AUGUST 20, 2024

	AUGUST 20, 2024		
Nicole DeRose	President	2023-2025	Y
Elizabeth "Liz" Encarnacion	Vice-President/President-Elect	2024-2025	Y
Robin Witt	Secretary/Treasurer	2024-2025	Y
Angela Burk – Herrick	Curriculum Chair	2023-2025	Y
Joseph Lee	Business & Applied Technology	2024-2026	Y
Jonathan Polidano	Business & Applied Technology	2023-2025	Y
Hannah Carter	Chino Campus	2024-2026	Y
Robert Nazar	Chino Campus	2023-2025	Y
Sean Connelly	Fontana Campus	2024-2026	Y
Anthony Guaracha	Fontana Campus	2023-2025	Y
Jayne Clark Frize	Health Sciences	2024-2026	Ν
Omar Estrada	Health Sciences	2023-2025	Y
Tara Johnson	HFIC	2023-2025	Y
Vacant	HFIC	2023-2025	
Terezita Reyes Overduin	Instructional Support	2024-2026	Y
Christina Holdiness	Instructional Support	2023-2025	Y
Robert Hadaway	Kinesiology, Nutrition & Athletics	2024-2026	Y
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025	Y
Laura Santamaria Brady	Language Arts	2024-2026	Y
Phatana Ith	Language Arts	2023-2025	Ŷ
Jinny Lee	Mathematics & Science	2024-2026	Y
Robin Witt	Mathematics & Science	2023-2025	Ŷ
Vacant	Social & Behavioral Sciences	2024-2026	-
Patricia Gomez	Social & Behavioral Sciences	2023-2025	Y
Myra Andrade	Student Services	2023-2025	Y
Michelle Martinez	Student Services	2023-2025	X
Daniel Jacobo	Visual & Performing Arts	2023-2025	Y
Leta Ming	Visual & Performing Arts	2023-2025	X
Sarah Chamberlain	Senator-At-Large	2023-2023	Y
Tamari Jenkins	Senator-At-Large	2023-2026	Ŷ
Jackson Tropp	Senator-At-Large	2022-2025	Y
Vacant	Adjunct Senator-At-Large	2024-2026	-
Tina Kuo	Adjunct Senator-At-Large	2023-2025	Y
	Alternates	2020 2020	-
Jay Scott	Business & Applied Technology	2023-2025	Y
Manar Hijaz	Chino Campus	2023-2025	Ν
Greg Creel	Fontana Campus	2023-2025	N
Lisa Doget	Health Sciences	2023-2025	Ν
Vacant	HFIC	2024-2026	
Shelley Marcus	Instructional Support	2023-2025	Y
Candice Hines-Tinsley	Kinesiology, Nutrition, & Athletics	2023-2025	Ν
Stephen Shelton	Language Arts	2024-2026	Y
Vacant	Mathematics & Science	2023-2025	
Vacant	Social & Behavioral Sciences	2024-2026	
Melissa Johannsen	Student Services	2024-2026	Y
Fabiola Espitia	Student Services	2023-2025	N
Vacant	Visual & Performing Arts	2023-2025	
Vacant	Adjunct Alternate Senator	2023-2025	
Sarah Schmidt	Classified Senate Liaison	2023-2025	Y
Anthony Solomon	Chaffey College Student Government	2023-2024	Ŷ
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Guests:

Lisa Bruchet, Accountant, Budgeting and Fiscal Service Melissa Diaz, Senior Accounting Technician, Budgeting and Fiscal Services Justin Keller, Biology, STEM ACC Andrew Long, Dean of Instructional Support Lissa Napoli, Administrative Assistant, Academic Senate RoseAnn Osmanian, Rancho Success Center Instructional Specialist Janeth Rodriguez, Executive Director, Enrollment Services and Student Support Anthony Soliman, Chaffey College Student Government/CCSG Liaison

1. P.E. (12:30 P.M.)

2. CALL TO ORDER (12:35 P.M.)

2.1 Land Acknowledgement

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

- **2.2 Attendee Identification** (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)
- 3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)

4. ADOPTION OF AGENDA

- August 20, 2024
- Motion for Approval Senator Holdiness moved to adopt the agenda for 8.20.24. Curriculum Chair Burk-Herrick seconded the motion. The motion was approved. 8.20.24, 23Y/0N/0A.

5. CONSENT AGENDA

- 5.1 Faculty representatives that have been requested to serve on these campus committees:
 - **5.1.1** <u>Director, Distance Education and Professional Development</u> Jinny Lee, Math & Science/Earth Science/Geology, STEM
 - 5.1.2 <u>Lieutenant, Campus Police</u> Nicole Farrand, VPA/ART, ACD
 - 5.1.3 <u>Program Assistant, DPS</u> Donald Essex, Counseling
 - **5.1.4** <u>Support Clerk I, Library Learning Commons</u> Terezita Overduin, Library
 - 5.1.5 <u>Grants Development and Management Technical Support Specialist</u> David Nimri, Computer Information Systems, BTH



- **5.1.6** <u>Program Assistant, Academic and Career Counseling, Chino GPS Center</u> Fabiola Espitia, Counseling
- 5.1.7 <u>AAII, Campus Police</u> Charles Williams, English, ACD
- 5.2 May 7, 2024 Meeting Minutes. See attachment titled, "Academic Senate Minutes DRAFT"
- Motion for Approval Senator Gomez moved to approve the 8.20.24 Consent Agenda. Senator Tropp seconded the motion. The motion was approved. 8.20.24, 23Y/0N/0A.

6. REPORT(S)

6.1 President

- Big thanks to Lissa Napoli for organizing a successful retreat. Lissa was presented with a card and terrarium as a token of our gratitude.
- **6.1.1** Summer Hiring Committee appointments. See attachment titled, "Summer 2024 Faculty Appointments to Hiring Committees"
- **6.1.2** Selection of one Academic Senate member to attend the Library Meeting on 8/29/24 from 2:30-3:30 pm at the Rancho Campus. The meeting provides the opportunity to discuss ongoing concerns that library faculty may have regarding current library operations.
 - The Senate recommended President DeRose to attend the Library Meeting on 8/29/2024.

7. GUEST(S)/PRESENTATION(S) - None.

8. UNFINISHED BUSINESS *10 minutes max

- **8.1. Discussion Item:** Academic Senate discussion of the Fall 2024 Convocation update regarding the MacKenzie Scott gift. See attachment titled, "Compilation of Academic Issues Group Notes, Academic Senate Minutes, and Convocation Fall 2024 regarding MacKenzie Scott gift"
- The Accounting and Budgeting Department was not aware of the recent decisions to spend the MacKenzie Scott money before the Convocation presentation but were expected to create expenditures. There have been recent transfers from the MacKenzie Scott money to other accounts. These transfers were meant to pay back expenditures from other accounts. Transferring costs after the fact implies that it was not part of the original plan.
- Senators inquired that if the Administration is taking actions behind our back what are the repercussions?
- There is \$2.6-2.7 million not accounted for in the Convocation presentation. We would like to see documentation for the unrestricted spending finds.
- At the April Governing Board meeting, the Academic Senate requested to be involved in the decisions for spending the MacKenzie Scott money. This request has not been recognized. We are engaged on campus, care about students, and want to be involved in the decisions for this money.

📉 Chaffey College

Academic Senate

- Why was the Classified Senate and Student Government not given any money? Transparency is an issue. The college is being led without enough consultation so should we reject the money being given to the Academic Senate?
- The Administration is holding \$20 million for the President of the college to decide how to spend it. MacKenzie Scott directly and specifically said the money was to be used for students.
- If we accept the funds, we do not know what the conditions and consequences will be for using the funds. Will plans for the money need to be approved by the Executive Team?
- Textbook costs and parking permits could be a good use of the money.
- Since decisions are being made without allowing faculty participation in planning, faculty lack trust in the Administration and don't see a good faith approach. Senators expressed their lack of confidence in effective leadership.
- Senators will come back to this discussion next week with a possible motion.

9. NEW BUSINESS *10 minutes max per item

- **9.1 Discussion Item:** Debrief following the Academic Senate for California Community Colleges (ASCCC) August 13 visit. Strategic Planning to improve effective participation and collegial consultation of the Academic Senate
- Senators expressed their appreciation for ASCCC coming to support and empower us. Senators found it valuable and informative.
- The AP 2510 workgroup began working on including students. Their goal is to sunshine their findings by the end of the academic year.
- Senators can look at governing handbooks from other colleges, like Citrus College, Cerritos College, and Clovis College. Do we want to partner with the Classified Senate and Student Government to propose a governing handbook?
- We need a governing handbook to include a way to improve committee communication. A master calendar is needed so we know when committees meet. A central repository housed on the portal or website is needed for updates and announcements. We could also use slack or the Chaffey app for college announcements.
- Club and committee members could check-in during Academic Senate meetings via public comment. Club and committee members can also take back the information learned at the Academic Senate meeting to their clubs and committees so everyone is in the loop.
- Next week Senators are to be prepared to bring a motion for the work they would like to see the Academic Senate take on for this semester to improve effective participation and governance across the college.

10. FLOOR ITEMS *10 minutes max (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

11. ANNOUNCEMENTS

11.1 Chaffey College Academic Senate

11.2 Academic Senate for California Community Colleges (ASCCC) Information



- **11.2.1** Save the Date! <u>ASCCC's annual Fall Plenary Session</u>, November 7-9, 2024. This is a hybrid event taking place at the Visalia Convention Center 303 E Acequia Ave, Visalia, CA 93291. We hope that all local faculty leaders will plan to join us in Visalia!
- **11.2.2** Check out Academic Senate for California Community Colleges webpage for other great webinars/events at <u>asccc.org</u>

12. ADJOURNMENT (1:50 P.M.) Senator Johnson motioned to adjourn at 1:46pm. Senator Lee seconded. Motion was approved unanimously.

The next Academic Senate will be on Tuesday, August 27, 2024

Lissa A. Napoli, Recording Secretary

Robin Witt, Treasurer / Secretary

Academic Senate President's Report Tuesday August 20, 2024

Summer 2024 Faculty Appointments to Hiring Committees

For summer governance responsibilities See <u>Academic Senate Bylaws</u> Section President, Duties and Responsibilities, Item # 14

The ONLY requests for Academic Senate approval were to appoint faculty to serve on hiring committees.

Faculty representatives that have been requested to serve: (assigned over the summer)

Director, Admissions & Records

Alexandra Ortega Juanda Scoggins

<u>Equity Programs Student Liaison (UMOJA/Puente) (was UMOJA/Puente Student Liaison) (replacement)</u>

Myra Andrade – Counselor, EOPS (in place of Athena Corrales)

Warehouse Specialist (need recommendation Academic Senate) Marlene Soto

Executive Director, Institutional Research, Policy, and Grants Angela Burk-Herrick

Senior Research and Data Solutions Analyst

Angela Burk-Herrick

Research and Data Solutions Analyst

Angela Burk-Herrick

Director, Foundation & Community/Alumni Partnerships (Management) Nicole DeRose

Interim Dean, Academic and Career Counseling (Management)

Fabiola Espitia Brent McLaren

Administrative Assistant II, Rising Scholars Jinny Lee

Administrative Assistant II, STEM Robin Witt

<u>Athletic Eligibility Specialist</u> Fabiola Espitia (replacing Cherlou Opulencia – unable to serve)

Facilities Specialist/Buyer

Lisa Doget

AAII, Chino Campus hiring committee

Jonathan Polidano

Library Clerk II, .475 Michelle Sanchez (replacement for Terezita Overduin)

Digital Media Lab Specialist Nicole Barbari

Programmer Analyst Christina Holdiness

Biology Instructor

Sarah Chamberlain Sandra Collins Louisa Villeneuve Justin Keller Stephen Calebotta

IAIV, Ceramics

Carrie Ohm Nicole Ferrand

Campus Police Officer

Patricia Powell

<u>Campus Police Lieutenant</u> Kirk Collins

Accounting Technician (2 Positions)

Michael Escobosa

Facility Maintenance Attendant

Jay Scott

Compilation of AIG Notes, Academic Senate Minutes, and Convocation F2024 regarding Mackenzie Scott gift

11/18/2021 AIG agenda item #5 Update on MacKenzie Scott gift

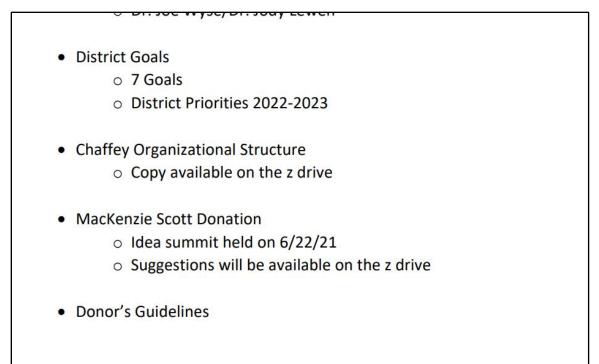
(5) Update on MacKenzie Scott gift

- Basic needs- expanding student needs
- Workplace/Workforce development
- Guided pathways/Chaffey Experience- choosing a major/education plan
- Equity

<u>8/30/2022 Dr. Shannon visited Academic Senate to provide an update on the MacKenzie Scott gift</u>

083022-academic-senate-minutes-website.pdf (chaffey.edu)

Item 8 Guest Presentation President/Superintendent, Dr. Henry Shannon, will discuss the new college organization chart for 22-23 and give an update on the MacKenzie Scott donation and how it is benefiting the college. (1:00 - 1:30 p.m.)



Use the link to access <u>Academic Senate meeting minutes</u>. See pages 10-15. Dr. Shannon provided a bulleted list (page 10) that summarized what was shared at the June 22, 2021 Town Hall and provided a table compilation of the ideas that were submitted via the Padlet (pages 11-15). **NOTE:** This presentation occurred 14 months after the June 22, 2022 Town Hall and did not provide new or additional information regarding developed or implemented plans for spending the funds.

2/24/2023 AIG agenda item #6 Parking fees

(6) Parking Fees

- Replace with Possibly offsetting student parking fees with faculty and staff stipends. Alisha stated a stipend amount would not cover the cost of Police and Parking Services. This concept would also need to be approved by both unions because it is a working condition.
- Currently, most (68%) students parking fees are covered through California Promise
 - Liz Encarnacion suggested that advertisements towards parking fees returning could be partnered with information on how to mitigate parking fees through day passes or applying for CA Promise for self-advocacy in terms of lowering parking fees. Nicole DeRose added on to suggest perhaps the CCSJ could support that communication to students as well.
 - Angela Burk-Herrick suggested a marketing campaign of "sponsoring a student permit" to help improve student equity. Laura Hope stated that could fit within a current model of "meaningful incentives" in regards to the McKenzie Scott Gift uses. Alisha Rosas also mentioned the Panther Promise could be an alternative way to help support and offset student costs through the Foundation.
- Neil Watkins brought forward the concern that Marketing and Financial Aid did not

11/3/2023 AIG agenda item #2 MacKenzie Scott Gift updates on funds

about safety and concerns.
(2) McKenzie Scott Gift updates on funds
 \$1 million was given to the Chaffey College Foundation.
 \$700 incentives behind academic milestones or completions. \$50 for completing an ed plan, \$50 for , wanted to make this available for fall, but that didn't happen. Give students incentives to complete goals. Items for the foundation for chamber memberships, etc. Inviting members to the campus, legislators to come and talk to people about, this funding is used to bring on campus Liz asked for an update on the McKenzie Scott gift.Dr. Henry was being p Dr. Luke Frank and Men of color and climate study
 Continue working with Dr. Harris. What is the best way to move forward? How do we increase student success?
 Focus groups and giving \$50 gift cards for students using their time to share with other students
 A survey of students on commencements (offering two iPads) for graduation survey. Those things are resulting in goals.
 Liz asked for any plans for any focus groups or large town halls?
 In the ZTC efforts and expanding libraries in terms of equity building and maintenance. Can we use McKenizie Scott funding.
(3) Academic Renewal: Potential number of current and former students

2/2/2024 AIG agenda item #3 MacKenzie Scott Gift reporting

application for spring graduation.

(3) Mackenzie Scott Gift reporting

• The VPAS expressed appreciation for Superintendent/President Dr. Shannon's email regarding the taskforce for undocumented students and what the Makenzie Scott gift is going to do for the undocumented student population. Faculty appreciate seeing more emails like that including, plans, opportunities, and overall transparency. The ASSSSC shared that she has the student services leaders working on the academic milestones

for launching in the fall. They are building out criteria, ed plans, graduation application with monetary incentive.

<u>4/5/2024 AIG agenda item #1</u>

Academic Issues Group agenda items

- (1) Provide an FYI about Academic Senate's conversation regarding the Mackenzie Scott gift.
 - The PAS shared that Academic Senate received an inquiry regarding the Mackenzie Scott funds. The VPAS shared that the senators asked for an update regarding the allocation of the funds, a projected plan for the remaining funds and forming a workgroup of constituents in the equity groups, including the Academic Senate and student government. The ASSSSC shared about two projects still in the works, including the Milestones and the Butterfly Project to be kicked off in the fall. The ASSSSC shared that perhaps providing a list of the upcoming projects, the marketing of these projects and how much funding will be allocated to these funds, possibly \$500,000-\$700,000. PAS suggested that another town hall be held to share this information.

(2) IR/Policy and Grants Update-

The IASHE shared that since Jim Fillnot will retire in June 2024 the CIOs

Academic Senate develops a formal request for transparency regarding MacKenzie Scott gift spending

04	0224	-academic-senat	e-minutes-w	vebsite.pdf (chaffey.	edu)	Floor Items,	bullet 4.

Chaffey College

- Senators discussed the need to inquire transparency on where funds are being spent for these and other programs when money is being received for specific purposes.
- Senators would also like transparency on how the large MacKenzie Scott gift was spent or to see the plans on how the money will be spent by April 30, 2024.

11. ANNOUNCEMENTS

040924-academic-senate-minutes-website.pdf (chaffey.edu) New Business, 9.1

Board Meeting this Thursday, April 11.

9. NEW BUSINESS *10 minutes max per item

9.1 Action Item: Academic Senate Request to review Mackenzie Scott Gift

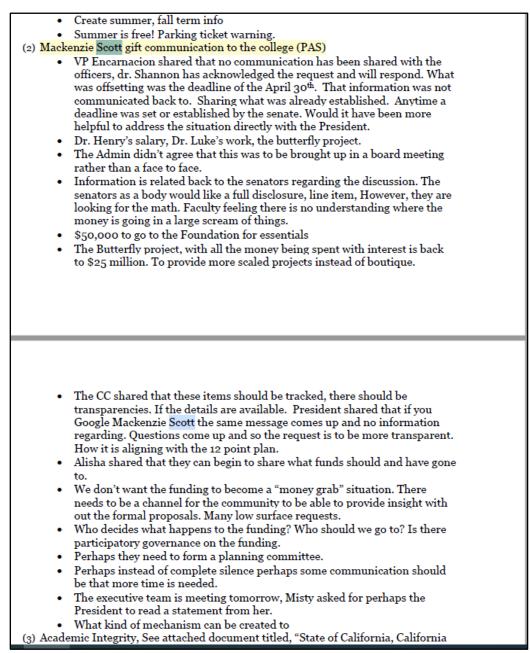
- Senators edited the last bullet and added Classified Senate to the last sentence. See revised attachment titled "Academic Senate Request to review Mackenzie Scott Gift.".
- Motion for Approval Senator Jackson moved to endorse the modified request to review Mackenzie Scott gift. Vice President Encarnacion seconded the motion. The motion was approved. 4.9.23, 24Y/0N/0A.

10. FLOOR ITEMS *10 minutes max (Reserved to raise concerns within the Academic Senate scope. The

NOTE: Academic Senate developed the following request, which was shared at the April 11, 2024 Governing Board meeting.

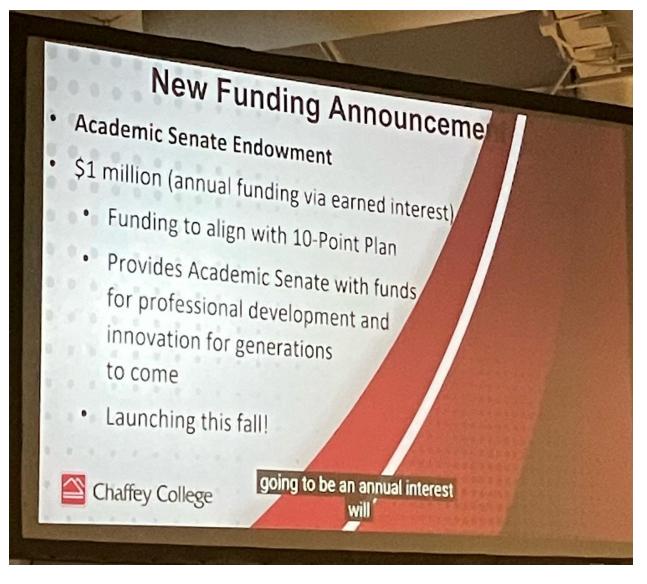
Academic Senate requests access to review the budget allocations and plans related to the MacKenzie Scott Gift \$25 million donation. Faculty are eager to understand how these funds are being utilized to further student equity at Chaffey College. Transparency around budgeting and resource allocation is important, and reviewing this information on regular and consistent intervals would help stakeholders better appreciate the impact of the continued equity initiatives. In addition, the Academic Senate requests further participatory involvement in the planning of how these funds are utilized, having active representation from all stakeholders. Academic Senate requests the following information no later than April 30, 2024: • A detailed breakdown of how the \$25 million donated amount is being allocated across different programs, departments, or initiatives Projected timelines and milestones for the utilization of remaining funds • Any plans or strategies for leveraging this [donation/funding] to secure additional resources or support · Initiate a workgroup tasked with providing recommendations for the allocation of funds. This workgroup should be comprised of at least one representative for all Equity-focused groups on campus, representatives from Student Government,

5/6/2024 AIG agenda item# 2 MacKenzie Scott gift communication to the college



<u>AIG Same meeting follow up items</u> – no communication was sent regarding the ignored request for information about the MacKenzie Scott gift.

Graduation faculty attendance. Follow up: misty will send Nicole a follow up a Mackenzie <mark>scott,</mark> specifically Community meeting with deans communication things that surface during the summer. Slide from the MacKenzie Scott update at Convocation Fall 2024



		Present	Adoption of	Approval of			
		Fresent	Agenda 8.20.24	Consent Agenda			
				8.20.24			
Alternate Senators Ita							
Representation	Name						
President	Nicole DeRose	Y					I
Vice President	Elizabeth "Liz" Encarnacion	Y	Y	Y			
Secretary/Treasurer	Robin Witt	Y	Y	Y			
Curriculum Chair	Angela Burk-Herrick	Y	Y	Y			
Business & Applied Technology	Joseph Lee	Y	Y	Y			
Business & Applied Technology	Jonathan Polidano	Y	-	-			
Business & Applied Technology Alternate	Jay Scott	Y	Y	Y			
Chino Campus	Hannah Carter	Y	Y	Y			
Chino Campus	Robert Nazar	Y	Y	Y			
Chino Campus Alternate	Manar Hijaz						
Fontana Campus	Sean Connelly	Y	Y	Y			
Fontana Campus	Anthony "Tony" Guaracha	Y	-	-			
Fontana Campus Alternate	Greg Creel						
Health Sciences	Jayne Clark Frize						
Health Sciences	Omar Estrada	Y	Y	Y			
*Health Sciences Alternate	Lisa Doget						
HFIC	Tara Johnson	Y	Y	Y			
HFIC	Vacant		<u> </u>				
HFIC Alternate	Vacant						
Instructional Support	Terezita Overduin	Y	Y	Y			
Instructional Support	Christina Holdiness	Y	Y	Y			
Instructional Support Alternate	Shelley Marcus	Y					
Kinesiology, Nutrition, & Athletics	Robert Hadaway	Y	Y	Y	-		
Kinesiology, Nutrition, & Athletics	Annette Henry	Y	Y	Y	_		
Kinesiology, Nutrition, & Athletics Alternate	Candice Hines-Tinsley		1		-		
Language Arts	Laura Santamaria Brady	Y	Y	Y			
Language Arts	Phatana Ith	Y	1	1			
*Language Arts Alternate	Stephen Shelton	Y	- Y	Y			
Mathematics & Science	Jinny Lee	Y	Y	Y	-		
Mathematics & Science	Robin Witt	T	T	T			
Mathematics & Science Alternate	Vacant						
Social & Behavioral Sciences	Vacant						
Social & Behavioral Sciences	Patricia Gomez	Y	Y	Y			
*Social & Behavioral Sciences Alternate	Vacant	Ť	Ť	Ť			
		Y	Y	V			
Student Services Student Services	Myra Andrade Michelle Martinez	Ŷ	Y	Y			
	Michelie Martinez		X				
* Student Services Alternate		Y	Y	Y	-		
* Student Services Alternate	Fabiola Espitia						
Visual and Performing Arts	Daniel Jacobo	Y					
Visual and Performing Arts	Leta Ming						
*Visual and Performing Arts Alternate	Vacant						
Senator-At-Large	Sarah Chamberlain	Y	Y	Y			
Senator-At-Large	Tamari Jenkins	Y	-	-			
Senator-At-Large	Jackson Tropp	Y	Y	Y			
Adjunct Senator-at-Large	Vacant						
Adjunct Senator-at-Large	Tina Kuo	Y	Y	Y			
*Adjunct Alternate Senator	Vacant						
Classified Senate Liaison	Sarah Schmidt	Y					
Chaffey College Student Government	Anthony Soliman	Y					
RED indicator reported charges	PURPLE indicates reported						
RED indicates reported absence	tardy/leave early	20					
Total Yes Votes Total No Votes		32	23	23	0	0	0
Total Abstentions			0	0	0	0	0
			0	0	0	0	U
- = Not available during meeting to vote			member but	counte ao avia	rum Curriau	um Chair no:	votes nor 0 f
38 members total - up to 27 voting at any given time. The President is a non-voting member, but counts as quorum. Curriculum Chair now votes per 8.2							
President ONLY votes to break a tie.							
A quorum shall consist of two-thirds of the voting members of the Academic Senate							
18 members are needed for QUORUM							
39 Present at this meeting = 32 members, 7 visitors							
8.20.24 Academic Senate Meeting							