

AP 3200 Accreditation

The Accreditation Liaison Officer (ALO), working in conjunction with the Accreditation Oversight Committee (AOC), ensures that all college reports prepared for and submitted to the Accrediting Commission for Community and Junior Colleges (ACCJC) are honest descriptions of district operations and are the result of broad participation and communication. The AOC is a standing committee that meets regularly every year (not just for the preparation of the self-evaluation).

Self-Evaluation Process

During the self-evaluation process for reaffirmation of accreditation, the ALO and AOC ensure that the institution has accomplished the following:

1. Designed and implemented an ongoing and systematic cycle of evaluation, integrated planning, resource allocation, re-evaluation, and improvement.
2. Considered its programs and services while paying particular attention to program review and achievement of student learning outcomes
3. Prepared and implemented institutional plans for improvement supported by adequate sources of data and other evidence, and
4. Established its own institutionally-set standards of performance regarding student achievement and student learning

In order to achieve this work, the ALO and AOC ensure that the process used includes all stakeholders:

- Administrative leadership
- Faculty, including adjunct faculty
- Students, typically student leaders
- Support staff, including researchers and technology staff
- Governing board

Finally, the ALO and AOC adhere to the following principles while engaged in the self-evaluation process:

- Address the Eligibility Requirements, Accreditation Standards, and Commission policies, and meet other Commission requirements
- Provide content and evidence for the self-evaluation report

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- Include institutionally-set standards for student achievement and learning outcomes
- Provide and analyze existing evaluation, planning, and improvement data
- Lead to an assessment, based on analysis of data, of the quality of the institution's programs and services and its institutional effectiveness as well as the formulation of plans and actions for improvement, and
- Involve the institutional stakeholders who have a role in improving institutional quality

Other Responsibilities of AOC

When not engaged in the development of the self-evaluation document, the AOC provides oversight for any additional reports (Follow-Up Reports, Midterm Report, and the annual report) due to the Commission.

The AOC also works to collect and catalog evidence that demonstrates compliance with the standards on an annual basis and prepares a working, historical document for the next self-evaluation process.

The AOC provides oversight to ensure that all appropriate reports and documents are maintained for currency and relevance on the district's website (accreditation webpage).

References: WASC/ACCJC Accreditation Eligibility Requirement 21;
WASC/ACCJC Standards I.C.12 and 13 (formerly IV.B.1.i);
Title 5, Section 51016

Approved: 12/15/15