Dear Campus Community,

As part of our commitment to keep you informed about developments related to COVID-19, we wish to share facts about recent incidents on campus. An employee who was present on the Fontana campus the week of November 16 through November 20 has tested positive for COVID-19. Another employee who was present on the Rancho campus in the maintenance area on Wednesday, November 18 through Friday, November 20 has also tested positive. The employees have been advised to self-quarantine until they are medically cleared to return to campus.

We have made contact with all employees and students with whom the employees had contact and the affected areas have been disinfected.

We will continue to keep you updated and appreciate your assistance in keeping the campus community safe. In order to work on campus and attend in-person classes, we require you to:

- Practice social distancing
- Wear a face covering
- Frequently wash hands
- Stay home if you show any signs of sickness. COVID-19 symptoms include fever, cough, sore throat and shortness of breath.

Please refer to our <u>Safe Campus Reopening</u> report for more information. If you believe you are sick or have been exposed to someone with COVID-19, please contact your primary health care provider as soon as possible. If you are a San Bernardino County resident, visit the <u>COVID-19 testing site</u> page to schedule an appointment if you'd like to get tested. If you test positive, please contact Susan Hardie in human resources at <u>susan.hardie@chaffey.edu</u> immediately. If you are a student with health concerns, please visit the <u>Chaffey College Student Health Services page</u>.

Thank you,

Reopening Committee Tri-Chairs Troy Ament Steven Lux Susan Hardie